

GRAND FORKS COUNTY COMMISSION MEETING

June 5, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Pic, Knauf and Malm present.

Moved by Malm, seconded by Engen, to approve the minutes of the May 15, 2018 meeting.
Motion carried unanimously.

Moved by Knauf, seconded by Pic, to approve the order of agenda, adding Jay Kleven after item 4.
Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 25490 - Collection Center Inc- \$216.93, 25491 - DCI Credit Service Inc- \$36.34, 25492 - NYS Child Support Processing Center- \$654.13, 25493 - Rodenburg Law Firm-Fargo- \$367.71, 25494 - United States Treasury- \$91.15, 25495 - Burleigh County District Court- \$500, 25496 - Cass County Sheriff- \$150, 25497 - GF Clerk of District Ct- \$500, 25498 - GF Clerk of District Ct- \$775, 25499 - Morton County Sheriff Dept- \$250, 25500 - Williams County Clerk of Dist Court- \$250, 25501 - Burleigh County District Court- \$250, 25502 - Devils Lake Police- \$700, 25503 - Fargo Municipal Court- \$400, 25504 - GF Clerk of District Ct- \$500, 25505 - GF Clerk of District Ct- \$775, 25506 - GF Clerk of District Ct- \$775, 25507 - GF Clerk of District Ct- \$1500, 25508 - GF Clerk of District Ct- \$1275, 25509 - ND Supreme Court- \$25, 25510 - ND Supreme Court- \$25, 25511 - ND Supreme Court- \$25, 25512 - ND Supreme Court- \$25, 25513 - Ward County Sheriff- \$500, 25514 - West Fargo Police- \$350, 25515 - Williams County Clerk of Dist Court- \$113.65, 25516 - Aflac Group- \$853.8, 25517 - American Family Life Assurance- \$8891.3, 25518 - Avesis Third Party Adm, Inc- \$2623.45, 25519 - Blue Cross Blue Shield of ND (Payroll)- \$268565.95, 25520 - Collection Center Inc- \$216.93, 25521 - Combined Insurance Co of America- \$1214.14, 25522 - DCI Credit Service Inc- \$36.34, 25523 - Fraternal Order of Police- \$92, 25524 - Medico Life and Health Insurance Co- \$369.2, 25525 - ND F.O.P.- \$418, 25526 - ND Public Emp - Scp- \$207.02, 25527 - ND Public Emp Retirement Systm- \$197594.11, 25528 - NYS Child Support Processing Center- \$847.98, 25529 - Rodenburg Law Firm-Fargo- \$367.71, 25530 - United States Treasury- \$91.15, 25531 - US Able Life- \$68.28, 25532 - City of Emerado (Hwy)- \$81.75, 25533 - City of Larimore (Hwy)- \$51.62, 25534 - 1101 Dental Pllc- \$1775, 25535 - Acme Electric/Tool Crib of Nor- \$109.98, 25536 - Active At Home Helpers- \$248.84, 25537 - Advanced Business Methods- \$419.99, 25538 - Advanced Engineering & Environmental Ser- \$8446.59, 25539 - Allstream- \$67.56, 25540 - Altru Health System- \$926, 25541 - Altru Health System (978)- \$5923.3, 25542 - Altru Health System (978)- \$1164.79, 25543 - Ameripride Services, Inc.- \$673.79, 25544 - Amundson Funeral Home- \$10500, 25545 - Anderson Brothers Body Shop LLC- \$84.8, 25546 - Anderson Dorinda- \$55.05, 25547 - Anne Carlsen Center- \$381.5, 25548 - Arrow Advertising- \$157.01, 25549 - AT & T Mobility- \$62.5, 25550 - Auto Value-Grand Forks- \$747.2, 25551 - Axon Enterprise Inc- \$536, 25552 - Balco Uniform Co- \$651.74, 25553 - Baseview Petroleum Inc- \$2730, 25554 - Batteries Plus Bulbs- \$153.37, 25555 - Benefit Extras Inc- \$1206.5, 25556 - Bergstrom Electric- \$1960, 25557 - Bialas Ryan S- \$174.4, 25558 - Bilden Funeral Home- \$2100, 25559 - Bob Barker Company- \$3198.9, 25560 - Boegel Susan- \$625, 25561 - Border States Electric Supply- \$53.27, 25562 - Bud & Ralphs Appliance Service Inc- \$23.94, 25563 - Burkholder Bret- \$868, 25564 - Business Essentials- \$47.33, 25565 - C & R Distributors- \$23, 25566 - Catholic Charities North Dakota- \$5242.85, 25567 - Center For Psychiatric Care- \$100, 25568 - Children & Family Services Tra- \$450, 25569 - Cities Area Transit- \$48, 25570 - Cole Paper Inc.- \$5164.76, 25571 - Comfort Suites-Bismarck- \$167.4, 25572 - Cordell Properties- \$400, 25573 - Dacotah Paper Co- \$427.32, 25574 - Dahl Funeral Home- \$2100, 25575 - Dakota Boys Ranch - Minot- \$950, 25576 -

Dakota Business Solutions- \$375.99, 25577 - Daydreams Specialties- \$838, 25578 - Deere Credit Inc- \$28868.48, 25579 - Development Homes- \$435, 25580 - Diamond Drugs, Inc.- \$164.39, 25581 - Docu Shred Inc- \$116.67, 25582 - Eckert Youth Homes- \$185.3, 25583 - Ecolab Pest Elimination Div- \$101.96, 25584 - Electionsources- \$32.97, 25585 - Enterprise Rent-A -Car- \$773.22, 25586 - Express Auto Glass- \$2266, 25587 - First Collections Inc- \$716, 25588 - First Collections Inc- \$1020.14, 25589 - Fordville Cooperative Marketing Assoc- \$2540.3, 25590 - G & K Services- \$70.16, 25591 - Gaddie Jackie- \$87.2, 25592 - Galls An Aramark Company- \$1572.5, 25593 - GF Public Schools.- \$200, 25594 - GF Welding & Machine- \$534.16, 25595 - Global Safety Network- \$481, 25596 - Goozs Emblems- \$579.8, 25597 - Grafix Shoppe- \$41, 25598 - Greg's Laundry Equip Service- \$168.79, 25599 - Gregory J Norman Funeral Home- \$4200, 25600 - Heffernan Melissa E- \$876.6, 25601 - Hilde Jodi- \$52.5, 25602 - Home of Economy- \$659.22, 25603 - ICON Architectural Group- \$9840, 25604 - ICS Inc- \$40513.06, 25605 - Iheart Media- \$522, 25606 - Indepth Inspections- \$4504.58, 25607 - Information Systems Corporatio- \$525, 25608 - Ingram Amethyst Ethel- \$391.52, 25609 - Integrity Homecare and Counseling- \$973.01, 25610 - Inventory Trading Company- \$374, 25611 - Johnson Controls Fire Protection Lp- \$3026.88, 25612 - Keith's Security World- \$60, 25613 - Knight Printing- \$325.25, 25614 - Knutson Printing Co- \$258.06, 25615 - Kronos- \$490.44, 25616 - Kutak Rock Llp- \$297.5, 25617 - Lakes & Prairies Community Action- \$1080, 25618 - Liberty Business Systems-Fargo- \$247.12, 25619 - Lien Miranda- \$2008.73, 25620 - Lithia Payment Processing- \$641.75, 25621 - Lombardi Lou- \$197.29, 25622 - Lund Marcia Fay- \$21.73, 25623 - Lycox Enterprises Inc- \$33990, 25624 - Macdonald Colin- \$806.4, 25625 - Mainstay Suites- \$167.4, 25626 - Manvel Oil Coop- \$3605.43, 25627 - Marco - Mn- \$37272.93, 25628 - Marco -Tx- \$747.56, 25629 - Matchett Wagner Amy Marie- \$37.49, 25630 - Matthew Bender & Co Inc.- \$148.86, 25631 - Mckesson Medical Surgical- \$279.09, 25632 - Menards- \$1702.81, 25633 - Metcalf Zachary T- \$806, 25634 - Mick's Scuba- \$63.45, 25635 - Midcontinent Communications- \$380.32, 25636 - Midcontinent Communications- \$50, 25637 - Midcontinent Communications- \$215, 25638 - Midcontinent Communications- \$209.23, 25639 - Midcontinent Communications- \$1250.18, 25640 - Midcontinent Communications- \$2004.38, 25641 - Napa Auto Parts- \$158.55, 25642 - Nat'l Muffler- \$382, 25643 - ND Dept of Health/Microbiology- \$210, 25644 - ND DHS Finance Dept- \$1548, 25645 - ND DHS Finance Dept- \$200, 25646 - ND DHS Finance Dept- \$20, 25647 - ND DHS Finance Dept- \$25, 25648 - ND DHS Finance Dept- \$747.34, 25649 - ND DHS Finance Dept- \$3000, 25650 - ND DHS Finance Dept- \$1028, 25651 - ND DHS Finance Dept- \$1069, 25652 - ND DHS Finance Dept- \$978.55, 25653 - ND DHS Finance Dept- \$792, 25654 - ND DHS Finance Dept- \$458, 25655 - ND Voad- \$25, 25656 - NDAAO- \$140, 25657 - NDAAO- \$140, 25658 - NDema- \$180, 25659 - NDSU Ext Serv-Grand Forks- \$760.5, 25660 - NEHSC Donation Account- \$942.99, 25661 - Network Center, Inc- \$3324, 25662 - Networking Specialists- \$7131.25, 25663 - Nodak Electric Coop- \$241, 25664 - Norby's Work Perks- \$182, 25665 - Northern Plumbing Supply- \$42.92, 25666 - Northwest Tire Inc- \$801.92, 25667 - O'Reilly Auto Parts- \$418.27, 25668 - Off The Wall Advertising Inc- \$1350, 25669 - Office Depot-Chicago- \$537.14, 25670 - Ottertail Power Co-Devils Lake- \$514.27, 25671 - Praxair- \$86.77, 25672 - Quality Inn-Bismarck- \$167.4, 25673 - RDO Trust Account #80-5800- \$143.44, 25674 - Reliance Inmate Systems- \$2000, 25675 - Reliance Telephone Systems Inc- \$870, 25676 - Rivards Turf & Forage- \$1753.7, 25677 - Safe Kids- \$90, 25678 - Sam's Club-San Antonia Tx- \$100, 25679 - Scheels Sports & Sportswear- \$719.9, 25680 - Schroeder John D- \$76.47, 25681 - Seachange Print Innovations- \$248.03, 25682 - Severin Law Firm- \$828.7, 25683 - Smith Lynelle J- \$170.78, 25684 - Smitty's Transmission- \$1182.68, 25685 - Snobl Megan- \$85, 25686 - Staples- \$287.4, 25687 - Stericycle Inc- \$101.27, 25688 - Stones Mobile Radio Inc- \$95.86, 25689 - Streichers- \$449.91, 25690 - Summit Food Services LLC- \$21028.94, 25691 - Surplus Center Inc.- \$147.88, 25692 - Sutton Robert M- \$8.73, 25693 - Team Laboratory Chemical Corp- \$7735, 25694 - Telelanguage Inc- \$597.49, 25695 - The Yonkers Group LLC- \$15780, 25696 - Thompson Insurance- \$565, 25697 - Thur-O-Clean- \$703, 25698 - Titan Machinery-GF- \$700.95, 25699 - TM Autosports- \$541.98,

25700 - Torres Kayla Shante- \$25, 25701 - Trane US Inc- \$13523.72, 25702 - Tri State Paving & Concrete In- \$30253.08, 25703 - Tunseth Julie- \$375, 25704 - Tyler Technologies Inc- \$23461.52, 25705 - US Autoforce- \$1710.6, 25706 - Ussatis Rita- \$190.75, 25707 - Valley Petroleum Equipment Inc- \$336, 25708 - Valley Truck- \$468.12, 25709 - Verizon Wireless- \$2996.75, 25710 - Verizon Wireless- \$40.51, 25711 - Verizon Wireless- \$108.24, 25712 - Verizon Wireless- \$40.01, 25713 - Verizon Wireless- \$77.38, 25714 - Verizon Wireless- \$179.37, 25715 - Winters Todd- \$59.99, 25716 - Wonder Years- \$499, 25717 - Xcel Energy - Mpls- \$31948.32, 25718 - Yon Nancy- \$87.2; employee status changes for Kayla Dunwoody, Brittney Blake, Jordan Korte, Kyle Torvik, Brian Purcell, Hubert Garceau Jr, Rachel Egstad, Emily Johnson and John Ramberg; and overtime. Motion carried unanimously.

Jay Kleven, AE2S, gave an update on the County Fairgrounds Grandstand Assessment. Mr. Kleven will present the final report at the July 3, 2018 Commission Meeting.

Moved by Malm, seconded by Engen, to recess the County Commission Board. Motion carried unanimously. It was 4:20pm.

Moved by Pic, seconded by Knauf, to convene as the County Board of Equalization. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to adjourn the County Board of Equalization. Motion carried unanimously.

Moved by Engen, seconded by Pic, to reconvene the County Commission Board. Motion carried unanimously. It was 5:02pm.

Scot Hoeper, Social Services Director, addressed the board.

Grand Forks County has been paying \$2,100 for general assistance burials since 2009. There has been a request by a Funeral Director to increase that amount. The average paid statewide is \$2,370. The Chair said to increase the burial fee to \$2,300 beginning in 2019.

Bret Burkholder, Correctional Center Administrator, presented an overview of the Jail Needs Assessment and Master Plan. Mr. Burkholder will return to a future meeting to answer any questions regarding the study.

Kari Goelz, Emergency Management Director, introduced the two interns that are currently working in the Emergency Management Office, Gannon Engkvist and Maddie Ardelean. They gave an update of the projects they have completed.

Nick West, County Engineer, addressed the board.

Moved by Engen, seconded by Pic, to change the speed limit on CR 33 in Manvel from 25 mph to 35 mph. Motion carried with Falck, Engen, Pic and Knauf voting aye and Malm voting nay.

Moved by Pic, seconded by Knauf, to change the speed limit on CR 4B and 4A west and south of Thomas Drive from 40 mph to 55 mph. Motion carried with Falck, Engen, Pic and Knauf voting aye and Malm voting nay.

Moved by Engen, seconded by Malm, to permanently remove bridge 129-19.0, Oakville Township, sections 2 – 3 on 21st St NE. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to permanently remove bridge 136-09.1, Ferry Township, section 13. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, address the board.

Moved by Pic, seconded by Malm, to approve the withdrawal of the follow property from the Niagara Fire District:

SE1/4 of Section 6-151-56

S1/2NE1/4 of Section 6-151-56 –29-0604-00001-000 & 29-0601-00002-000

SE1/4 of Section 7-151-56 – 29-0704-00001-000

NW1/4 of Section 7 -151-56 – 29-0702-00001-000

NE1/4 of Section 7-151-56 – 29-0701-00001-000

SW 1/4 of Section 7-151-56 – 29-0703-00001-000

All requirements of NDCC 18-10-12.1 for withdrawal from rural fire protection district have been met. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to set a public hearing for the annexation of following property to Larimore Fire District for July 17, 2018 at 4:00pm, Grand Forks County Office Building, 151 S 4th Street, 6th floor. Grand Forks, ND:

SE1/4 of Section 6-151-56

S1/2NE1/4 of Section 6-151-56 –29-0604-00001-000 & 29-0601-00002-000

SE1/4 of Section 7-151-56 – 29-0704-00001-000

NW1/4 of Section 7 -151-56 – 29-0702-00001-000

NE1/4 of Section 7-151-56 – 29-0701-00001-000

SW 1/4 of Section 7-151-56 – 29-0703-00001-000

According to the requirements of NDCC 18-10-11. Motion carried unanimously.

David Jones, States Attorney, addressed the board regarding the NE Human Services lease.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Knauf, seconded by Engen, to appoint Tom Grinde the interim Building and Grounds Manager for a 6-month period, June 1 – November 30, 2018, Grade 14, Step 1. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve out-of-state travel for Amber Gudajtes to attend the North Central Regional Association of Assessing Officers Conference in Branson, Missouri, September 30 – October 4, 2018. Motion carried unanimously.

Moved by Malm, seconded by Engen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:18pm. The next meeting will be held on June 19, 2018.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor