

**Building Permit Application**

**Applicant(s):**

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell # \_\_\_\_\_ Email \_\_\_\_\_

**Property Owner(s)/Fee Owner(s), if different from above:**

Name(s) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Cell # \_\_\_\_\_ Email \_\_\_\_\_

**Parcel Information:**

Property ID#(s): \_\_\_\_\_ Parcel Size: \_\_\_\_\_  
(2.5 Acre Minimum Lot Size)

Complete Legal Description: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Building Information:**

Type of Construction: \_\_\_\_\_

Use of Building: \_\_\_\_\_

Contractor: \_\_\_\_\_ Engineer: \_\_\_\_\_

Architect: \_\_\_\_\_ Plumbing: \_\_\_\_\_

Heating: \_\_\_\_\_ Electrician: \_\_\_\_\_

**Planning Information:**

Zoning District: \_\_\_\_\_ Setbacks: Front \_\_\_\_\_ Rear \_\_\_\_\_ Side (1) \_\_\_\_\_

Flood Zone: \_\_\_\_\_ \*Septic System: New / Existing (2) \_\_\_\_\_

\*Access: New / Existing

\*Additional Permits Maybe Required

**Application Fee: \$75 and \$3 per \$1,000 of Building Cost**

		Square Feet	Cost (\$)
<b>Finished Habitable Space -</b>	<b>\$65.00 / SF</b>	_____	_____
<b>Finished Basement -</b>	<b>\$30.00 / SF</b>	_____	_____
<b>Unfinished Space -</b>	<b>\$20.00 / SF</b>	_____	_____
<b>Attached Garage -</b>	<b>\$20.00 / SF</b>	_____	_____
<b>Detached Garage/Outbuilding -</b>	<b>\$18.00 / SF</b>	_____	_____
<b>Totals:</b>		_____	_____

**FEE:** \_\_\_\_\_

I hereby authorize Grand Forks County Planning Staff to enter upon property subject to this application to gather information pertinent to this request.

Signature(s) of Applicant(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

Signature(s) of Owner(s): \_\_\_\_\_ Date: \_\_\_\_\_

\_\_\_\_\_ Date: \_\_\_\_\_

**BUILDING PERMIT CHECKLIST:**

1. Completed "Building Permit" Application Form.
2. Application Fee (\$75 + \$3 per \$1,000 of Building Cost.) Building without a permit will result in a substantial penalty fee, per the Grand Forks County Planning and Zoning fee schedule, as amended.
3. Sketch to scale showing exact location of the proposed structure, including lot size, Section and Township and any other items needed to clarify application.
4. Sketch to include access to lot. If needed, an approach application should be completed at the same time. (Approach permit applications can also be downloaded from the County Planning website).
5. Building/Construction Plans including:
  - 8½" x 14" Copy of Construction Plans.
  - Footing/foundation.
  - Truss plans if not engineered.
  - Floor Plans.
  - Structural.
6. Signed copy of the "Rural Living Agreement", (also available on the County Planning Website).
7. Septic System Permit Form (If Required).
8. Access Permit Form (If Required).

