

GRAND FORKS COUNTY COMMISSION MEETING
December 15, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Pic, Falck, Engen and Knauf present. Commissioner Pic arrived at 4:04pm.

The Chair called for any additions or corrections to the December 1, 2015 minutes, hearing none the minutes were approved as presented.

The Chair called for any changes to the agenda, hearing none the order of agenda was approved.

Moved by Knauf, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #11878-12170 in the amount of \$1,544,624.47 and purchasing card transactions in the amount of \$23,965.75; employee status changes for Ellison Dahl, Nicholas Fladland, Wyatt Nelson, Amanda Weninger, Melanie Riopelle, Madison Weber and Samantha Shafer; overtime; Liquor/Beer Licenses for Grand Forks Country Club and the Hitching Post Bar and Grill; and County Deed on parcel #12-0402-00002-000. Motion carried unanimously.

Tom Swoyer, Grand Sky Development Company, gave an update on change orders needed for Grand Sky.

Moved by Knauf, seconded by Pic, to appoint Joe Simon for a two year term to the Emergency Management Board beginning January 1, 2016. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to appoint Harold Rohde for a one year term to the Public Safety Answering Point Board beginning January 1, 2016. Motion carried unanimously.

Moved by Falck, seconded by Engen, to appoint Gordon E. Thompson and Kenneth E. Farrell for three year terms to the Grand Forks County Water Board beginning January 1, 2016. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to appoint David O. Staveteig and David Middleton for four year terms to the Grand Forks County Weed Board beginning January 1, 2016. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to appoint Robert Drees for a four term to the Grand Forks County Planning and Zoning Board beginning January 1, 2016. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, stated that Trinity Services Group, our current food service vendor for the Correctional Center, will be terminating our food service agreement as of January 4, 2016.

Moved by Knauf, seconded by Pic, to enter into an agreement with A'viands for food service at the Correctional Center, contingent upon approval of the States Attorney and the Correctional Center Administrator. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Falck, to approve the Cost Participation and Maintenance Agreement with Larimore City. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the North Dakota Department of Transportation Maintenance Certification. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Falck, seconded by Knauf, to authorize Commissioner Knauf to approve any bills that come in before the end of year. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the following budget amendments for funds that had unanticipated expenses that were not budgeted for and had offsetting non-budgeted revenues. Motion carried unanimously.

Fund	Budget	Expenses as of 12/7/2015	Over Budget	Amendment
2161 FEMA 2009	\$ -	\$ 335	\$ (335)	\$ 400
2310 Historical Society	\$ 61,108	\$ 66,380	\$ (5,272)	\$ 5,300
2350 Senior Citizens	\$ 450,387	\$ 457,199	\$ (6,812)	\$ 7,000
2410 County Fair	\$ 102,916	\$ 106,381	\$ (3,465)	\$ 3,500
2505 Crime Prevention Fund	\$ -	\$ 2,133	\$ (2,133)	\$ 2,500
2938 Insurance Reserve	\$ 395,000	\$ 424,391	\$ (29,391)	\$ 50,000
2950 Economic Development	\$ 306,800	\$ 318,793	\$ (11,993)	\$ 12,000
2990 Asset Forfeiture Fund	\$ 3,000	\$ 9,935	\$ (6,935)	\$ 7,000
4005 Law Enforcement Debt Serv	\$ 1,241,000	\$ 1,242,524	\$ (1,524)	\$ 1,600
6010 GFCSS Client Opportunity	\$ 10,000	\$ 36,880	\$ (26,880)	\$ 30,000
8001 ND State Treasurer	\$ 242,451	\$ 242,532	\$ (81)	\$ 100
8005 Garrison Diversion	\$ 262,401	\$ 262,540	\$ (139)	\$ 200
8006 Water Resource Board	\$ 755,000	\$ 770,955	\$ (15,955)	\$ 16,000
8007 County Library Service	\$ 577,500	\$ 596,401	\$ (18,901)	\$ 19,000
8008 RR Joint Management	\$ 450,850	\$ 530,028	\$ (79,178)	\$ 80,000
8010 Ambulance	\$1,556,953	\$1,593,267	\$ (36,314)	\$ 37,000
8019 Regional Airport Authority	\$ 216,469	\$ 222,041	\$ (5,572)	\$ 6,000
8027 Hazard Chemical Prep-Resp	\$ 5,000	\$ 7,162	\$ (2,162)	\$ 8,000
8033 Eastern Soil	\$ -	\$.26	\$ (.26)	\$ 1
8063 GFC Soil Conservation Dist.	\$ 225,000	\$ 234,459	\$ (9,459)	\$ 9,500

Moved by Knauf, seconded by Pic, to establish the rural precincts and voting places as listed below for the 2016 Elections. Motion carried unanimously.

PRECINCT NO. 1 at Alerus Center, 1200 42nd St S., Grand Forks, (Shall be comprised of Brenna and Grand Forks Townships).

PRECINCT NO. 6 at Bible Baptist Church, Grand Forks, (Shall be comprised of part of Grand Forks Air Force Base, Blooming, Rye and Falconer Township).

David Jones, States Attorney, addressed the board.

Moved by Falck, seconded by Engen, to approve a Memorandum of Understanding and Use Agreement with the City of Grand Forks for use of the City's Digital Information System (DIMS) at a cost of \$6,334.60. Motion carried unanimously.

The Chair made the following Commission assignments for 2015/2016:

External Board Assignments

Boards without Terms:

Base Realignment.....	Commissioner Falck
Alternate	Commissioner Engen
City/County Board of Health.....	Commissioner Pic
County Planning and Zoning.....	Commissioner Malm, Chair
	Commissioner Pic
Emergency 911.....	Commissioner Pic
Fair Board.....	Commissioner Knauf
GF Region Economic Development Corporation.....	Commissioner Knauf
Red River Water Management Consortium.....	Commissioner Pic
Soils Committee.....	Commissioner Malm

Boards with Terms: (To be reviewed as terms expire)

Emergency Management (2 Yr. Term, Expires 12/16)	Commissioner Knauf
GF Airport Authority (5 Yr. Term, Expires 7/17)	Commissioner Malm
Metropolitan Planning Organization (Expires 3/16)	Commissioner Malm
NDSU Extension Service-Advisory Bd. (3 Yr. Term – 12/18)	Commissioner Knauf
Northeast Human Services Advisory Board (2 Yr. Term – 12/16)	Commissioner Pic
Red River Regional Council (4 Yr. Term, Expires 12/18)	Commissioner Pic
Alternate	Commissioner Malm

Commission Portfolio Assignments

Administrative Services	Commissioner Pic - Committee Chair
	Commissioner Malm - Committee Vice Chair
Finance and Tax	Commissioner Knauf
Administrative Services/Human Resources	Commissioner Engen
Information Systems	Commissioner Malm
Recorder	Commissioner Malm
Social Services	Commissioner Pic
States Attorney	Commissioner Malm
Tax Equalization	Commissioner Pic
Veteran Service Office	Commissioner Knauf
Public Safety and Infrastructure	Commissioner Knauf
<i>(Chair and Vice Chair to be determined at 1st meeting of the year)</i>	Commissioner Engen
	Commissioner Falck
Building Maintenance	Commissioner Malm
Correctional Center	Commissioner Falck

County Highway
Emergency Management
Juvenile Detention
Sheriff

Commissioner Knauf
Commissioner Knauf
Commissioner Falck
Commissioner Falck

Moved by Pic, seconded by Falck, to set the County Board of Equalization for June 7, 2016 at 4:00pm. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve out-of-state travel for Commissioner Pic to attend the 2016 National Association of Counties Legislative Conference in Washington, DC, February 20 – 24, 2016. Motion carried unanimously.

Moved by Falck, seconded by Pic, to approve the Chair's signature on a letter of support for inclusion within the Service Area of Foreign-Trade Zone – FZ 103. Motion carried unanimously.

The meeting adjourned at 5:13pm. The next meeting will be held on January 5, 2016 at 4:00pm.

Gary Malm, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor