

GRAND FORKS COUNTY COMMISSION MEETING

January 15, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Rost and Falck present. Commissioner Pic participated via telephone.

Moved by Rost, seconded by Knauf, to approve the minutes of the January 2, 2019 meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of agenda, moving item 12a after the consent agenda. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 28994 - Aflac Group- \$783.72, 28995 - American Family Life Assurance- \$8410.58, 28996 - Avesis Third Party Adm, Inc- \$2785.2, 28997 - Blue Cross Blue Shield of ND (Payroll)- \$274235.2, 28998 - Combined Insurance Co of America- \$1141.52, 28999 - Fraternal Order of Police- \$94, 29000 - Medico Life and Health Insurance Co- \$395.2, 29001 - ND F.O.P.- \$525, 29002 - ND Public Emp Retirement System- \$196850.47, 29003 - NYS Child Support Processing Center- \$847.98, 29004 - Robert G Drummond- \$50, 29005 - Rodenburg Law Firm-Fargo- \$411.22, 29006 - United States Treasury- \$91.15, 29007 - US Able Life- \$49.08, 29008 - City of Dunseith- \$250, 29009 - GF Clerk of District Ct- \$200, 29010 - ND Public Emp - Life Ins- \$3428.24, 29011 - City of Grand Forks- Auditor- \$17335.21, 29012 - City of Grand Forks-PSAP Communications- \$64077.25, 29013 - Community Violence Interventio- \$82809.5, 29014 - Engen David A- \$38.15, 29015 - GF Cnty Treasurer- \$24215.54, 29016 - GF Humane Society- \$7250, 29017 - GF Public Health Department- \$43442.66, 29018 - Greater GF Community Service- \$7000, 29019 - Greater GF Fair & Exhibition- \$24396.12, 29020 - Heinz Makayla- \$55.19, 29021 - Indepth Inspections- \$2291.67, 29022 - Lutheran Social Services of ND- \$33091, 29023 - ND State Tax Commissioner- \$282.42, 29024 - RRCAC- \$20000, 29025 - Sam's Clubmc/SynCb- \$1118.08, 29026 - Schuman Law Office- \$4100, 29027 - UND Forensic Pathology- \$6662.5, 29028 - US Bank - Cm 9690- \$1950, 29029 - VM Findley Consulting LLC- \$8000, 29030 - Ye Ol Painters Ltd- \$5148, 29031 - City of Thompson (Hwy)- \$11.95, 29032 - A+ Yard and Snow LLC- \$780, 29033 - Acme Electric/Tool Crib of Nor- \$270.9, 29034 - Advanced Business Methods- \$299.64, 29035 - Ameripride Services, Inc.- \$353.04, 29036 - Amundson Funeral Home- \$6000, 29037 - Auto Glass & Aftermarket- \$553, 29038 - Balco Uniform Co- \$49.17, 29039 - Bi2 Technologies- \$11507, 29040 - Border States Electric Supply- \$58.4, 29041 - Braatens Quality Auto Service- \$206.84, 29042 - Business Essentials- \$21.58, 29043 - Business Essentials- \$185, 29044 - Cities Area Transit- \$245, 29045 - City of Grand Forks-Police Dept- \$2890, 29046 - Cole Paper Inc.- \$1474.68, 29047 - Dakota Mounts- \$912, 29048 - Dictationproducts.Com- \$2978, 29049 - Electro Watchman Inc.- \$4920, 29050 - Finest Auto Trim- \$101.5, 29051 - Gateway Storage LLC- \$159, 29052 - GF Cnty Treasurer- \$523.95, 29053 - GF Welding & Machine- \$782.33, 29054 - Grand Forks Housing Authority- \$240, 29055 - Hansen Bridgie- \$17.48, 29056 - Home of Economy- \$18.06, 29057 - IBM- \$1140.23, 29058 - Interstate Towing & Recovery- \$434.77, 29059 - Invisimax- \$122, 29060 - Johnson Controls- \$13680, 29061 - Leads Online- \$2848, 29062 - Liberty Business Systems-Fargo- \$158.39, 29063 - Marco Technologies LLC- \$921.6, 29064 - Mid States Crime Info Center- \$200, 29065 - Mutch Oil Co- \$1829.25, 29066 - Napa Auto Parts- \$309.8, 29067 - Nat'l Association of Counties- \$1337, 29068 - ND Assoc of Counties (NDACO)- \$15, 29069 - ND Assoc of Counties (NDACO)- \$35570, 29070 - ND Assoc of Counties (NDACO)- \$15, 29071 - ND County Commissioners Assoc- \$1650, 29072 - ND County Records Assoc- \$200, 29073 - ND Supreme Court- \$25, 29074 - NDACE- \$150, 29075 - NDACTVSO- \$290, 29076 - NDEMA- \$50, 29077 - Nelson International- \$363.45, 29078 - Noss Sewing & Alterations- \$21, 29079 - Otis

Elevator- \$22428.07, 29080 - RDO Truck Center- \$2282.8, 29081 - RDO Trust Account #80-5800- \$2166.93, 29082 - Reliance Telephone Systems Inc- \$295.5, 29083 - Royal Tire Inc- \$71.6, 29084 - Skip's Petroleum- \$2258.82, 29085 - Stericycle Inc- \$106.33, 29086 - Stones Mobile Radio Inc- \$2199.5, 29087 - Streichers- \$12.99, 29088 - Summit Food Services LLC- \$6915.96, 29089 - The Chamber of Commerce-GF- \$1170, 29090 - Tri Steel Mfgr Company- \$4970.85, 29091 - Valley Truck- \$85.86, 29092 - City of Northwood (Hwy)- \$188.35, 29093 - Accurate Controls- \$28790.14, 29094 - Acme Electric/Tool Crib of Nor- \$20.94, 29095 - Alerus Center- \$66.96, 29096 - Altru Health System (978)- \$5865.43, 29097 - Anderson Brothers Body Shop LLC- \$760.9, 29098 - Anderson Kevin- \$65.4, 29099 - At & T Mobility- \$62.5, 29100 - Auto Glass & Aftermarket- \$607, 29101 - B1 Incorporated- \$41.24, 29102 - Benais Harlene Kay- \$37.72, 29103 - Bi Incorporated- \$3606.94, 29104 - Bob Barker Company- \$93.01, 29105 - Border States Trophy & Awards- \$85, 29106 - C & R Laundry- \$11, 29107 - CDW Government- \$233.83, 29108 - Century Electric Inc.- \$184, 29109 - Cintas- \$107.56, 29110 - Cole Paper Inc.- \$1842.2, 29111 - Community Service Program- \$3300, 29112 - Dahl Funeral Home- \$7600, 29113 - Davidson Casey Nicole- \$66.49, 29114 - Dennie's Delivery Inc- \$222, 29115 - Diamond Cleaning Supply- \$186.8, 29116 - Docu Shred Inc- \$77.21, 29117 - Dusterhoft Oil-Demers- \$5, 29118 - Embrace Pharmacy Inc.- \$24.82, 29119 - Empowered Solutions LLC- \$92.96, 29120 - Farmers Oil Co- \$5700, 29121 - Fedex- \$12.97, 29122 - Finest Auto Trim- \$77.5, 29123 - Forterra Pipe & Precast- \$57500, 29124 - Grafix Shoppe- \$293.86, 29125 - Greatamerica Financial Svcs- \$1387.72, 29126 - Gregory J Norman Funeral Home- \$2100, 29127 - Guzman Larae M- \$20.71, 29128 - H & L Mesabi- \$26247.36, 29129 - Home of Economy- \$299.77, 29130 - Information Systems Corporatio- \$25, 29131 - Information Technology Dept- \$387.35, 29132 - Information Technology Dept- \$1801.85, 29133 - Integrity Homecare and Counseling- \$852.78, 29134 - Interstate Towing & Recovery- \$125, 29135 - Jirout George C- \$35.97, 29136 - Keith's Security World- \$146, 29137 - Keller Jalissa Spanier- \$18.53, 29138 - Klockmann Peggy- \$22.5, 29139 - Kueber, Carolyn J - \$64.86, 29140 - Lakes & Prairies Community Action- \$360, 29141 - Lanes Jacob- \$20.05, 29142 - Laser Systems- \$31.08, 29143 - Lewis William- \$76.96, 29144 - Lien Miranda- \$1121.56, 29145 - Lutheran Social Services-Fargo 11Th St- \$1103.75, 29146 - Mckesson Medical Surgical- \$20.8, 29147 - Menards- \$141.22, 29148 - Mutch Oil Company- \$319.7, 29149 - ND Assoc of Counties (NDACO)- \$409, 29150 - ND Dept of Public Instruction- \$81.57, 29151 - ND State Radio Communications- \$2400, 29152 - ND State Tax Commissioner- \$1114.46, 29153 - Noss Sewing & Alterations- \$30, 29154 - Nygaard-Koplin Dawn- \$9.81, 29155 - Olson Sadie- \$33.79, 29156 - Olson, Sonja S - \$50.69, 29157 - P.D.Q Sanitary Services- \$460, 29158 - Peru- \$3673.5, 29159 - Plante Miranda J- \$138.51, 29160 - Plummer Nicole- \$140.61, 29161 - Polz, Katie M- \$7.63, 29162 - Praxair- \$110.32, 29163 - Quality Inn-Bismarck- \$169.2, 29164 - RDO Truck Center- \$387.46, 29165 - RDO Trust Account #80-5800- \$371.25, 29166 - Red Roof Inn Townhouse- \$230.39, 29167 - Reliance Inmate Systems- \$6000, 29168 - Reliance Telephone Systems Inc- \$753.5, 29169 - Rydell Chevrolet- \$759.77, 29170 - Schmitz Inc- \$3200, 29171 - Sholes, Suzanne M - \$156.42, 29172 - Sterling Carpet One Floor&Home- \$645.15, 29173 - Stones Mobile Radio Inc- \$526.22, 29174 - Stones Security Systems- \$109, 29175 - Streichers- \$109.89, 29176 - Suedel Amy- \$15.28, 29177 - Summit Food Services LLC- \$14073.16, 29178 - The Radar Shop Inc- \$973, 29179 - Thomas Ann Marie- \$803.52, 29180 - Thomson West- \$1315.05, 29181 - University Station- \$142.33, 29182 - Verizon Wireless- \$3390.49, 29183 - Verizon Wireless- \$77.48, 29184 - Walls Ltc Pharmacy Inc- \$113.35, 29185 - Xcel Energy - Mpls- \$38146.2 and purchasing card transactions in the amount of \$20,522.03; employee status changes for Ayrton J. Yozamp, Alekzander H. Harvey, Dylan J. Larson, Haydn L. Harmon, Dorothy Green, Hollie Bryan, David Varriano, Nicholas Murphy, Andrew C. Eyre, Steve Hamre, Bernard J. Maxson II, Christopher Smith, Aaron B. Davidson, Thomas J. Inocencio, Kelly G. McLean and Brandon L. Rakoczy; out-of-state travel, overtime; and game of chance permit for Forks Rifle Club. Motion carried unanimously.

Lynn Bingham, NE Human Service Business Manager, addressed the board.

Moved by Falck, seconded Knauf, to allow NE Human Service to sublease an office in the Grand Forks County Office Building to the ND School for the Deaf, according to section 13 of the Lease Agreement. Motion carried unanimously.

Dean Dahl, Information Systems Director, addressed the board.

Moved by Rost, seconded by Falck, to approve the three requested 2019 capital improvement projects for the Information Systems Department at a cost of \$41,000. The projects include updating server software, additional disk storage and replacing a server. Motion carried unanimously.

The remaining 2019 capital improvement requests will be considered at a Public Safety and Infrastructure Committee meeting on February 5, 2019.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Paul Houdek, Grand Forks City Assessor, addressed the board.

Moved by Knauf, seconded by Rost, to deny the abatement application for Menard, Inc, parcel number 44-1358-00001-000 for the 2016 tax year as recommended by the local governing body and adopt the findings, conclusions and recommendations approved by Grand Forks City Council. Motion carried unanimously.

Sheriff Schneider addressed the board.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Rost, seconded by Pic, to approve the two new Sheriff's Department Chief Deputy and Captain position job descriptions. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the employee status forms for David M. Stromberg and Joel M. Lloyd. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the purchase of a 2019 Ford Utility vehicle for \$29,856 from Nelson Auto Center in Fergus Falls, Minnesota and amend the Sheriff's Department vehicle line item by \$17,400. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Falck, seconded by Knauf, to approve the plat application from Jesse & Jessica Gravidahl for Gravidahl Subdivision, consisting of two (2) lots on 18.67 acres in the NE ¼ of Section 9, Grace Township. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, gave the 2018 financial report.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Falck, seconded by Rost, to approve a part-time hourly Assistant State's Attorney position for 15 hours per week at \$45 per hour. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Falck, seconded by Rost, to approve the employee status form for Meredith Larson. Motion carried unanimously.

Moved by Falck, seconded by Pic, to appoint Commissioner Knauf as the President and Commissioner Rost as the Secretary of the Grand Forks County Building Authority. Motion carried unanimously.

State's Attorney Haley Wamstad was directed to draft a letter opposing SB 2174 on behalf of the Grand Forks County Commission. Debbie Nelson, Finance and Tax Director, will email the letter to Senator Curt Kreun prior to January 18, 2019.

Moved by Falck, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 5:21pm. The next meeting will be held on February 5, 2019.

David A. Engen, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor