

**GRAND FORKS COUNTY  
POLICY MANUAL**

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**POLICY NO. 105-05**

**Eff. 2/21/12**

**SAFETY**

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**Establishment and maintenance of a safe work environment is the shared responsibility of Grand Forks County and its employees. The county will do everything within its control to assure a safe environment and compliance with federal, state, and local law. Employees are expected to obey safety rules and to exercise caution in all their work activities. They are to immediately report any unsafe conditions to their supervisor. Supervisors and employees of the county are expected to correct unsafe conditions as promptly as possible. All accidents that result in injury must be reported to the appropriate supervisor, regardless of how insignificant the injury may appear. Such reports are necessary to comply with laws and initiate insurance and workers' compensation procedures.**