

## GRAND FORKS COUNTY COMMISSION MEETING

October 1, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Malm and Schmisek present. Commissioner Knauf was absent.

Moved by Malm, seconded by Schmisek, to approve the minutes of the meeting on September 24, 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #168234-168388 in the amount of \$835,256.99; employee status changes for Danielle Hart and Matthew Wright; overtime; bonds for check reissue; and game of chance permit for Forks Rifle Club. Motion carried unanimously.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Malm, seconded by Schmisek, to approve the lease agreement with Tom and Joanne Durkin to lease a 34' by 72' shop building, situated in the NW ¼ of the SW ¼ of section 22, Strabane Township. The term of the lease shall be for a five (5) year term, commencing October 1, 2013. Motion carried unanimously.

Chair Pic joined the meeting.

Moved by Murphy, seconded by Schmisek, to advertise for bids for the sale of three Grand Forks County Highway Department used pickups. Bids must be submitted to the Highway Department by November 15, 2013. Motion carried unanimously.

Mr. Onstad announced he will be retiring on March 1, 2014 after 44 ½ years of service.

Chair Pic thanked Mr. Onstad, on behalf of the Commission, for his years of service to Grand Forks County.

Lane Magnuson informed the board about the 2013 North Dakota Petroleum Council Annual Meeting & Members Only Showcase he attended.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Malm, seconded by Murphy, to approve the University of North Dakota Facility Use Agreement, as amended. Motion carried unanimously.

Moved by Schmisek, seconded by Murphy, to move forward with the consideration of the corporal designation after the actual costs are presented. Motion carried unanimously.

Ed Christ, Social Service Director, addressed the board.

Luellen Hart, Eligibility Worker Supervisor, presented an overview of the Quality Improvement Review and Civil Rights Review that was conducted by the State Supplemental Nutrition Assistance Agency.

Chair Pic said, on behalf of the Grand Forks County Commission, please congratulate the staff and share with them the appreciation for all they do.

The lead worker request will be tabled until the next meeting, after it has been staffed with the Director of Administration.

CT Marhula, Grand Forks, addressed the board regarding the Grand Forks Public School District building levy.

Debbie Nelson, Finance and Tax Director, was directed to contact the Grand Forks Public School District to request proof of the authorization to levy more than 10 mills for the building fund.

Debbie Nelson, Finance and Tax Director, presented the 2014 Preliminary Budget.

Sheriff Rost addressed the board.

Moved by Murphy, seconded by Malm, to accept the commercial coverage insurance policy of Chubb Group of Insurance Companies for \$3,276 to cover the building located at 5205 Gateway Drive, Grand Forks, ND. Motion carried unanimously.

David Jones, Assistant States Attorney, addressed the board.

The Grand Forks County radio tower located in Moraine Township will be discussed at the next commission meeting.

Moved by Schmisek, seconded by Murphy, to hire a grant writer, at a cost between \$5,000 - \$10,000, to apply for an Economic Development Agency Grant to help with the infrastructure cost at the Grand Sky Enhanced Use Lease site. The cost will be split between Grand Forks County and the Regional Economic Development Corporation. Grand Forks County's portion will be paid from the general fund, unless funds are available from the Grand Forks Air Force Base Retention Grant. Motion carried with Pic, Murphy and Schmisek voting aye and Malm voting nay.

Moved by Murphy, seconded by Schmisek, to appoint Commissioner Knauf, or her designee, as the North Dakota State Fair Delegate. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 5:06pm. The next meeting will be held on October 15, 2013.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor