

GRAND FORKS COUNTY COMMISSION MEETING

February 6, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Malm and Pic present.

Moved by Malm, seconded by Pic, to approve the minutes of the January 16, 2018 meeting. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the order of the agenda, moving the Government Relations Administrator after item 7 and adding the Correction Center Administrator after the Government Relations Administrator. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Checks – 23747 - Benson County- \$205, 23748 - GF Clerk of District Ct- \$500, 23749 - GF Clerk of District Ct- \$500, 23750 - GF Clerk of District Ct- \$775, 23751 - GF Clerk of District Ct- \$775, 23752 - GF Clerk of District Ct- \$775, 23753 - GF Clerk of District Ct- \$1725, 23754 - GF Clerk of District Ct- \$1000, 23755 - GF Cnty Treasurer- \$10000, 23756 - Greater GF Fair & Exhibition- \$20652.2, 23757 - Gudajtes Amber- \$389.2, 23758 - Job Services- \$1933.99, 23759 - Midcontinent Communications- \$215, 23760 - Midcontinent Communications- \$209.75, 23761 - Midcontinent Communications- \$1244.57, 23762 - Midcontinent Communications- \$1833.8, 23763 - Midcontinent Communications- \$286.24, 23764 - ND Assoc of Counties (NDACO)- \$121956.27, 23765 - Rolette County Sheriff- \$210, 23766 - Traill County Sheriff- \$250, 23767 - Verizon Wireless- \$39.2, 23768 - Verizon Wireless- \$108.4, 23769 - Cass County Sheriff- \$500, 23770 - GF Clerk of District Ct- \$775, 23771 - GF Clerk of District Ct- \$1500, 23772 - GF Clerk of District Ct- \$775, 23773 - GF Clerk of District Ct- \$775, 23774 - GF Clerk of District Ct- \$775, 23775 - GF Clerk of District Ct- \$925, 23776 - GF Clerk of District Ct- \$775, 23777 - GF Clerk of District Ct- \$775, 23778 - GF Clerk of District Ct- \$775, 23779 - GF Clerk of District Ct- \$500, 23780 - GF Clerk of District Ct- \$500, 23781 - Aflac Group- \$923.96, 23782 - American Family Life Assurance- \$9488.57, 23783 - Avesis Third Party Adm, Inc- \$2631.93, 23784 - Blue Cross Blue Shield of ND (Payroll)- \$265316.6, 23785 - Collection Center Inc- \$347.91, 23786 - Combined Insurance Co of America- \$1214.14, 23787 - DCI Credit Service Inc- \$707.92, 23788 - Fraternal Order of Police- \$92, 23789 - Johnson Ward K III - \$61, 23790 - Medico Life and Health Insurance Co- \$368.6, 23791 - ND F.O.P.- \$418, 23792 - ND Public Emp - Scp- \$250, 23793 - ND Public Emp Retirement System- \$194682.46, 23794 - NYS Child Support Processing Center- \$654.13, 23795 - Rodenburg Law Firm-Fargo- \$120.77, 23796 - United States Treasury- \$91.15, 23797 - US Able Life- \$68.28, 23798 - Active At Home Helpers- \$68.5, 23799 - Altru Clinic-Main- \$166.75, 23800 - Altru Health System- \$2371, 23801 - Altru Health System (978)- \$1012.53, 23802 - Ameripride Services, Inc.- \$95.4, 23803 - Apollo Electric Inc- \$250, 23804 - Auto Glass & Aftermarket- \$59, 23805 - Big Ink Print Shop- \$2064.24, 23806 - Buchmeier, Blake C- \$14.18, 23807 - Business Essentials- \$438.41, 23808 - Dakota County Sheriffs Office- \$140, 23809 - Development Homes- \$145, 23810 - Diamond Drugs, Inc.- \$56.77, 23811 - Diamond Medical Supply- \$20.76, 23812 - Enterprise Rent-A -Car- \$473.05, 23813 - G & K Services- \$311.28, 23814 - GF Public Health Department- \$15041.21, 23815 - Grand International- \$158, 23816 - Home Care Companions- \$1038.71, 23817 - Kronos- \$479.75, 23818 - Kutak Rock LLP - \$765, 23819 - Lakes & Prairies Community Action- \$360, 23820 - Lithia Payment Processing- \$77.95, 23821 - Little Keepers.- \$123, 23822 - Lommen Kathy- \$705, 23823 - Lutheran Social Services-Fargo 11Th St- \$517, 23824 - Mewes Lee- \$6.38, 23825 - ND Dept of Health/Microbiology- \$30, 23826 - ND State Tax Commissioner- \$40.71, 23827 - Redwood Toxicology Laboratory- \$4.5, 23828 - Rolette County Sheriff- \$200, 23829 - Schmidt & Associates- \$70, 23830 - Scott Crystal R- \$219.45, 23831 -

Sequenom Center For Molecular Medicine- \$449, 23832 - Telelanguage Inc- \$907.41, 23833 - United Day Nursery- \$942, 23834 - City of Emerado (Hwy)- \$81.75, 23835 - City of Larimore (Hwy)- \$51.92, 23836 - 1101 Dental PLLC - \$1122, 23837 - Acme Electric/Tool Crib of Nor- \$224.97, 23838 - Advanced Business Methods- \$139.8, 23839 - Allmaras Marsha H Rpr- \$39, 23840 - Allstream- \$66.55, 23841 - Altru Health System- \$800, 23842 - Altru Health System (978)- \$2539.6, 23843 - Altru Health System-Education Dept- \$1007, 23844 - Alvstad Jennifer K- \$38.5, 23845 - American Institutional Supply- \$458.15, 23846 - Ameripride Services, Inc.- \$485.84, 23847 - Arapahoe County Sheriffs Dept- \$46, 23848 - Arvig - \$155, 23849 - At & T Mobility- \$62.5, 23850 - Auto Value-Grand Forks- \$1158.86, 23851 - Balco Uniform Co- \$4786.04, 23852 - Baseview Petroleum Inc- \$2174, 23853 - Benefit Extras Inc- \$1561.75, 23854 - Bert's Truck Equipment Inc.- \$164.49, 23855 - Blake Brittney A- \$361.2, 23856 - Border States Electric Supply- \$1155.66, 23857 - Business Essentials- \$296.74, 23858 - Business Essentials- \$63.5, 23859 - Business Essentials- \$91.3, 23860 - Business Essentials- \$45, 23861 - Calvary Lutheran Church- \$20, 23862 - Canad Inn- \$83.7, 23863 - CDW Government- \$17999.95, 23864 - Century Electric Inc.- \$445, 23865 - Cities Area Transit- \$293, 23866 - Cole Paper Inc.- \$3484.41, 23867 - Comfort Suites-Bismarck- \$669.6, 23868 - Culinox (Plexus Company)- \$72.5, 23869 - Dakota Business Solutions- \$85.5, 23870 - Deere Credit Inc- \$28868.48, 23871 - Docu Shred Inc- \$38.55, 23872 - Ecolab Pest Elimination Div- \$194.06, 23873 - Express Auto Glass- \$162, 23874 - Farmers Oil Co- \$2943, 23875 - Fastenal- \$37.03, 23876 - Ferrellgas- \$36.01, 23877 - Finest Auto Trim- \$965.05, 23878 - First Collections Inc- \$462.21, 23879 - First Collections Inc- \$106.68, 23880 - Fraternal Order of Police- \$250, 23881 - GF Cnty Treasurer- \$664.8, 23882 - GF Fire Equipment Company- \$795.06, 23883 - GF Welding & Machine- \$148.14, 23884 - GGFHRA - \$75, 23885 - Global Safety Network- \$70, 23886 - Goughnour Tate- \$342.1, 23887 - Grafix Shoppe- \$1505.28, 23888 - Granger Megan- \$35.5, 23889 - Greatamerica Financial Svcs- \$1271.29, 23890 - Hardware Hank- \$139.5, 23891 - Heeco Warehouse- \$252, 23892 - Hillyard/Hutchinson- \$73.27, 23893 - Holiday Air Apts- \$400, 23894 - Holweger Christine- \$897, 23895 - Home of Economy- \$506.02, 23896 - HR Collaborative- \$200, 23897 - IACP- \$150, 23898 - IBM- \$1071.97, 23899 - Ihry Joseph- \$110.6, 23900 - Interstate Billing- \$59.76, 23901 - Interstate Power Systems Inc- \$1044.25, 23902 - Jasmer Faye- \$361.2, 23903 - Jensen Darlene D- \$343.7, 23904 - Larson Meredith- \$58, 23905 - Liberty Business Systems-Fargo- \$166.12, 23906 - Lithia Payment Processing- \$612.47, 23907 - Little Falls Machine Inc- \$11296.13, 23908 - Live Well Solutions- \$1587.6, 23909 - Lund Marcia Fay- \$180.48, 23910 - Manvel Oil Coop- \$1301.85, 23911 - Marco - MN- \$468.93, 23912 - Marco - MN- \$1081.55, 23913 - Marco -TX- \$672.88, 23914 - Matchett Wagner Amy Marie- \$100, 23915 - Matthew Bender & Co Inc.- \$76.38, 23916 - Mcintosh Amanda- \$106.32, 23917 - Mcintosh Saralynne- \$25, 23918 - Mckesson Medical Surgical- \$122.16, 23919 - Menards- \$502.56, 23920 - Mid States Crime Info Center- \$200, 23921 - Midcontinent Communications- \$70.56, 23922 - Midcontinent Communications- \$50, 23923 - Mutch Oil Company- \$1754.7, 23924 - NACVSO- \$600, 23925 - Napa Auto Parts- \$48.47, 23926 - Nat'l Muffler- \$1320, 23927 - ND Assoc of Counties (NDACO)- \$800, 23928 - ND Assoc of SS Board - Wing- \$35, 23929 - ND County Auditor's Assoc- \$750, 23930 - ND County Treasurer's Assoc- \$750, 23931 - ND DHS Finance Dept- \$107.44, 23932 - ND DHS Finance Dept- \$1391.32, 23933 - ND DHS Finance Dept- \$789, 23934 - ND DHS Finance Dept- \$208, 23935 - ND DHS Finance Dept- \$2330.39, 23936 - ND State Tax Commissioner- \$400, 23937 - NDACTVSO - \$180, 23938 - NDCISA - \$100, 23939 - NDEMA - \$50, 23940 - Nelson International- \$1057.84, 23941 - Neopost USA Inc- \$275.5, 23942 - Networking Specialists- \$4025, 23943 - New Century Press- \$85.8, 23944 - Nodak Electric Coop- \$412, 23945 - O'Reilly Auto Parts- \$129.91, 23946 - Odell Zoe- \$73.15, 23947 - Off The Wall Advertising Inc- \$1350, 23948 - Office Depot-Chicago- \$51.79, 23949 - Okerson Charles E- \$675, 23950 - Orchard Oil Co- \$247.5, 23951 - Ottertail Power Co-Devils Lake- \$884.83, 23952 - Praxair- \$113.6, 23953 - Quality Inn-Bismarck- \$83.7, 23954 - Quill Corporation- \$126.12, 23955 - Ramada Bismarck Hotel & Conf- \$669.6, 23956 - RDO Truck Center- \$4705.38, 23957 - RDO Trust Account #80-

5800- \$903.68, 23958 - Red River Welders Supply- \$38.5, 23959 - Reliance Inmate Systems- \$2000, 23960 - Reliance Telephone Systems Inc- \$799.95, 23961 - Relias Learning LLC- \$7922.33, 23962 - Royal Tire Inc- \$193.92, 23963 - Rydell Chevrolet- \$77.83, 23964 - Schmidt & Associates- \$70, 23965 - Service Providers For Seniors- \$20, 23966 - SHI International Corp- \$64, 23967 - SimplexGrinnell LP- \$545, 23968 - Sirchie Finger Print Laborator- \$314.46, 23969 - Social Security Administration_ 2949- \$735, 23970 - Stericycle Inc- \$101.27, 23971 - Streichers- \$419.91, 23972 - Summit Food Services LLC- \$13822.03, 23973 - Synder Brent- \$259.37, 23974 - The Saturday Evening Post- \$20, 23975 - Thur-O-Clean- \$703, 23976 - Tollefson Emma- \$73.15, 23977 - Tyler Technologies Inc- \$5787.5, 23978 - USPCA Region 12- \$60, 23979 - Verizon Wireless- \$40.01, 23980 - Verizon Wireless- \$51.97, 23981 - Webroot Software- \$4332, 23982 - Xcel Energy - Mpls- \$5064.2, 23983 - Xcel Energy - Mpls- \$280.96, 23984 - Yon Nancy- \$28, 23985 - Yorhom Medical Essentials- \$181.2, 23986 - Zee Medical Services- \$884.7; employee status changes for Jodi Bass, Ashley Black, Cameron Christopherson, Robert Everson, Naomi Ferguson, Matt Filkens, Lisa Foster, Cynthia Jackson-Thomas, Raquel Lindseth, Tressa Miller, Hunter Nelson, Suzanne Sholes, Whitney Walsh, Ian Woods and Ayrton Yozamp; overtime; and bond for check reissue. Motion carried unanimously.

Debbie Swanson, Public Health Director, addressed the board.

Moved by Knauf, seconded by Pic, to approve the Social Detox Facility Funding Agreement. Motion carried with Falck, Engen, Knauf and Pic voting aye and Malm voting nay.

Amber Gudajtes, Tax Equalization Director, said she will be recommending a 2% increase in agricultural land values for 2018.

Sheriff Rost addressed the board.

Moved by Malm, seconded by Engen, to approve out-of-state travel for Al Frazier to attend UAS training in New Brunswick, Georgia, all costs will be covered except 20 hours which will be funded by the UAS budget; to approve out-of-state travel for Andy Schneider to attend a Less Lethal Instructor Recertification Development course, April 3 – 4, 2018 in Pine City, MN at a cost of \$495; and to approve out-of-state travel for Dave Stromberg to attend an Explosive Handlers and Breaching course, May 21-25, 2018 in Ennis Texas, all costs will be covered by a grant. Motion carried unanimously.

Tom Ford, Government Relations Administrator, addressed the board regarding a need for a media policy. The board agreed and would like Mr. Ford to draft a media policy for consideration at a later date.

Moved by Pic, seconded by Knauf, to co-sponsor the North Dakota National Guard Reception in Washington, DC on May 15, 2018, along with Grand Forks City and the Chamber of Grand Forks/East Grand Forks. Grand Forks County's approximate cost will be \$835. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Pic, seconded by Malm, to change Policy 103-01(4)(a) to – “Note: Regular Full-time Correctional Officer I will be eligible for a reclassification to Correctional Officer II upon successful completion of their probationary period. Regular Part-time Officers will be eligible upon completion of 2080 worked hours.”, contingent upon approval of the Human Resource Director. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve the Agreement with Pembina County for the detention of prisoners, contingent upon approval of the States Attorney. Motion carried unanimously.

Keith Lund, Grand Forks Region Economic Development President & CEO, addressed the board.

Brandon Baumbach, Grand Forks Region Economic Development Business Development Manager, gave an update on the Rural Development/Rural Housing Study.

Moved by Malm, seconded by Knauf, to adopt the resolution relating to project under the Municipal Industrial Development Act, giving preliminary approval for the Red River BioRefinery, LLC project subject to a public hearing on February 20, 2018 at 4:00pm. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the County Auditor's signature on the Application for Allocation for the BioRefinery, LLC project and on the Disclosures by Sole Underwriter letter. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Knauf, to pay a portion of overlaying 62nd Ave S, (CR17) between South Washington Street and Belmont Road proportionate to jurisdictional boundaries. Motion carried unanimously.

Moved by Malm, seconded by Engen, to amend the County Road & Bridge fund as follows, move \$200,000 from line item 2140.2140.0000.0800.0826 Bridge Load Testing to 2140.2140.0000.0671.0000 Construction Fund. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to advertise for bids for the replacement of the following bridges: 1. 111-30.0 Grace Township 34-35 and, 2. 111-27.0 Grace Township 13-24. Motion carried unanimously.

Mr. West asked the board for their opinion on historical bridges in Grand Forks County.

Lyle Hall, Walle Township Clerk, addressed the board regarding the historical bridge in Walle Township.

The board asked Mr. West to gather additional information starting with those that are living closest to these historic bridges. The board would also like to see pictures of the bridges.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Pic, to allow the circulation of nominating petitions in county buildings, following Attorney General Opinion 2010-L-06. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the Amendment to Joint Exercise of Governmental Powers – Emergency Management Agreement. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, explained the letter received from ND State Tax Commissioner.

The board agreed to publish a public notice in the Grand Forks Herald, to notify the public that the 2017 Property Tax Relief should have been approximately 3.5% greater than what was shown on their property tax statement. The additional 3.5% legislative property tax relief was already reflected in their taxes due, so no refunds are needed.

Motion by Malm, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 5:57pm. The next meeting will be held on February 20, 2018 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor