

GRAND FORKS COUNTY COMMISSION MEETING

March 3, 2020 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck, Rost and Engen present.

Moved by Rost, seconded by Pic, to approve the minutes of the February 18, 2020 meeting. Motion carried unanimously.

Moved by Falck, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Engen, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #34363 - Engen David A- \$217.35, 34364 - GF Clerk of District Ct- \$775, 34365 - GF Clerk of District Ct- \$775, 34366 - GF Clerk of District Ct- \$1000, 34367 - GF Clerk of District Ct- \$1000, 34368 - GF Cnty Treasurer- \$10000, 34369 - Lombardi Lou- \$24.15, 34370 - Meyer Janet- \$43.7, 34371 - Soeby Molly- \$23, 34372 - Aflac Group- \$572.64, 34373 - American Family Life Assurance- \$7144.29, 34374 - Avesis Third Party Adm, Inc- \$2694.39, 34375 - Blue Cross Blue Shield of ND (Payroll)- \$324683.27, 34376 - Collection Center Inc- \$651.01, 34377 - Combined Insurance Co of America- \$795.18, 34378 - Fraternal Order of Police- \$94, 34379 - Medico Life and Health Insurance Co- \$372, 34380 - ND F.O.P.- \$525, 34381 - NYS Child Support Processing Center- \$847.98, 34382 - Robert G Drummond- \$50, 34383 - Rodenburg Law Firm-Fargo- \$156.53, 34384 - United States Treasury- \$91.15, 34385 - US Department of Education Awg- \$258.78, 34386 - USAble Life- \$49.08, 34387 - City of Emerado (Hwy)- \$78.26, 34388 - City of Larimore (Hwy)- \$57.21, 34389 - Abbco Tools LLC- \$285.94, 34390 - Acme Electric/Tool Crib of Nor- \$243.47, 34391 - Advanced Business Link- \$600, 34392 - Advanced Business Methods- \$179.9, 34393 - Advanced Engineering & Environmental Ser- \$2832, 34394 - Aerial Metrics Inc- \$11775, 34395 - Alcohol Monitoring Systems, Inc.- \$38.69, 34396 - Alerus Center- \$100, 34397 - All About Kids- \$720, 34398 - Allstream- \$69.66, 34399 - Altru Clinic-Main- \$1164.36, 34400 - Altru Health System (978)- \$1156.94, 34401 - Ameripride Services, Inc.- \$405.08, 34402 - Amundson Funeral Home- \$4600, 34403 - Anderson Brothers Body Shop LLC- \$2736.91, 34404 - Anderson Dorinda- \$78.78, 34405 - B1 Incorporated- \$250, 34406 - Balco Uniform Co- \$23.42, 34407 - Baseview Petroleum Inc- \$2670, 34408 - Bob Barker Company- \$704.7, 34409 - Border States Electric Supply- \$130.5, 34410 - Business Essentials- \$78.14, 34411 - Butler Machinery Company- \$2225.14, 34412 - CDW Government- \$20160.95, 34413 - Cintas- \$82.54, 34414 - Cities Area Transit- \$608, 34415 - City of Grand Forks-Auditor- \$1294.33, 34416 - Cole Paper Inc.- \$864.85, 34417 - Comfort Keepers- \$833.91, 34418 - Comfort Suites-Bismarck- \$432, 34419 - Computer Forensic Resources Inc- \$110, 34420 - Custom Stripes Inc- \$2093, 34421 - Deere Credit Inc- \$26462.77, 34422 - Development Homes- \$471.25, 34423 - Diamond Cleaning Supply- \$541.25, 34424 - Diamond Drugs, Inc.- \$503.83, 34425 - Docu Shred Inc- \$76.37, 34426 - Enterprise Rent-A -Car- \$522.25, 34427 - Ernst Charles Or Melissa- \$168.48, 34428 - Falck Thomas H - \$1255.75, 34429 - Fastenal- \$209.62, 34430 - Fleming Makayla- \$31.05, 34431 - Fossum Diane- \$305, 34432 - Galls An Aramark Company- \$827.62, 34433 - GF Clerk of District Ct- \$1000, 34434 - GF Clerk of District Ct- \$1000, 34435 - GF Clerk of District Ct- \$1000, 34436 - GF Clerk of District Ct- \$1000, 34437 - GF Clerk of District Ct- \$775, 34438 - GF Cnty Treasurer- \$406.72, 34439 - GF Fire Equipment Company- \$5.5, 34440 - GF Welding & Machine- \$2592.97, 34441 - Golden Eagle Club- \$250, 34442 - Gowan Jennifer L- \$250, 34443 - Greatamerica Financial Svcs- \$1386.77, 34444 - Gregory J Norman Funeral Home- \$2300, 34445 - Gudajtes Amber- \$537.45, 34446 - Holiday Inn-Fargo- \$86.4, 34447 - Home of Economy- \$206.26, 34448 - HR Collaborative- \$200, 34449 - Information Systems Corporatio- \$29919, 34450 - Information

Technology Dept- \$2095.95, 34451 - Interstate Power Systems Inc- \$718.76, 34452 - Interstate Towing & Recovery- \$857.67, 34453 - Johnson Controls- \$13680, 34454 - Keith's Security World- \$40, 34455 - Konerza Judith- \$1050, 34456 - Kraus-Parr, Morrow, and Weber Law- \$2937, 34457 - Kronos- \$485.45, 34458 - Liberty Business Systems Inc- \$201.02, 34459 - Lithia Payment Processing- \$400.8, 34460 - Loffler- \$50.3, 34461 - Magnuson Lane- \$1156.12, 34462 - Marco -Tx- \$774.26, 34463 - McCutcheon Ruth Annette- \$925, 34464 - McKesson Medical Surgical- \$224.9, 34465 - Menards- \$472.07, 34466 - Midcontinent Communications- \$4492.02, 34467 - Midwest Refrigeration Inc.- \$556.14, 34468 - Mutch Oil Company- \$1153.7, 34469 - ND Assoc of Counties (NDACO)- \$3690.45, 34470 - ND Attorney General- \$305.52, 34471 - ND Dept of Corrections & Rehab- \$375, 34472 - ND Dept of Health/Microbiology- \$60, 34473 - ND Secretary of State- \$36, 34474 - NDSU Ext Serv-Dept 3110- \$1224.73, 34475 - NE Human Service Center- \$1089, 34476 - Nelson Debbie- \$32.2, 34477 - Nelson International- \$301.99, 34478 - Neufeld, Ashlei A- \$1220, 34479 - Nodak Electric Coop- \$380, 34480 - North Dakota Mathcounts- \$500, 34481 - Northern Laundry Systms Serv & Sales- \$325, 34482 - O'Reilly Auto Parts- \$266.87, 34483 - off The Wall Advertising Inc- \$103.14, 34484 - Office Depot-Chicago- \$183.83, 34485 - Olson Juntunen & Sandberg Ltd- \$798.14, 34486 - Ottertail Power Co-Devils Lake- \$575.76, 34487 - Phoenix Supply- \$643.32, 34488 - Polk County DAC- \$106.43, 34489 - Praxair- \$99, 34490 - Professional Scuba Institute Inc- \$275, 34491 - PS Door Services- \$1241.44, 34492 - Ramsey County Sheriff-Devils L- \$355, 34493 - Randy's Refuse- \$244, 34494 - RDO Trust Account #80-5800- \$2447.36, 34495 - Reliance Inmate Systems- \$6000, 34496 - Reliance Telephone Systems Inc- \$196, 34497 - Richards Larry J Atty- \$8663.39, 34498 - Ridgewood Apartments, LLC- \$500, 34499 - Rost Robert- \$41.4, 34500 - Safe Kids- \$205, 34501 - Skip's Petroleum- \$3088.22, 34502 - Smette Shellie- \$120.33, 34503 - Sosa Robin- \$487.6, 34504 - Sound Decision- \$421.98, 34505 - Spray Advantage Inc- \$37.18, 34506 - Stalker Radar- \$5790, 34507 - Staples Advantage- \$395.41, 34508 - State Supply Co- \$367.68, 34509 - Sterling Carpet One Floor&Home- \$277.86, 34510 - Stop Stick, Ltd- \$1842, 34511 - Summit Food Services LLC- \$112557.51, 34512 - Surplus Center Inc.- \$54.1, 34513 - Thur-O-Clean- \$485, 34514 - Topcon Positioning Systems Inc- \$2016, 34515 - Toshiba Business Solutions- \$111, 34516 - Twp of Hegton Clk/Treas- \$4468.24, 34517 - Twp of Lind Clk/Treas- \$1621.8, 34518 - Twp of Moraine Clk/Treas- \$1161.27, 34519 - Twp of Niagara Clk/Treas- \$3069.01, 34520 - Twp of Turtle River Clk/Treas- \$60313.36, 34521 - Twp of Walle Clerk- \$11787.12, 34522 - Tyler Technologies Inc- \$42755.69, 34523 - Valley Petroleum Equipment Inc- \$40.11, 34524 - Vanguard Appraisals Inc- \$2550, 34525 - Verizon Wireless- \$78.01, 34526 - Vilandre- \$143.75, 34527 - Xcel Energy - Mpls- \$816.96, 34528 - Ziebach County Sheriff's Department- \$44.2, 34529 - Zimmer Britta Josie- \$825 and purchasing card transactions in the amount of \$35,270.66; employee status change for Kelsey Delisle, Max W Schafer-LaCoursiere, Kenneth Amundson, Rhet Mavity and Chad Burchfield; overtime; and Larimore Golf Course beer license. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

David Tibbles, Fredrikson & Byron Law Firm, addressed the board.

Tami Lazur, Grand Forks City Deputy City Assessor, addressed the board.

Moved by Rost, seconded by Pic, to deny the 2017 abatement of IRET Properties on parcel number 44-2942-00008-000 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Pic, seconded by Engen, to deny the 2017 abatement of IRET Properties on parcel number 44-1351-00015-004 as recommended by the local governing body and adopt the findings,

conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Falck, seconded by Pic, to deny the 2017 abatement of IRET Properties on parcel number 44-1351-00015-003 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Engen, seconded by Falck, to deny the 2017 abatement of IRET Properties on parcel number 44-1331-00080-002 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Pic, seconded by Rost, to deny the 2017 abatement of IRET Properties on parcel number 44-1331-00080-001 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Falck, seconded by Pic, to deny the 2017 abatement of IRET Properties on parcel number 44-1331-00017-003 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Engen, seconded by Rost, to deny the 2017 abatement of IRET Properties on parcel number 44-1331-00017-002 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Falck, seconded by Pic, to deny the 2017 abatement of IRET Properties on parcel number 44-1350-00008-001 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Moved by Pic, seconded by Falck, to deny the 2017 abatement of IRET Properties on parcel number 44-1350-00007-001 as recommended by the local governing body and adopt the findings, conclusions, and recommendations approved by the Grand Forks City Council. Motion carried unanimously.

Kari Goelz, Emergency Manager, gave a 2020 spring flood update.

Marcus Lee, Grand Forks Public Health Regional Emergency Response Coordinator, gave a COVID-19 planning and preparedness update.

Ms. Goelz said the Emergency Management Office has items stored at the Grand Forks City Raw Water Intake building that will have to be moved. She will be looking for an alternative location to store these items.

Tom Ford, Director of Administration and Kari Goelz, Emergency Manager have identified a building for possible evacuation of Grand Forks County Office Building employees, if needed because of flooding. The building is owned by Grand Forks City and is located in the Industrial

Park. Mr. Ford and Ms. Goelz will tour the building this week to see if it will fit Grand Forks County's needs.

Ms. Goelz will be attending Veoci Incident Management training in Orlando, Florida, March 17th – 19th, 2020.

Sheriff Schneider addressed the board.

Moved by Falck, seconded by Rost, to approve the Mutual Aid Agreements with Traill, Walsh and Pembina Counties and approve the Chair's signature on the agreements. Motion carried unanimously.

Moved by Rost, seconded by Pic, to increase the extra duty flat time rate to \$40.00 per hour and increase the vendor billing rate to \$45.00 per hour. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Engen, seconded by Pic, to establish the polling sites for precincts located outside Grand Forks City, as follows:

PRECINCT NO. 1 at Alerus Center, 1200 42nd St S, Grand Forks City. (Shall be comprised of Brenna and Grand Forks Townships)

PRECINCT NO. 6 at Bible Baptist Church, 6367 Gateway Drive, Grand Forks City. (Shall be comprised of part of Grand Forks Air Force Base, Blooming, Rye and Falconer Townships) Motion carried unanimously.

Moved by Pic, seconded by Rost, to appoint the following Election Inspectors for the 2020 Elections: Ed Christ/Amber Gudajtes - Alerus Center - Precincts 1, 5, 24, 25, 26 & 27, according to NDCC 16.1-05-01(b) and Debbie Grinde - Bible Baptist Church – Precinct 6. Motion carried unanimously.

Moved by Rost, seconded by Falck, to establish an Early Voting Precinct at the Alerus Center, June 2 – June 6, 2020, the hours will be 10:00am – 6:00pm. Motion carried unanimously.

Moved by Falck, seconded by Pic, to establish an Absentee Ballot Precinct for the June 9, 2020 Primary Election. Motion carried unanimously.

Moved by Pic, seconded by Rost, to set the polling hours for all polling sites in Grand Forks County from 7:00am to 7:00pm for the 2020 Elections. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Brad Gerken, Grand Sky Development Company, addressed the board via telephone.

Moved by Falck, seconded by Engen, to approve \$120,895 from the 2019 Grand Forks Enhanced Use Lease Development Grant to complete phase II roadway and drainage repairs at Grand Sky. Motion carried unanimously.

Moved by Falck, seconded by Rost, to accept the quote from Tecta America of \$2,000 to repair the roof of the Grand Forks County Juvenile Detention Center, to be paid from the Capital Improvements budget. Motion carried unanimously.

Moved by Falck, seconded by Pic, to grant the Director of Administration the authority to commence operations with Northern Plains UAS Test Site, for emergency use only and only after consulting both the Emergency Manager and the Sheriff. Motion carried unanimously.

There will be a Joint Meeting with Grand Forks City, County, Park and School at Grand Forks City Hall on March 30, 2020 at 5:30pm.

Moved by Pic, seconded by Engen, to appoint Commissioner Bob Rost to a two year term on the GF/EGF Metropolitan Planning Organization Board, beginning April 1, 2020. Motion carried unanimously.

Nick West, County Engineer, will contact Rye Township regarding the Grand Forks Regional Airport Authority proposed project and he will bring their comments back to next Commission Meeting for consideration.

Motion by Rost, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:55pm. The next meeting will be held on March 17, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor