

GRAND FORKS COUNTY COMMISSION MEETING
February 3, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Schmisek, Pic and Falck present. Commissioner Pic attended via telephone.

The Commission welcomed the newly appointed States Attorney David Jones.

Moved by Malm, seconded by Schmisek, to approve the minutes of the January 20, 2015, January 23, 2015 and the January 28, 2015 meetings. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the order of the agenda. Motion carried unanimously.

Moved by Schmisek, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #7103-7262 in the amount of \$719,269.99; employee status changes for Brandon Higgins, Walter Lunsford, Emmett Drenghon, Nicholas Toso, Jolin Adams, Bryan Drinkman, Derek Rakoczy and Kristine Danielson; overtime; and game of chance permit for Twining Parent Teacher Organization. Motion carried unanimously.

Moved by Falck, seconded by Schmisek, to appoint David Engen to the unexpired five year term of Clark Cronquist to the Regional Airport Authority Board, effective until July 1, 2016. Motion carried unanimously.

Todd Feland, Grand Forks City Administrator, addressed the board regarding the Emergency Manager position. Grand Forks City and County will continue to review the Emergency Management Joint Powers Agreement. A recommendation will be brought forward within three months.

Dean Dahl, Information Technology Director, addressed the board regarding a county email address for the Commissioners. Mr. Dahl will contact each Commissioner individually to determine if they would like a county email address. Mr. Dahl and States Attorney Jones will meet to review the open records requirements of electronic communications.

Mr. Dahl asked about various capital improvement projects. A Public Safety and Infrastructure Committee meeting will be scheduled to review the capital improvement projects for 2015.

Bridgie Hansen, Juvenile Detention Administrator/Risk Manager, addressed the board.

Moved by Schmisek, seconded by Falck, to approve six weeks of unpaid leave for Ashley MacNaughton after the delivery of her child, according to Policy 104-11. Motion carried unanimously.

Moved by Schmisek, seconded by Pic, to accept the proposal from Nate's Electric for Courthouse basement lights and Juvenile Detention outlets for \$2,420 to be paid from the Risk Management line item in the Juvenile Detention budget. Motion carried unanimously.

Nick West, Highway Engineer, addressed the board.

Moved by Schmisek, seconded by Pic, to accept the low bids from Gabriel Construction, Northwood, ND for class 13 aggregate; Strata Corporation, Grand Forks, ND for class 43 aggregate; United Crane, Grand Forks, ND for pile driving; True North Steel, Fargo, ND for 84" and smaller round/arched metal culverts, aprons and flap gates; Contech Engineered Solutions, Shakee, MN for structural plate pipes and 96" and larger round/arched metal culverts; and Cretex Concrete Products North, Maple Grove, MN for pre-stressed concrete bridge beams. Motion carried unanimously.

Mr. West will ask ND Department of Transportation for a drawing of the proposed intersection improvement project on US Highway 2.

Commission Schmisek and Ed Nierode will write a letter to Jim Fox of Gallagher Benefit Services to confirm costs of the compensation proposal. Mr. Fox's response will be discussed at the next meeting.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Schmisek, to approve the modified Agreement for Attendant Care Services with Lutheran Social Services, effective January 1, 2015. Motion carried unanimously. (Original agreement was approved December 16, 2014.)

Moved by Malm, seconded by Falck, to approve an on-call option for Social Services to pay one Social Worker per week, \$100 to be on-call, effective March 1, 2015 to December 31, 2015. Ed Christ, Shari Fiedler and Traci VanBeek will no longer receive cell phone reimbursement. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to increase Sheriff Rost's salary to \$105,000 annually, effective 3/1/2015. Motion carried unanimously.

Chair Knauf will call a Special Commission Meeting to discuss the Director of Administration duties. Debbie Nelson will send the Director of Administration's job description to all Commissioners.

Debbie Nelson, Finance and Tax Director, presented the modified Organizational Chart.

Moved by Malm, seconded by Schmisek, to approve the modified Organizational Chart. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Malm, seconded by Schmisek, to approve the Chair's signature on the contracts of the Highway bids accepted earlier in the meeting. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to have the Chair send a letter to the North Dakota Supreme Court, on behalf of the Grand Forks County Commission, requesting the vacancy in Northeast Central Judicial District Judgeship No. 4 be retained. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 6:00pm. The next meeting will be held on February 17, 2015.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor