

## GRAND FORKS COUNTY COMMISSION MEETING

May 21, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf, Malm and Schmisek present.

Moved by Malm, seconded by Knauf, to approve the minutes of the meetings on May 7, 2013 and May 15, 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Murphy, to approve the order of the agenda. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #166126-166408 in the amount of \$748,199.76 and purchasing card transactions in the amount of \$25,346.75; employee status changes for Mary Reyerson, Jill McPherson, Kimberly Keller, David Moen, Mike Deziel, James Myers and Luke Olson; Social Services out-of-state travel; overtime; and the April Financial Report. Motion carried unanimously.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Murphy, seconded by Malm, to allow the Highway Department to request bids for a new front mounted riding lawn mower and trade-in a 2003 John Deere Model 1435 mower and a 1997 Snapper Model SR1433 mower. Motion carried unanimously.

Sheila Bruhn, Base Realignment Impact Committee Coordinator, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve the Base Realignment Impact Committee Coordinator Agreement. The cost of \$51,495 will be split equally with the City of Grand Forks. The title of the Grand Forks County Administrator will be changed to Grand Forks County Director of Administration on page one of the Scope of Work. Motion carried unanimously.

Dean Dahl, Information Technology Director, addressed the board.

Moved by Murphy, seconded by Knauf, to proceed with replacing and adding new security cameras in the County Office Building, Courthouse and the Parking Ramp in 2013. Grand Forks County has received a State Homeland Security Grant of \$91,512 for this project. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Schmisek, to approve the application of Paula Anderson for the replat of Lot 2B, Block 1, Steve Adams Second Subdivision, Section 1, Walle Township. Motion carried unanimously.

Moved by Malm, seconded by Murphy, to approve the application of Todd Nelson for a Special Use Permit to locate a manufactured home in the SE ¼ of Section 19, Blooming Township. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the application of Rodney Drees for a variance to allow a windbreak to be planted 75' from centerline of a township road in the SW ¼ of Section 13, Allendale Township. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the application of Steve Knipe for a variance to construct a garage addition 20 feet from the side lot line in the NE ¼ of Section 3, Allendale Township. Motion carried unanimously.

Ed Nierode, Director of Administration, addressed the board.

Mr. Nierode will send Springsted's appeal recommendations to all Department Managers. Department Managers will have until May 30<sup>th</sup> to make comments on recommendations and the appeals will be placed on the agenda for the June 4, 2013 meeting.

Peter Welte, States Attorney, addressed the board.

Moved by Murphy, seconded by Malm, to approve out-of-state travel for Ed Nierode to participate with a local delegation that will visit Northrop Grumman in San Diego, California, June 18- 21, 2013. Motion carried unanimously.

There will be a Public Safety and Infrastructure Meeting on June 18, 2013 at 2:00pm to discuss office space needs.

Debbie Nelson, Finance and Tax Director, will contact Dakota IV W, LLC to see if they would like to proceed with their New or Expanding Business Exemption at the June 4, 2013 meeting. She will also ask Amber Gudajtes, Tax Equalization Director, to schedule a meeting to draft a policy for granting New or Expanding Business Exemptions.

A budget will be requested for the event commemorating the 100 year anniversary of the Grand Forks County Courthouse. The budget will be placed on the June 4, 2013 agenda under Unfinished/New Business.

Debbie Nelson informed the board that \$3,513.50 was the purchasing card rebate for 2012.

Moved by Schmisek, seconded by Malm, to adjourn. The meeting adjourned at 5:18pm. The next meeting will be held on June 4, 2013.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor