

## GRAND FORKS COUNTY COMMISSION MEETING

September 5, 2006 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Kvasager, Yahna, Triplett, Malm and Murphy present.

Moved by Yahna, seconded by Malm, to approve the minutes of the August 15, 2006 meeting. Motion carried.

Moved by Murphy, seconded by Triplett, to approve the order of the agenda removing item #8 MIDA Bond Preliminary Hearing and #10 Sheriff's Department. Motion carried.

Moved by Yahna, seconded by Murphy, to approve the consent agenda. Items in the consent agenda include bills as submitted by the County Auditor, Check #117541 thru Check #117820 in the amount of \$1,429,222.24, employee status changes for Judith DelValle, Ryan C. Gilberg, Devan James Greuel, Sandy Johnson and Edward Strenkowski, overtime, Grand Forks County Sheriff's Department Transport Statistics, Veterans Service Office Report and approval of County Deed on parcel number 49-3131-00091-009. Motion carried.

Wayne Westland, County Administrator, addressed the board.

Moved by Malm, seconded by Yahna, to move the County Administrator's Office to first floor in the Finance and Tax Office area. Motion carried.

Moved by Murphy, seconded by Triplett, to approve the Chair's signature on the Grand Forks County Public Safety Answering Point Lease Agreement, beginning 9/1/2006 thru 8/31/2011. Motion carried.

Moved by Malm, seconded by Triplett, to approve the Chair's signature on the Grand Forks County Public Answering Point Joint Powers Agreement, subject to a review by the States Attorney. The Joint Powers Agreement is for the term 9/1/2006 thru 8/31/2011. Motion carried.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Triplett, to approve the changes in the draft of the Zoning and Subdivision Resolution Update which will be up for approval at the next meeting. Motion carried.

The Agassiz Estate Addition road maintenance was discussed. The Commission asked that the Highway Superintendent be present at the next meeting to continue this discussion.

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy, seconded by Yahna, to appoint ICON Architectural Group as the Architect on the old Correctional Center remodel project. Motion carried with Murphy, Malm and Yahna voting aye and Triplett and Kvasager voting nay.

Chairman Kvasager appointed Commissioners Malm and Yahna to the Building Committee for the old Correctional Center remodel project.

Moved by Malm, seconded by Murphy, to approve the 2007 market pay plan as follows: the market pay plan is a 2.7% increase over 2006 for all employees January 1, 2007 and a 2.5% step increase for employees that are on steps 1-6 and 1% increase for those employees that are between steps 6 and 7, except the Highway Accountant, 1.5%, Information Systems Assistant, 1.5% and the Deputy Sheriff II positions, 2%. These increases will take place on the employee's anniversary date. Motion carried with Murphy, Triplett, Malm and Yahna voting aye and Kvasager voting nay.

Debbie Nelson was directed to send a letter to all the entities that currently receive a mill levy, based on a prior resolution by the County Commission Board, and request an annual report.

Moved by Murphy, seconded by Malm, to approve the 2007 Preliminary Budget as presented. Motion carried with Murphy, Triplett, Malm, Kvasager voting aye and Yahna voting nay.

Peter Welte, States Attorney, addressed the board.

Moved by Malm, seconded by Triplett, to approve the following computer policy: Unless authorized in writing by the Information Systems Director, the use of all County computers for work purposes from a remote area shall be limited to uses that do not require access to specific Grand Forks County Servers. If authorized in writing jointly by both the Department Head and the Information Systems Director, the use of Grand Forks County computers may, in certain circumstances, include access to specific Grand Forks County Servers. Absent written authorization from the Grand Forks County Commission, in no circumstances may data from a Grand Forks County Database be stored on any County computer to be used from a remote area. Pursuant to Policy 701.4, Commissioners and key staff occasionally may have access to laptop computers furnished by Grand Forks County. This policy does not apply to those Commissioners and key staff. Motion carried..

Moved by Triplett, seconded by Murphy, to recess for a closed executive session, with the topic of Correctional Center Administration. Motion carried.

Moved by Malm, seconded by Yahna, to end the executive session and resume the regular meeting. Motion carried.

Ed Nierode, Director of Administration, addressed the board regarding the estimate that he had received from the City of Grand Forks for \$48,000 to paint the interior of the parking ramp. The Chair stated that it will be received and filed.

Ed Nierode asked if the Commission would like to have concrete pavers installed between the street and the sidewalk on the east side of the Courthouse. Mr. Nierode had received one bid for \$9,800. Commissioner Malm stated that we should get other bids. Mr. Nierode will get other bids and bring the issue back to the Commission.

Moved by Triplett, seconded by Murphy, to approve the Chair's signatures on the Job Service of North Dakota Training Program Contract and the Agreement for Professional Consulting Services. Motion carried.

Moved by Triplett, seconded by Yahna, to approve the Chair's signature on the BRAC Realignment Community Coordinator Consultant Agreement. Motion carried.

Ed Nierode will advertise for bids for snow removal at the new Correctional Center Facility.

Moved by Malm, seconded by Triplett, to reduce the County Building Official's hours from 28 hours to 20 hours beginning January 1, 2007. The County Planner will set the hours so that the Planning and Zoning Office is covered 5 days a week. Motion carried.

Commissioner Malm reported on the Turtle River Township 125 Year Celebration.

Moved by Triplett, seconded by Malm, to approve a County credit card for Lane Magnuson, with a credit limit of \$1,500. Motion carried.

Moved by Yahna, seconded by Malm, to require that all taxing entities receive their monthly tax collections via electronic transfer. Motion carried.

Moved by Murphy, seconded by Malm, to approve the Chair's signature on the Agreement with the University of North Dakota Energy & Environmental Research Center regarding the Red River of the North Basin management issues. Motion carried.

Moved by Triplett, seconded by Murphy, to approve the proposed change in health care rates which requires County Employees to pay a percentage of any health care plan they have, effective January 1, 2007. Motion carried. No change will be made with our current provider, Blue Cross Blue Shield.

Moved by Malm, seconded by Yahna, to adjourn. The meeting adjourned at 6:50pm. The next meeting will be held on September 19, 2006.

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Arvin Kvasager, Chairman  
Grand Forks County Commission

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Debbie Nelson, Auditor