

## GRAND FORKS COUNTY COMMISSION MEETING

July 17, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Pic and Malm present. Commissioner Malm joined the meeting at 4:02pm.

Moved by Engen, seconded by Knauf, to approve the minutes of the July 3, 2018 meeting. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the order of the agenda adding Lacey Anderson, Red River BMX, after the consent agenda, adding CT Marhula after item 6, and replacing item 9 with Kari Goelz, Emergency Management Director. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 26335 - ND Public Emp - Life Ins- \$3191.51, 26336 - GF Clerk of District Ct- \$1500, 26337 - GF Clerk of District Ct- \$775, 26338 - GF Clerk of District Ct- \$500, 26339 - Traill County Sheriff- \$800, 26340 - Walsh County Sheriff- \$150, 26341 - Aaker-Bonham Pam- \$50, 26342 - Ahles Lawrence- \$35, 26343 - Anderson Donna- \$140.18, 26344 - Anderson Dorinda- \$131.35, 26345 - Burkholder Bret- \$50, 26346 - City of Grand Forks- \$406.33, 26347 - City of Grand Forks-PSAP Communications- \$61028, 26348 - Community Violence Interventio- \$76559.5, 26349 - Dahl Dean- \$50, 26350 - Engkvist Gannon- \$11.99, 26351 - Fite David J- \$35, 26352 - Ford Tom- \$50, 26353 - Gaddie Jackie- \$340.2, 26354 - GF Humane Society- \$7250, 26355 - GF Public Health Department- \$42645.16, 26356 - Greater GF Community Service- \$7000, 26357 - Grinde Tom- \$35, 26358 - Gudajtes Amber- \$50, 26359 - Hansen Bridgie- \$50, 26360 - Helle Michael A- \$35, 26361 - Indepth Inspections- \$2291.67, 26362 - Jensen Darlene D- \$50, 26363 - Jones David- \$35, 26364 - Kennedy Colin- \$35, 26365 - Knutson Carrie- \$158.05, 26366 - Lombardi Lou- \$50, 26367 - Lutheran Social Services of ND- \$28888, 26368 - Magnuson Lane- \$50, 26369 - Mewes Lee- \$225.2, 26370 - ND State Tax Commissioner- \$296.01, 26371 - Nelson Debbie- \$139.7, 26372 - Nord Ronald- \$89.5, 26373 - Pasco Jackson W- \$35, 26374 - Pic Cynthia- \$638.17, 26375 - Rakoczy Brandon- \$460.9, 26376 - RRCAC- \$20000, 26377 - Sam's Clubmc/Syncb- \$1024.96, 26378 - Schuman Law Office- \$3500, 26379 - Sieg Gerald E- \$35, 26380 - Thiel Michele- \$50, 26381 - UND Forensic Pathology- \$6500, 26382 - VM Findley Consulting LLC- \$8000, 26383 - Wagner Linda- \$35, 26384 - West Nick- \$50, 26385 - Wilfahrt Barry D- \$1386.8, 26386 - City of Northwood (Hwy)- \$31.75, 26387 - 1101 Dental Pllc- \$914, 26388 - 3-D Specialties- \$1333.14, 26389 - Acme Electric/Tool Crib of Nor- \$407.8, 26390 - Altru Health System- \$3132, 26391 - Altru Health System (978)- \$955, 26392 - American Institutional Supply- \$406, 26393 - Ameripride Services, Inc.- \$450.23, 26394 - Anne Carlsen Center- \$190.75, 26395 - At & T Mobility- \$62.5, 26396 - Auto Value-Grand Forks- \$247.18, 26397 - Bergstrom Electric- \$5860, 26398 - Bi Incorporated- \$2071.51, 26399 - Border States Electric Supply- \$495.44, 26400 - Brock White Company LLC- \$12213.85, 26401 - Business Essentials- \$782.38, 26402 - Butler Machinery Company- \$143.63, 26403 - C & R Laundry- \$58, 26404 - C L Linfoot Company- \$75, 26405 - Century Electric Inc.- \$986.9, 26406 - Chs Ag Services- \$1151.7, 26407 - Cintas- \$130.14, 26408 - Cities Area Transit- \$140, 26409 - City of Grand Forks-Water- \$7095.4, 26410 - Cole Paper Inc.- \$339.63, 26411 - Comfort Keepers- \$1083.45, 26412 - Comfort Suites-Bismarck- \$83.7, 26413 - Community Service Program- \$5295, 26414 - Confer Miranda- \$250.06, 26415 - Crask Crystal- \$22.5, 26416 - Culinex (Plexus Company)- \$28.08, 26417 - Dacotah Paper Co- \$1159.8, 26418 - Davidson Casey Nicole- \$27.8, 26419 - Dennie's Delivery Inc- \$221.71, 26420 - Dobmeier Inc.- \$100, 26421 - Dusek Law, Pc- \$2355.02, 26422 - Election Systems & Software In- \$10802.29, 26423 - Embrace Pharmacy Inc.- \$3510.31, 26424 - Empowered Solutions LLC- \$92.96, 26425 - Enterprise Rent-A -Car- \$464.8, 26426 - Farmers Oil Co- \$3477, 26427 - Fastenal- \$1349.62, 26428 - Fedex- \$23.14, 26429 -

Ferguson, Naomi L - \$15.26, 26430 - Fisher Scientific- \$925.45, 26431 - Forum Communications- \$458.4, 26432 - Foster, Lisa K - \$15.05, 26433 - Galle Daniel- \$180, 26434 - Galls An Aramark Company- \$18.4, 26435 - Gateway Storage LLC- \$147, 26436 - Geiger Bros- \$6553.35, 26437 - Germundson Kress- \$179.18, 26438 - GF Diesel Injection Service Inc- \$35, 26439 - GF Marble & Tile Inc- \$2850, 26440 - GF Public Health Department- \$14940.16, 26441 - GF Welding & Machine- \$2343.08, 26442 - Global Safety Network- \$125, 26443 - Gowan Construction- \$138.2, 26444 - Greatamerica Financial Svcs- \$2114.45, 26445 - Greater GF Fair & Exhibition- \$680.32, 26446 - Greg's Lawn & Landscape- \$966.2, 26447 - Gregory J Norman Funeral Home- \$2100, 26448 - Grimsley Toni R- \$44.15, 26449 - Hart Luellen- \$245.9, 26450 - Hoepfer, Scot N - \$131.42, 26451 - Holland Dixie R- \$20, 26452 - Holte Lynn- \$28.34, 26453 - Home of Economy- \$93.91, 26454 - IBM- \$2148.84, 26455 - Information Technology Dept- \$2335.85, 26456 - Interstate Power Systems Inc- \$251.8, 26457 - Interstate Towing & Recovery- \$328.55, 26458 - Invisimax- \$134, 26459 - JD Power- \$125, 26460 - Jirout George C- \$243.7, 26461 - Johnson Controls Fire Protection Lp- \$4710.12, 26462 - Johnson Lynn M- \$13.5, 26463 - Johnston Alana- \$84.48, 26464 - JTF- \$210, 26465 - K9 Working Dogs International LLC- \$2895, 26466 - Keith's Security World- \$57.5, 26467 - Keller Jalissa Spanier- \$76.3, 26468 - Klockmann Peggy- \$99.74, 26469 - Knain Jolaine- \$107.91, 26470 - Knutson Printing Co- \$300, 26471 - Kueber, Carolyn J - \$110.09, 26472 - Kutak Rock LLP - \$425, 26473 - La Quinta Inn & Suites Bismarc- \$167.4, 26474 - Lakes & Prairies Community Action- \$480, 26475 - Leica Microsystems Inc- \$504.17, 26476 - Liberty Business Systems-Fargo- \$143.99, 26477 - Lien Miranda- \$1453.29, 26478 - Little Keepers.- \$685.27, 26479 - Loh Christina A- \$22.5, 26480 - Lommen Kathy- \$535.29, 26481 - Lund Jacki- \$220.8, 26482 - Lutheran Social Services-Fargo 11Th St- \$82, 26483 - Marco Technologies LLC- \$882.95, 26484 - Matthew Bender & Co Inc.- \$425.14, 26485 - Mckesson Medical Surgical- \$182.93, 26486 - Menards- \$229.2, 26487 - Mick's Scuba- \$1312.3, 26488 - Mutch Oil Co- \$2232.46, 26489 - Nat'l Muffler- \$263, 26490 - NCRAAO-Treasurer- \$325, 26491 - ND Dept of Health/Microbiology- \$73.3, 26492 - ND Dept of Transportation- \$1176.45, 26493 - ND DHS Finance Dept- \$200, 26494 - ND Insurance Department- \$100, 26495 - ND Insurance Dept-Fire & Tornado- \$22982.49, 26496 - ND One Call Inc- \$1.95, 26497 - ND State Radio Communications- \$2400, 26498 - ND State Tax Commissioner- \$1196.38, 26499 - Ness Press Inc.- \$26, 26500 - Networking Specialists- \$149, 26501 - Norby's Work Perks- \$13039.82, 26502 - Norby's Work Perks- \$440, 26503 - Northern Plumbing Supply- \$74.52, 26504 - NP Properties LLC- \$400, 26505 - Nygaard-Koplin Dawn- \$65.4, 26506 - O'Reilly Auto Parts- \$215.41, 26507 - Office Depot-Chicago- \$361.09, 26508 - Office of The State Auditor- \$17350, 26509 - Olson Sadie- \$63.77, 26510 - Olson, Shannon L - \$23.44, 26511 - Olson, Sonja S - \$93.74, 26512 - Peru- \$3418.8, 26513 - Petro Serve USA-#068 Grafton- \$108, 26514 - Piche Wayne- \$81.75, 26515 - Plummer Nicole- \$392.67, 26516 - Praxair- \$22.59, 26517 - RDO Truck Center- \$747.41, 26518 - RDO Trust Account #80-5800- \$72.34, 26519 - Reliance Inmate Systems- \$2000, 26520 - Royal Tire Inc- \$100.6, 26521 - Rydell Chevrolet- \$189.95, 26522 - Schauer Nicole R- \$22.5, 26523 - Scholand Shelly I- \$26.16, 26524 - Sholes, Suzanne M - \$293.4, 26525 - Skip's Petroleum- \$26.66, 26526 - Stark, Joseph A - \$33.25, 26527 - Sterling Carpet One Floor&Home- \$38277.94, 26528 - Stones Mobile Radio Inc- \$1053.69, 26529 - Stones Security Systems- \$2050.24, 26530 - Streichers- \$72.93, 26531 - Suedel Amy- \$117.12, 26532 - Summit Food Services LLC- \$14006.36, 26533 - Swann Andrea- \$257.67, 26534 - Tri Steel Mfgr Company- \$8954, 26535 - University Station- \$84.07, 26536 - US Postmaster-Grand Forks- \$120, 26537 - Valley Dairy- \$545.13, 26538 - Valley Truck- \$32.82, 26539 - Verizon Wireless- \$185.05, 26540 - Walls Medicine Center- \$18.11, 26541 - Western Detention- \$576, 26542 - Wilbur Ellis Company- \$40573.35, 26543 - Wippler Ashley- \$1038.78, 26544 - Workforce Safety & Insurance- \$32384.76, 26545 - Xcel Energy - Mpls- \$50830.53, 26546 - Collection Center Inc- \$216.93, 26547 - DCI Credit Service Inc- \$36.34, 26548 - NYS Child Support Processing Center- \$847.98, 26549 - Rodenburg Law Firm-Fargo- \$367.71, 26550 - United States Treasury- \$91.15 and purchasing card transactions in the amount of \$28,055.30; employee status changes for Brian

Basting, Lynn Johnson, Jessica Grosz and Jonathan Elmore; overtime; and County Deeds on parcels 48-0001-00025-001, 45-1201-00007-02, 45-1201-00007-003, 45-0001-00060-000 and 45-0001-00061-000. Motion carried unanimously.

Lacey Anderson, Red River BMX, addressed the board.

Moved by Pic, seconded by Engen, to approve the game of chance permits for Red River BMX, contingent upon approval of the States Attorney. Motion carried unanimously.

The public hearing for the annexation of property to the Larimore Rural Fire District was opened. No one appeared and the hearing was closed.

Moved by Pic, seconded by Knauf, to annex the following property into the Larimore Rural Fire District: section 7 and SE1/4 and S1/2NE1/4 of section 6 of Moraine Township. Motion carried unanimously.

CT Marhula addressed the board regarding the Grand Forks Public Library. He encouraged the Commission to consider opposing a downtown library, to set a deadline for the Library Committee, consider the mall as an option for a library and abandon the Library Board.

Sheriff Rost addressed the board.

Moved by Engen, seconded by Pic, to approve out-of-state travel for Sergeant Alan Frazier to serve as an Urban Shield Exercise Evaluator, September 7-11, 2018 in San Francisco Bay, California. All expenses will be paid by a grant, except Sergeant Frazier's duty time to participate, car rental and airfare for an additional UAS Team Member, Corporal Tim Schuh. The approximate cost will be \$1,700, to be paid from the UAS line item in the Sheriff's Department budget. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Knauf, seconded by Pic, to rent seventeen spots in the County Parking Ramp that were previously deemed unrentable. The conditions making the spots unrentable have now been resolved. Northeast Human Service Center will be offered the first option for those spots. Motion carried unanimously.

Moved by Engen, seconded by Pic, to remove the following sentence from Policy 103-01, effective January 1 2019: The first twelve months of employment are not factored into the salary progression formula. Motion carried with Falck, Engen, Knauf and Pic voting aye and Malm voting nay.

Debbie Nelson, Finance and Tax Director, presented the 2019 preliminary budget.

Moved by Engen, seconded by Knauf, to include an extra step for all qualified employees hired in 2015 and after, that did not receive a step after their first 12 months of employment in their position, based on Policy 103-01, in the 2019 preliminary budget. The extra step will be granted on the employee's seniority date in 2019. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to include in the 2019 preliminary budget a cost-of-living increase of 1.25% on January 1, 2019 for all employees and to include a step increase for all qualified employees on their seniority date in 2019. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the 2019 preliminary budget with a net levy of \$24,854,556. Motion carried unanimously.

Moved by Engen, seconded by Malm, to set the 2019 budget hearing for September 18, 2018 at 4:00pm. Motion carried unanimously.

Kari Goelz, Emergency Management Director, addressed the board.

The Emergency Management Office has been approved for a Hazard Mitigation Grant to fund storm shelters for Larimore and Fordville Dam. This is a 75/25 cost share grant, 75% will be paid by the Federal Government and 25% from the Grand Forks County Water Resource Board.

The Emergency Management Office will also be receiving a Homeland Security Grant for \$30,000 for active shooter training.

The Emergency Management Office is recruiting volunteers for Community Emergency Response Teams (CERT).

Haley Wamstad, Assistant States Attorney, invited the Commissioners to the first session of Domestic Violence Court on August 15, 2018 at 1:30pm.

Moved by Pic, seconded by Engen, to approve the Court Services Contract between the State of North Dakota, Grand Forks County and the City of Northwood, contingent upon approval of the States Attorney. Motion carried unanimously.

Grand Forks County has been served a Notice of Claim by Vogel Law Firm of a wrongful death of Amanda Askim on June 11, 2018.

Motion by Malm, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 5:41pm. The next meeting will be held on August 7, 2018 at 4:00pm.

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Thomas H. Falck, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor