

## GRAND FORKS COUNTY COMMISSION MEETING

March 20, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Malm and Pic present.

Moved by Malm, seconded by Knauf, to approve the minutes of the March 6, 2018 meeting. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor 24389 - ND Public Emp - Life Ins- \$3215.37, 24390 - GF Clerk of District Ct- \$775, 24391 - GF Clerk of District Ct- \$1550, 24392 - GF Clerk of District Ct- \$775, 24393 - Stutsman County Auditor- \$500, 24394 - Traill County Sheriff- \$325, 24395 - Ahles Lawrence- \$35, 24396 - Burkholder Bret- \$50, 24397 - City of Grand Forks- \$58000, 24398 - City of Grand Forks-Auditor- \$3553.55, 24399 - Dahl Dean- \$50, 24400 - Falck Thomas H - \$38.15, 24401 - Fite David J- \$35, 24402 - Ford Tom- \$603.2, 24403 - GF Public Health Department- \$42645.17, 24404 - Greater GF Fair & Exhibition- \$19004.83, 24405 - Grinde Tom- \$35, 24406 - Gudajtes Amber- \$50, 24407 - Hansen Bridgie- \$50, 24408 - Helle Michael A- \$35, 24409 - Indepth Inspections- \$2291.67, 24410 - Jensen Darlene D- \$50, 24411 - Jones David- \$35, 24412 - Kennedy Colin- \$35, 24413 - Lombardi Lou- \$50, 24414 - Magnuson Lane- \$50, 24415 - Mayotte Deana- \$56, 24416 - Midcontinent Communications- \$1975.75, 24417 - Nelson Debbie- \$35, 24418 - Sam's Clubmc/Synb- \$1714.61, 24419 - Schuman Law Office- \$3500, 24420 - Sieg Gerald E- \$35, 24421 - The Yonkers Group LLC- \$12000, 24422 - Thiel Michele- \$50, 24423 - UND Forensic Pathology- \$6500, 24424 - US Bank - CM 9690- \$450, 24425 - US Bank - CM-9705 - St Paul- \$570502.5, 24426 - US Bank - CM-9705 - St Paul- \$316050, 24427 - US Postmaster-Grand Forks- \$120, 24428 - US Postmaster-Grand Forks- \$214, 24429 - Verizon Wireless- \$61.96, 24430 - Wagner Linda- \$35, 24431 - West Nick- \$50, 24432 - Wilfahrt Barry D- \$941.22, 24433 - DCI Credit Service Inc- \$528.72, 24434 - NYS Child Support Processing Center- \$654.13, 24435 - Rodenburg Law Firm-Fargo- \$367.71, 24436 - United States Treasury- \$91.15, 24437 - City of Northwood (Hwy)- \$12.37, 24438 - 1101 Dental PLLC- \$437, 24439 - A+ Yard and Snow LLC- \$1445, 24440 - Aasen Jessica Gail- \$314.72, 24441 - Acme Electric/Tool Crib of Nor- \$733.73, 24442 - Advance Auto Parts- \$35.75, 24443 - Advanced Business Methods- \$206.8, 24444 - Albrecht Mfg & Repair Inc.- \$240.3, 24445 - Altru Health System- \$1279, 24446 - Altru Health System (978)- \$154.42, 24447 - Ameripride Services, Inc.- \$655.72, 24448 - Anderson Brothers Body Shop LLC- \$4902.59, 24449 - Anderson Kimberly J- \$535.19, 24450 - Andrade Cindy- \$30.52, 24451 - AT & T Mobility- \$62.5, 24452 - Auto Value-Grand Forks- \$325.68, 24453 - Axon Enterprise Inc- \$225, 24454 - Bakke Funeral Home- \$2100, 24455 - Balco Uniform Co- \$135.9, 24456 - Barron Law Firm LLC- \$927.86, 24457 - Baseview Petroleum Inc- \$2020, 24458 - Benefit Extras Inc- \$1206.5, 24459 - Berg Tricia Mackenzie- \$352.07, 24460 - BI Incorporated- \$2847.52, 24461 - Bob Barker Company- \$141.24, 24462 - Border States Electric Supply- \$218.4, 24463 - Brown Funeral Home- \$2100, 24464 - Business Essentials- \$31.95, 24465 - Business Essentials- \$727.41, 24466 - Butler Machinery Company- \$60.09, 24467 - C L Linfoot Company- \$1130.52, 24468 - Center For Psychiatric Care- \$25, 24469 - Century Electric Inc.- \$452.57, 24470 - Cities Area Transit- \$105, 24471 - City of Grand Forks-Water- \$6467.7, 24472 - Cole Paper Inc.- \$3603.19, 24473 - Comfort Inn-Bismarck- \$251.1, 24474 - Comfort Suites-Bismarck- \$83.7, 24475 - Community Service Program- \$5125, 24476 - Confer Miranda- \$462.16, 24477 - Credit Collections Bureau- \$462, 24478 - Custom Stripes Inc- \$520, 24479 - Dacotah Paper Co- \$667.18, 24480 - Davidson Casey Nicole- \$21.26, 24481 - Decatur

Electronics- \$2644.16, 24482 - Denault Nick- \$1680, 24483 - Dennie's Delivery Inc- \$221.5, 24484 - Diamond Cleaning Supply- \$283.8, 24485 - Diamond Medical Supply- \$155.08, 24486 - Docu Shred Inc- \$77.25, 24487 - Edman Kristina Marie- \$985.39, 24488 - Embrace Pharmacy Inc.- \$2467.54, 24489 - Emineth Nicole- \$36, 24490 - Engen David A- \$167.86, 24491 - Enterprise Rent-A -Car- \$372.97, 24492 - Erin Jostad Transcribing Services LLC- \$530, 24493 - Evans, Dixie L - \$43.06, 24494 - Everett Sarah- \$110.93, 24495 - Farmers Oil Co- \$5103, 24496 - Fastenal- \$163.91, 24497 - Federal Safety Compliance- \$298.5, 24498 - Fedex- \$48.25, 24499 - Feldman Chloe- \$256.22, 24500 - Ferguson, Naomi L - \$70.85, 24501 - First Collections Inc- \$1416.14, 24502 - First Collections Inc- \$603.69, 24503 - G & K Services- \$311.28, 24504 - Galls An Aramark Company- \$159.95, 24505 - Gateway Storage LLC- \$147, 24506 - Gehrke Deborah- \$155.33, 24507 - GF Fire Equipment Company- \$27.5, 24508 - GF Welding & Machine- \$329.45, 24509 - Global Safety Network- \$38, 24510 - Godfread David Allen- \$441.15, 24511 - Goulet Lori J- \$1024.5, 24512 - Gove James- \$300, 24513 - Grafex Shoppe- \$237.61, 24514 - Granger Cheryl - \$172, 24515 - Greatamerica Financial Svcs- \$2042.29, 24516 - Grotte Andrew M- \$54.71, 24517 - Gruba Lauren L- \$724.39, 24518 - Grundysen Daniel Scott- \$1498.29, 24519 - H & L Mesabi- \$17875, 24520 - Hannahers- \$227.98, 24521 - Hart Luellen- \$82.36, 24522 - Heffernan Melissa E- \$168.87, 24523 - Hiott Rodney Jr- \$3142.59, 24524 - Hoeper, Scot N - \$277.56, 24525 - Holte Lynn- \$28.89, 24526 - Home Care Companions- \$794.06, 24527 - Home of Economy- \$123.89, 24528 - Hutton Myste- \$104.64, 24529 - ICON Architectural Group- \$7380, 24530 - Information Technology Dept- \$2328.15, 24531 - Integrity Homecare and Counseling- \$693.41, 24532 - Interstate Power Systems Inc- \$2263.94, 24533 - Invisimax- \$67, 24534 - Ivers Lisa- \$92, 24535 - Jirout George C- \$196.2, 24536 - Johnson Controls- \$478.63, 24537 - Johnston Alana- \$87.2, 24538 - Keller Jalissa Spanier- \$34.88, 24539 - Knain Jolaine- \$114.97, 24540 - Knutson Carrie- \$86.11, 24541 - Konerza Judith- \$1050, 24542 - Kueber, Carolyn J - \$112.27, 24543 - Lakes & Prairies Community Action- \$585, 24544 - Lee Anne- \$27.25, 24545 - Liberty Business Systems-Fargo- \$1483.46, 24546 - Lithia of Grand Forks- \$49.91, 24547 - Lithia of Grand Forks- \$133408, 24548 - Lithia Payment Processing- \$546.16, 24549 - Little Falls Machine Inc- \$1203.34, 24550 - Little Keepers.- \$100.25, 24551 - Lommen Kathy- \$390, 24552 - Lowe's- \$40.44, 24553 - Lund Jacki- \$321.03, 24554 - Lunseth Plumbing & Heating- \$2382, 24555 - Manvel Oil Coop- \$3784.8, 24556 - Marco - Mn- \$715, 24557 - Mckesson Medical Surgical- \$731.96, 24558 - Menards- \$457.22, 24559 - Menards- \$14.95, 24560 - Meyer Janet- \$43.6, 24561 - Midcontinent Communications- \$215, 24562 - Midcontinent Communications- \$50, 24563 - Modern Property Management- \$425, 24564 - Mutch Oil Co- \$3880.21, 24565 - Mutch Oil Company- \$1160.7, 24566 - Nat'l Muffler- \$499, 24567 - ND DHS Finance Dept- \$808.92, 24568 - ND DHS Finance Dept- \$582.4, 24569 - ND DHS Finance Dept- \$542, 24570 - ND DHS Finance Dept- \$572.53, 24571 - ND DHS Finance Dept- \$1304.31, 24572 - ND DHS Finance Dept- \$600.03, 24573 - ND DHS Finance Dept- \$60, 24574 - ND DHS Finance Dept- \$10, 24575 - NDACS- \$50, 24576 - NDCCAA- \$100, 24577 - NDSU Ext Serv- Dept 3110- \$1140.5, 24578 - NDSU Ext Serv-Dept 7510- \$30070.34, 24579 - NDSU Pesticide Program-6050- \$1200, 24580 - Necklace Rochelle- \$395.15, 24581 - Nelson Debbie- \$339.8, 24582 - Nelson International- \$204.84, 24583 - Neopost USA Inc- \$102, 24584 - Networking Specialists- \$38.75, 24585 - Nnoli Briona- \$392.86, 24586 - Nodak Electric Coop- \$432.2, 24587 - Northdale Oil- \$20297.83, 24588 - Northern Plumbing Supply- \$287.8, 24589 - Northwest Tire Inc- \$101.5, 24590 - Nygaard-Koplin Dawn- \$380.95, 24591 - O'Reilly Auto Parts- \$41.15, 24592 - Office Depot-Chicago- \$196.18, 24593 - Olson Sadie- \$90.47, 24594 - Olson, Sonja S - \$142.25, 24595 - Peru- \$3104.64, 24596 - Piche Wayne- \$41.42, 24597 - Plummer Nicole- \$151.51, 24598 - Polk County DAC- \$33.88, 24599 - Praxair- \$22.23, 24600 - Probitas Promotions- \$1647, 24601 - PS Doors Services- \$101.64, 24602 - RDO Truck Center- \$522.21, 24603 - RDO Trust Account #80-5800- \$1350.84, 24604 - Redwood Toxicology Laboratory- \$4.5, 24605 - Reliance Inmate Systems- \$6000, 24606 - Risberg Jennifer- \$57, 24607 - Rydell Chevrolet- \$393.45, 24608 - Scholand Shelly I- \$37.06, 24609 - Skip's Petroleum- \$3341.7, 24610 - Smith Lynelle J- \$630.74,

24611 - Snap-On Industrial- \$245.35, 24612 - Social Security Administration\_ 2949- \$6953.56, 24613 - Social Security Administration\_ 2949- \$7596.7, 24614 - Soeby Molly- \$7.09, 24615 - Southern Manor Apartments LLP- \$300, 24616 - St Josephs Social Care/Thrift- \$3000, 24617 - Stark, Joseph A - \$53.96, 24618 - Stones Mobile Radio Inc- \$7560.26, 24619 - Suedel Amy- \$199.55, 24620 - Summit Food Services LLC- \$21081.6, 24621 - Surplus Center Inc.- \$120, 24622 - Telanguage Inc- \$111.75, 24623 - The Chamber of Commerce-GF- \$20, 24624 - Thomson West- \$1315.05, 24625 - Thrifty White Stores-Plymouth- \$135.39, 24626 - Thrifty White Stores-Plymouth- \$3.49, 24627 - Thur-O-Clean- \$218, 24628 - Toshiba Business Solutions- \$558.81, 24629 - Tunseth Julie- \$400, 24630 - University Station- \$77.43, 24631 - US Autoforce- \$1467.76, 24632 - US Postal Service-Hasler- \$3000, 24633 - US Postmaster-Grand Forks- \$82, 24634 - Valley Dairy- \$266.71, 24635 - Verizon Wireless- \$3265.77, 24636 - Vig Megan- \$67.58, 24637 - Village Family Service Center-Fargo- \$410, 24638 - Weiser Carly- \$1143.64, 24639 - Western Detention- \$1248.8, 24640 - Wonder Years- \$598.75, 24641 - Xcel Energy - Mpls- \$44115.47, 24642 - Xcel Energy - Mpls- \$295.63, 24643 - YMCA of Cass & Clay Counties- \$673.87 and purchasing card transactions in the amount of \$35,938.57; employee status changes for Cynthia Jackson-Thomas, Jessie Madche, Anders Odegaard, Brittany Roberts, Spencer Marek, Douglas Henning, Kaitlyn Randall, and Wallace Campbell; overtime; February financial report and bond for check reissue. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

Moved by Pic, seconded by Knauf, to fill the vacant Social Services Adult Homemaker position with contracted service providers. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve an emergency temporary Social Worker position for Social Services. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Engen, seconded by Malm, to approve out-of-state travel for Deputy Nathan Moen to attend a K-9 Working Dogs International 80 Hour Bootcamp Training Course, May 28 – June 9, 2018 in Longford, Kansas. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to appoint Commissioner Gary Malm to serve on the Grand Forks – East Grand Forks Metropolitan Planning Organization Executive Policy Board until his County Commission term ends, November 30, 2018. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Pic, to approve the following 2018 Capital Improvement projects: Correctional Center, LED – 24/7 project - \$12,000; Correctional Center, LED – exterior light project - \$28,000; Correctional Center - repair 32 showers - \$96,000; Correctional Center – Electronic Medical Records program - \$75,000; Information Systems – cameras - \$36,000; Sheriff's Department – storage building asphalt improvements - \$36,000; Sheriff's Department – storage building fencing - \$11,170; Tax Equalization – Vanguard Appraisal Software renewal fee - \$5,750; Risk Management- Duress Alarm project - \$40,000; and tile replacement on the first floor of the County Office Building-\$51,000. Motion carried unanimously. (There were two additional 2018 Capital Improvement projects approved on February 20, 2018, Simplex Systems door locks at the COB - \$9,000 and the 25% share of Court Facilities Improvement Grant - \$15,206). The 2018 approved projects must be completed in 2018 or the Department Manager must make a request to carry the funds forward into the next fiscal year.

Moved by Malm, seconded by Knauf, to amend the Capital Improvement line item by \$100,000. Motion carried unanimously.

The Grand Forks County Commission will meet with Dave Bostwick, Jail Consultant, at a Special Commission Meeting on Thursday, March 29, 2018 at 1:30pm.

Moved by Malm, seconded by Engen, to increase the passport picture fee to \$15.00 on April 2, 2018. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to accept the counteroffer from Crown Castle for a Cell Tower Lease Agreement on a cell tower located on the Grand Forks County Fairgrounds, contingent upon approval by the Fair Board. Motion and second were withdrawn.

Moved by Malm, seconded by Engen, to table discussion on the Crown Castle counteroffer until the offer has been discussed with the Fair Board. Motion carried unanimously.

Motion by Malm, seconded by Engen, to adjourn. Motion carried unanimously. The meeting adjourned at 5:00pm. The next meeting will be held on April 3, 2018 at 4:00pm.

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Thomas H. Falck, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor