

GRAND FORKS COUNTY COMMISSION MEETING

September 24, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf, Malm and Schmisek present.

Moved by Malm, seconded by Schmisek, to approve the minutes of the meetings on September 17, 2013 and September 24, 2013. Motion carried unanimously.

Moved by Murphy, seconded by Malm, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #167943-167950 and Check #167952-168233 in the amount of \$698,140.72 and purchasing card transactions in the amount of \$35,254.51; employee status changes for Samatha Suedel, Anna Dorward, Andrew Eyre, Donna Jones, Beth Metzger, Julie A. Heuchert, Cindy Woinarowicz, and Victoria L. Davidson; and bond for check reissue. Motion carried unanimously.

Klaus Thiessen, Grand Forks Region Economic Development Corporation President, introduced Terry Sando the newly hired UAS Sector Senior Manager to the Grand Forks Region Economic Development Corporation.

Mr. Sando addressed the board.

Linda Kuster, NDSU Extension Family Nutrition Program Assistant, addressed the board.

Moved by Murphy, seconded by Malm, to approve in-kind support for the Family Nutrition Program (FNP) during the granting period of October 2013 through September 2014. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Knauf, seconded by Schmisek, to approve the North Dakota Department of Transportation Traffic Safety Contract. Motion carried unanimously.

John Warcup, Emerado City Attorney, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve the termination of the Law Enforcement Services Contract with Emerado City. Motion carried unanimously.

Moved by Murphy, seconded by Schmisek, to allow replacement of a damaged vehicle in the Sheriff's Department and amend the vehicle line item to account for this purchase. The purchase will be offset with additional revenue received in the Sheriff's Department. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2014 Preliminary Budget.

No one appeared to comment on the 2014 Budget and the public hearing was closed.

Moved by Schmisek, seconded by Knauf, to approve the 2014 Final Budget of \$50,146,376. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Murphy, seconded by Knauf, to approve the Service Agreements with CVIC, Lutheran Social Services, Circle of Friends Humane Society, Summer Performing Arts, Shelter for the Homeless and Greater Grand Forks Community Service and Restitution Program. Motion carried unanimously.

Ed Nierode, Director of Administration, addressed the board.

Moved by Schmisek, seconded by Murphy, to approve the Grand Forks Air Force Base Retention Grant Agreement. Motion carried unanimously.

George Schlossberg, Kutak Rock LLP, participated via telephone.

Moved by Schmisek, seconded by Malm, to approve the Proposal Evaluation Services in Support of The Grand Sky Public-Private Partnership for Grand Forks County by Alvarez & Marsal Real Estate Advisory Services to provide proposal evaluation service to Kutak Rock. The cost is \$49,903 to be paid from the Grand Forks Air Force Base Retention Grant. Motion carried unanimously.

Mr. Schlossberg said Kutak Rock will not be charging Grand Forks County this service.

Moved by Murphy, seconded by Schmisek, to approve paying the travel costs for Marijo Shide to attend the Chief of Staff's Civil Leader Group meetings in Hawaii, October 7-11, 2013. The cost has been estimated at \$2,766 to be paid from the Grand Forks Air Force Base Retention Grant. Motion carried unanimously.

Chair Pic asked Debbie Nelson to contact Marijo Shide, John Marshall and Grand Forks City to see if they would be available before the next commission meeting to discuss the Chief of Staff's Civil Leader Group meetings.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve employee status changes for Larry Ahles, Kathy Meagher, Scott Otteson and Don Doyle. Motion carried unanimously.

Peter Welte, States Attorney, addressed the board.

The Grand Forks County radio tower located in Moraine Township will be discussed at the next commission meeting.

Moved by Schmisek, seconded by Malm, the request to adjust pay for lead worker duties in various job descriptions will be received and filed. Motion carried unanimously.

Moved by Murphy, seconded by Malm, to approve the purchase of an account receivable module from Tyler Technologies for \$10,510 and a maintenance fee of \$1,650. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the Altru Health System Real Estate Tax Agreement. Motion carried unanimously.

The University of North Dakota Facility Use Agreement will be discussed at the next meeting.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 5:32pm. The next meeting will be held on October 1, 2013.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor