

GRAND FORKS COUNTY COMMISSION MEETING  
December 17, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Knauf, Malm, Schmisek and Pic present. Commissioner Pic participated via telephone.

Moved by Malm, seconded by Knauf, to approve the minutes of the December 3, 2013. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the order of the agenda adding Social Service Social Worker positions under Unfinished/New Business. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #169352-169643 in the amount of \$562,720.37 and purchasing card transactions of \$38,870.99; employee status change for Todd Amundson, Matthew Bullinger, David Canfield, and Michelle Zenk; overtime: Beer and Liquor Licenses for the Hitching Post Bar and Grill and Grand Forks Country Club; Game of Chance Permits for ND Shootings Sports Association and GFAFB Annual Award Committee; Social Service out-of-state travel; bond for check reissue; and November financial report. Motion carried unanimously.

Les Noehre, ND Department of Transportation District Engineer, addressed the board regarding the Highway Superintendent position.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Pic, to have Mr. Magnuson write a letter to the Metropolitan Planning Organization (MPO) requesting that all reference to the Grand Forks South End Bypass be removed from the MPO Long Range Transportation Plan. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the presented Planning and Zoning fee schedule. Motion carried unanimously.

Moved by Knauf, seconded by Schmisek, to appoint Joseph Simon to a two year term to the Emergency Management Board, beginning January 1, 2014. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to appoint Paul Erickson, David Hagert and Robert White to four year terms to the Planning and Zoning Board, beginning January 1, 2014. Motion carried unanimously.

Moved by Malm, seconded by Pic, to appoint Richard Axvig and David Middleton to three year terms to the Grand Forks County Water Board, beginning January 1, 2014. Motion carried.

Moved by Schmisek, seconded by Knauf, to appoint Herbert Welte for a four year term to the Grand Forks County Weed Board, beginning January 1, 2014. Motion carried unanimously.

Kelly Hjelle, Thompson Schaefer Insurance, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve the excess flood insurance policies with Axis Surplus Insurance Company and Landmark American Insurance Company. Motion carried Murphy, Knauf, Schmisek and Pic voting aye and Malm voting nay.

Sheriff Rost addressed the board.

Moved by Malm, seconded by Schmisek, to accept the bid from Hatton Ford for \$30,605.41 each for three 2014 Ford Police Package, Interceptor Utility Vehicle. Motion carried unanimously.

Moved by Malm, seconded by Pic, to allow Sheriff Rost to appoint Bret Burkholder as a Deputy Sheriff. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, gave an update on the Correctional Center Group Holding Cell Addition.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Schmisek, seconded by Malm, to authorize Vice Chair Knauf or her designee to approve any bills that come in before the end of the year. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to approve the following budget amendments for funds that had unanticipated expenses that were not budgeted for and most had offsetting non-budgeted revenues. Motion carried unanimously.

<b>Fund #</b>	<b>Fund Name</b>	<b>Budget</b>	<b>Expenses as of 12/13/2013</b>	<b>Over Budget</b>	<b>Amendment</b>
2161	FEMA 2009		693.72	(693.72)	700.00
2210	Social Services	6,014,407.00	6,048,647.12	(34,240.12)	260,000.00
2520	GF Narcotics Task Force	8,000.00	11,518.34	(3,518.34)	4,000.00
2938	Insurance Reserve	375,000.00	382,800.11	(7,800.11)	12,000.00
2940	Advertising	15,000.00	15,232.20	(232.20)	2,000.00
2950	Economic Development	230,821.00	231,583.69	(762.69)	800.00
2989	Parking Ramp Maintenance	55,500.00	78,489.88	(22,989.88)	23,000.00
4004	General Obligation Bond	198,800.00	1,257,362.85	(1,058,562.85)	1,059,000.00
6010	GFCSS Client Opportunity	7,000.00	9,875.65	(2,875.65)	3,500.00
8005	Garrison Diversion	220,463.00	222,302.73	(1,839.73)	1,900.00
8006	Water Resource Board	712,262.00	718,300.33	(6,038.33)	6,100.00
8007	County Library Service	514,035.00	528,383.86	(14,348.86)	14,500.00
8008	RR Joint Management	400,714.00	442,110.90	(41,396.90)	41,500.00
8010	Ambulance	1,274,565.00	1,329,636.21	(55,071.21)	55,500.00
8013	Western Soil		0.07	(0.07)	1.00
8019	Regional Airport Authority	186,198.00	186,265.82	(67.82)	70.00
8027	Hazard Chemical Prep-Resp	100.00	3,402.54	(3,302.54)	3,500.00
8033	Eastern Soil		2.98	(2.98)	3.00
8063	GFC Soil Cons. District	318,150.00	324,960.64	(6,810.64)	7,000.00

8094 Contract Policing-Spe Dep 40,000.00 46,081.53 (6,081.53) 7,000.00

Peter Welte, States Attorney, addressed the board.

The Grand Forks County Weed Board's request to increase per diem will be discussed at the next meeting.

Moved by Malm, seconded by Knauf, to approve the invoices from Macro for the balance on the camera surveillance system. Motion carried unanimously.

Moved by Knauf, seconded by Schmisek, to set the Commission Meeting dates in 2014 to the first and third Tuesday of each month, except the first meeting in November will be Wednesday, November 5, 2014. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Malm, seconded by Pic, to approve the CBM food service contract, effective January 1, 2014. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the Memorandum of Agreement for the Grand Forks County Multi-Jurisdictional Planning Team and appoint Lane Magnuson as the representative to Hazard Mitigation Committee. Motion carried unanimously.

There will be an Administrative Services Committee meeting on January 7, 2014 at 2:00pm to review and/or revise the Highway Superintendent job description. Ms. Nelson will contact McKenzie County, Polk County and National Association of Counties to request a copy of the Highway Engineer job description.

The Commission will take a walk-through of the Courthouse after the Commission Meeting on January 7<sup>th</sup> or 21<sup>st</sup>, 2014.

Moved by Malm, seconded by Pic, to approve two Social Worker positions in place of some of the Eligibility Worker positions that were approved on July 17, 2013, but have not been hired yet. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to adjourn. Motion carried unanimously. The meeting adjourned at 5:32pm. The next meeting will be held on January 7, 2014 at 4:00pm.

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William Murphy, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor