

GRAND FORKS COUNTY COMMISSION MEETING

July 3, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Pic and Malm present. Commissioner Pic participated via telephone.

Moved by Malm, seconded by Knauf, to approve the minutes of the June 19, 2018 meeting. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 25971 - Ackerman Elizabeth- \$32.7, 25972 - Allan Beverly- \$160, 25973 - Anderson Josh- \$23.27, 25974 - Arneson James- \$26.71, 25975 - Arneson Nicholas- \$165.77, 25976 - Bader Eleanor Marie- \$261.14, 25977 - Bakke Gregory L- \$12.5, 25978 - Bakken Teresa - \$164.68, 25979 - Beck Gilman- \$56.42, 25980 - Becker Melva- \$208.28, 25981 - Belyea Suzanne E- \$173.6, 25982 - Benda Katherine- \$168.71, 25983 - Berger Angeline- \$181.8, 25984 - Borkowski Joyce L- \$166.71, 25985 - Bourboun Jacob- \$255.07, 25986 - Brockmeyer Roger- \$179.36, 25987 - Brokken Michael A- \$183.88, 25988 - Brown Echo- \$207.64, 25989 - Bry Rita- \$192.7, 25990 - Bucher Devin- \$159.14, 25991 - Bursheim Roberta L- \$115.27, 25992 - Butz Gary W- \$210.14, 25993 - Carlson Christie K- \$197.7, 25994 - Carlson Hannah- \$16.04, 25995 - Carlson Kaye- \$20.55, 25996 - Carroll Bonnie- \$165.45, 25997 - Christ Coleen E- \$170, 25998 - Christ Ed- \$174.36, 25999 - Christiansen Carol- \$29.44, 26000 - Clancy Gerald K- \$33.63, 26001 - Clayton Louise M- \$179.94, 26002 - Cory Claire- \$156.74, 26003 - Cummings Judy- \$175.77, 26004 - Cunningham Kay M- \$177.44, 26005 - Daucavage Kathleen M- \$175, 26006 - Dawes Victoria- \$176.35, 26007 - Denault Sheila M- \$208.79, 26008 - Deraney Patricia A- \$14.17, 26009 - Ditullio James J- \$159.68, 26010 - Dub Edith- \$164.97, 26011 - Dugan Alicia- \$160.9, 26012 - Effhauser Sandra K- \$171.09, 26013 - Ellwanger Kristin- \$164.72, 26014 - Enger Denise- \$171.22, 26015 - Evans Julie A- \$174.58, 26016 - Ferry Cecelia A- \$188.85, 26017 - Filson Shirley- \$205.59, 26018 - Fish Margaret- \$166.85, 26019 - Fleck-Sheppard Susan- \$163.05, 26020 - Fontaine Theresa J- \$32.7, 26021 - Fors Robert- \$54.88, 26022 - Fossum Diane- \$29.62, 26023 - Galegher Shannon J- \$179.08, 26024 - Garver Robert- \$173.82, 26025 - Garver Veriena J- \$170, 26026 - Gendreau Joan- \$172.18, 26027 - Girodat Diane R- \$170.77, 26028 - Glynn Richard- \$20, 26029 - Graf Gretchen- \$22.18, 26030 - Grinde Debora M- \$254.9, 26031 - Grzadzielewski Jill- \$78.59, 26032 - Gudajtes Amber- \$108.27, 26033 - Gustavson Bruce R- \$169.09, 26034 - Gutierrez Rodrigo- \$171.75, 26035 - Hams Leon- \$31.61, 26036 - Harlow Tom- \$270.18, 26037 - Haug Martha M- \$15.81, 26038 - Henry David- \$153.49, 26039 - Henry Pat- \$175.99, 26040 - Hillestad Katie- \$165.45, 26041 - Hoffart Suellyn- \$160, 26042 - Hoiland Dean- \$150, 26043 - Holweger Charlotte- \$174.33, 26044 - Holweger Marjorie- \$45.78, 26045 - Hricak Jean-Pierre D- \$208.24, 26046 - Hulst Janet Marie- \$237.9, 26047 - Huseby Gary Leroy- \$21.8, 26048 - Huseby Renae- \$5.45, 26049 - Jacob-Forseth Bonnie- \$165.04, 26050 - Johnson Cassandra L- \$173.4, 26051 - Johnson Raeann- \$191.51, 26052 - Keith Sherry- \$228.8, 26053 - Kennedy Doris J- \$166.04, 26054 - Kobe Marna I- \$24.53, 26055 - Kransdorf Leonard E- \$165, 26056 - Kroke Jack- \$169.36, 26057 - Krueger Laurie K- \$189.36, 26058 - Kryzsko Carolyn- \$256, 26059 - Kuster Robert- \$164.91, 26060 - Larson Judy- \$185, 26061 - Larson Linda- \$245.85, 26062 - Larson Susan Elaine- \$327.1, 26063 - Leake Susan B- \$127.53, 26064 - Leddige Terryl A- \$184.94, 26065 - Lehman Melissa K- \$352.45, 26066 - Lemar Margaret Claudia- \$181.35, 26067 - Lileng Pauline C- \$172.15, 26068 - Linnell Marilyn- \$193.27, 26069 - Litchy Shirley M- \$160.77, 26070 - Macho Susan K- \$170.9, 26071 - Mccoy Rosemary- \$214.5, 26072 - Mcgurran Delaine M- \$296.69, 26073 - Meuwissen Deborah A- \$173.82, 26074 -

Moen Alice E- \$160.23, 26075 - Moen Katherine A- \$189.75, 26076 - Moen Theresa J- \$170.77, 26077 - Morgan Kacey L- \$186.35, 26078 - Morgan Mary- \$284.05, 26079 - Morrison Donna- \$10.9, 26080 - Moses Kelsey- \$212.18, 26081 - Munski Laura- \$261.45, 26082 - Nelson Debra L- \$177.63, 26083 - Nelson Phyllis- \$183.53, 26084 - Nyhlen Cheryl- \$31.61, 26085 - O'Donnell John Dennis- \$162.18, 26086 - Olson Robert B- \$214.5, 26087 - Otterson Luella- \$32.7, 26088 - Overby Gloria- \$193.6, 26089 - Pede-Fox Evelyn- \$162.73, 26090 - Perdue William T- \$176, 26091 - Peters Ruth- \$31.61, 26092 - Phelps Janna L- \$212.7, 26093 - Powell Renee A- \$170.55, 26094 - Puffe William- \$172.5, 26095 - Ray Annette- \$177.99, 26096 - Rebsch Al- \$32.7, 26097 - Robison Nancy- \$163.88, 26098 - Rogalla David A- \$202.73, 26099 - Rogalla Marie A- \$201.09, 26100 - Rosit Nelson- \$185.23, 26101 - Saylor Sonja- \$245.85, 26102 - Schaffer Donna M- \$161.64, 26103 - Schober Theresa Dh- \$163.92, 26104 - Schumacher Jill M- \$183.98, 26105 - Seablom Karen A- \$187.18, 26106 - Sherlock Joan- \$302.05, 26107 - Slaathaug Mardene- \$67.58, 26108 - Sorlie Richard E- \$158.82, 26109 - Stack Phillip- \$22.73, 26110 - Stinar Joanna- \$210.91, 26111 - Stover Camilla- \$196.2, 26112 - Stover Robert- \$52.7, 26113 - Stover Roberta C- \$199.4, 26114 - Sweeney Karen L- \$200.67, 26115 - Sweeney Mary Jo- \$207.7, 26116 - Tangen James A- \$344.53, 26117 - Taylor Carol- \$19.89, 26118 - Thornton Judy M- \$167.5, 26119 - Tomten Inez- \$205.77, 26120 - Traub Jane- \$241.54, 26121 - Triplett Constance- \$17.5, 26122 - Trottier Gladys- \$58.6, 26123 - Tupa Virginia- \$168.27, 26124 - Venjohn Ron X- \$187.73, 26125 - Vigeland Marybeth L- \$162.18, 26126 - Vorland Betty Lou- \$15.26, 26127 - Votava Bridget- \$160.23, 26128 - Wathne Donna- \$200.13, 26129 - Weisenberger James- \$171.86, 26130 - Welch Colleen R- \$162.54, 26131 - Welte Helen- \$221.87, 26132 - Welte Jo- \$221.87, 26133 - Wosick Daryl- \$191.86, 26134 - Yagla Judy- \$165.77, 26135 - Yeip Lisa J- \$164.68, 26136 - Zimmerman Patricia- \$181.35, 26137 - GF Clerk of District Ct- \$500, 26138 - GF Clerk of District Ct- \$500, 26139 - GF Clerk of District Ct- \$775, 26140 - GF Clerk of District Ct- \$500, 26141 - GF Clerk of District Ct- \$775, 26142 - GF Clerk of District Ct- \$500, 26143 - Aflac Group- \$853.8, 26144 - American Family Life Assurance- \$8837.35, 26145 - Avesis Third Party Adm, Inc- \$2651.94, 26146 - Blue Cross Blue Shield of ND (Payroll)- \$266220.45, 26147 - Collection Center Inc- \$216.93, 26148 - Combined Insurance Co of America- \$1141.52, 26149 - DCI Credit Service Inc- \$36.34, 26150 - Fraternal Order of Police- \$92, 26151 - Medico Life and Health Insurance Co- \$395.2, 26152 - ND F.O.P.- \$418, 26153 - ND Public Emp Retirement System- \$195741.86, 26154 - NYS Child Support Processing Center- \$847.98, 26155 - Rodenburg Law Firm-Fargo- \$367.71, 26156 - United States Treasury- \$91.15, 26157 - US Able Life- \$49.08, 26158 - City of Emerado (Hwy)- \$81.75, 26159 - City of Larimore (Hwy)- \$50.92, 26160 - 1101 Dental Pllc- \$1350, 26161 - 3-D Specialties- \$9088.5, 26162 - Accurate Controls- \$6572.38, 26163 - Acme Electric/Tool Crib of Nor- \$676.97, 26164 - Active At Home Helpers- \$188.73, 26165 - Advance Auto Parts- \$7.88, 26166 - Advanced Business Methods- \$289.48, 26167 - Advanced Drainage Systems Inc- \$21727.2, 26168 - Advanced Engineering & Environmental Ser- \$5093.51, 26169 - Akerlind Susan M- \$25, 26170 - Allstream- \$66.56, 26171 - Altru Health System- \$1272, 26172 - Altru Health System (978)- \$2216.63, 26173 - American Institutional Supply- \$366.78, 26174 - Ameripride Services, Inc.- \$351.83, 26175 - Amundson Funeral Home- \$2100, 26176 - Aspiring Hope Therapy- \$500, 26177 - Auto Glass & Aftermarket- \$543, 26178 - Auto Value-Grand Forks- \$8.73, 26179 - Axon Enterprise Inc- \$372, 26180 - Balco Uniform Co- \$159.85, 26181 - Baseview Petroleum Inc- \$2780, 26182 - Benefit Extras Inc- \$1200.75, 26183 - Bergstrom Electric- \$2520, 26184 - Bialas Ryan S- \$361.2, 26185 - Bob Barker Company- \$30.31, 26186 - Bohlman Pest Control- \$60, 26187 - Border States Electric Supply- \$99, 26188 - Bud & Ralphs Appliance Service Inc- \$26, 26189 - Burggraf's Ace Hardware- \$61.15, 26190 - Business Essentials- \$333.79, 26191 - C L Linfoot Company- \$60, 26192 - Calvary Lutheran Church- \$20, 26193 - Center For Education- \$159, 26194 - Chiller Systems- \$934.42, 26195 - Chs Ag Services- \$87.5, 26196 - Cintas- \$130.14, 26197 - Cities Area Transit- \$105, 26198 - City of Grand Forks-Fire Dept- \$171, 26199 - Clerk of Iowa District Court- \$24, 26200 - Cole Paper Inc.- \$4062.67, 26201 - Comfort Suites-Bismarck- \$167.4, 26202 - Copper Apartments- \$114, 26203 - Culinex (Plexus Company)-

\$95.78, 26204 - Custom Stripes Inc- \$663, 26205 - Dahl Funeral Home- \$2100, 26206 - Daku Shayne- \$100, 26207 - Davidson Aaron B- \$35, 26208 - Davis Jonathan M- \$726.96, 26209 - Deere Credit Inc- \$28868.48, 26210 - Development Homes- \$145, 26211 - Diamond Cleaning Supply- \$145.8, 26212 - Docu Shred Inc- \$77.67, 26213 - Dvorak Nicole- \$17.5, 26214 - Ecolab Pest Elimination Div- \$155, 26215 - Embrace Pharmacy Inc.- \$2884.78, 26216 - Emergency Automotive Technologies Inc- \$1536.42, 26217 - Fastenal- \$22.17, 26218 - First Collections Inc- \$271.42, 26219 - Ford Tom- \$198.38, 26220 - Galbraith Francis M- \$445.5, 26221 - Galls An Aramark Company- \$479.88, 26222 - GF Cnty 4-H Organization- \$1697, 26223 - GF Cnty Treasurer- \$2902.53, 26224 - GF Public Health Department- \$17937.97, 26225 - GF Welding & Machine- \$881.19, 26226 - Gjovig Bruce- \$2508.1, 26227 - Golden Valley Veterinary Clinic- \$300, 26228 - Goldmark - Autumn Ridge- \$250, 26229 - Griggs County Extension- \$13.78, 26230 - Home Care Companions- \$1993.54, 26231 - Home of Economy- \$631.01, 26232 - Hugo's #2- \$130.55, 26233 - Iheart Media- \$522, 26234 - Interstate Towing & Recovery- \$244.95, 26235 - Jasmer Faye- \$361.2, 26236 - Jones David- \$361.2, 26237 - Jones Donna- \$369.35, 26238 - Kronos- \$495.79, 26239 - Lane Carrie Ann- \$1070, 26240 - Lawson Products Inc- \$206.94, 26241 - Lexipol LLC- \$9423, 26242 - Liberty Business Systems-Fargo- \$166.12, 26243 - Lithia Payment Processing- \$1107.73, 26244 - Lombardi Lou- \$672.79, 26245 - Lund Marcia Fay- \$70, 26246 - Mailfinance- \$365.7, 26247 - Manvel Oil Coop- \$4504.41, 26248 - Marco -Tx- \$702.07, 26249 - Mayotte Deana- \$17.5, 26250 - Mcfedries Joelene- \$15, 26251 - Mckesson Medical Surgical- \$24.57, 26252 - Mclean Kelly- \$35, 26253 - Menards- \$1939.94, 26254 - Menards- \$119.28, 26255 - Midcontinent Communications- \$398.18, 26256 - Midcontinent Communications- \$215, 26257 - Midcontinent Communications- \$50, 26258 - Midcontinent Communications- \$208.9, 26259 - Midcontinent Communications- \$1242.14, 26260 - Midcontinent Communications- \$1975.3, 26261 - Moen Nathan C- \$601.8, 26262 - Napa Auto Parts- \$59.94, 26263 - Nat'l Muffler- \$260, 26264 - ND Assoc of Counties (NDACO)- \$90, 26265 - ND Dept of Health-Vital Record- \$105.15, 26266 - ND DHS Finance Dept- \$170, 26267 - ND DHS Finance Dept- \$20, 26268 - ND DHS Finance Dept- \$20, 26269 - ND DHS Finance Dept- \$1664.31, 26270 - ND DHS Finance Dept- \$1196.03, 26271 - ND DHS Finance Dept- \$457.11, 26272 - Nelson International- \$1024.49, 26273 - Networking Specialists- \$1803.8, 26274 - North Central Research Ext Center- \$18.93, 26275 - Northern Plumbing Supply- \$667.31, 26276 - Northwest Tire- \$275.26, 26277 - O'Reilly Auto Parts- \$455.95, 26278 - Office Depot-Chicago- \$103.23, 26279 - Orchard Oil Co- \$19891.59, 26280 - Ottertail Power Co-Devils Lake- \$100.01, 26281 - Pinnacle Communications- \$125, 26282 - Poitra Calib P- \$45.5, 26283 - Polk County Sheriff- \$73.34, 26284 - Popp Binding & Laminating- \$880, 26285 - Praxair- \$86.93, 26286 - Quality Inn-Bismarck- \$334.8, 26287 - Quill Corporation- \$297.84, 26288 - Ramkota Hotel & Conf Center- \$502.2, 26289 - RDO Truck Center- \$334.89, 26290 - Reliance Inmate Systems- \$2000, 26291 - Reliance Telephone Systems Inc- \$363.9, 26292 - Rivards Turf & Forage- \$123.09, 26293 - Roto Rooter- \$270, 26294 - Royal Rentals Management LLC- \$757.14, 26295 - Safe Kids- \$55, 26296 - Safety Kleen Corporation- \$282.61, 26297 - Sanford Home Care- \$96, 26298 - Schmitz Inc- \$16110.01, 26299 - Severin Law Firm- \$563.69, 26300 - Smette Shellie- \$32.7, 26301 - Smith Lynelle J- \$78.26, 26302 - Soeby Molly- \$801.55, 26303 - Spray Advantage Inc- \$161.52, 26304 - St Josephs Social Care/Thrift- \$3000, 26305 - Staples- \$84.75, 26306 - Stericycle Inc- \$106.33, 26307 - Stones Mobile Radio Inc- \$5221.62, 26308 - Strata Corporation- \$33025, 26309 - Streichers- \$631.92, 26310 - Summit Food Services LLC- \$13644.76, 26311 - Surplus Center Inc.- \$59.95, 26312 - Telelanguage Inc- \$408.26, 26313 - Thompson Insurance- \$38, 26314 - Thur-O-Clean- \$703, 26315 - Titan Machinery-GF- \$72, 26316 - Tm Autosports- \$80, 26317 - Town Square Farmers Market- \$1410, 26318 - Truenorth Steel- \$9523.52, 26319 - US Foodservices-Mpls- \$16.79, 26320 - US Postal Service-Hasler- \$3000, 26321 - Valley Oral & Facial Surgery- \$455, 26322 - Valley Truck- \$85.96, 26323 - Vanyo Elizabeth- \$25, 26324 - Vanyo Teresa- \$25, 26325 - Verizon Wireless- \$44.33, 26326 - Verizon Wireless- \$108.23, 26327 - Verizon Wireless- \$40.01, 26328 - Verizon Wireless- \$77.38, 26329 - Verizon Wireless- \$179.37, 26330 - Vonasek, Adam J - \$60.5, 26331 -

Whalens Inc- \$3380, 26332 - Wheeler Lumber LLC- \$960, 26333 - Workforce Safety & Insurance- \$291.06, 26334 - Xcel Energy - Mpls- \$15738.34; employee status changes for Kelsey Delisle, April Sappington, Maurice Schlak and Kathy Daniels; overtime; May financial report; and game of chance permit for Good Samaritan Society-Larimore. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Engen, to approve an Interim Use Permit for Prairie Wood LCC to construct a temporary meteorological wind tower to measure wind velocity in section 31, Moraine Township, with the following conditions: 1. The tower height shall be limited to 185' above grade; 2. The tower shall be removed from the site no later than six years from the approval date of the permit; and 3. The tower shall include solar lighting for safety purposes. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

The Commission agreed with the request from Mr. Hoeper to reclassify the Business Manager position in Social Services.

Moved by Malm, seconded by Pic, to approve an emergency part-time temporary Accountant Specialist position, effective July 16, 2018. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Engen, seconded by Knauf, to approve the agreement between Grand Forks County and ICON Architectural Group for an Architectural and Operational Program Option for the GF County Correctional Center at a cost of \$48,700. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Engen, seconded by Knauf, to reclassify the Veterans Service Benefits Counselor position from a Grade 4 to a Grade 6, effective July 1, 2018. Motion carried unanimously.

Moved by Malm, to set the 2019 salary of the Sheriff and States Attorney at budget time. Motion dies for lack of a second.

Moved by Knauf, seconded by Engen, to set the 2019 salary for the Sheriff and States Attorney at 6% less than those currently serving in those positions which would be \$107,538 and \$129,655 respectively. Motion carried with Falck, Engen, Knauf and Pic voting aye and Malm voting nay.

Tom Ford, Government Relations Administrator, addressed the board.

The Commission agreed Mr. Ford should contact our snow removal contractor to get a price to expand the scope of work on the current contract to provide snow removal for areas that the Highway Department is currently providing.

Mr. Ford, along with Nick West, County Engineer, will draft a RFP to repair the County Office Building's north and south steps, and the ramp on the west side of the building.

The board agreed to a joint meeting with Grand Forks Air Force Base and Grand Forks City on October 10, 2018 at 5:30pm at Grand Forks City Hall.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Engen, to approve the Court Services Contract between the State of North Dakota, Grand Forks County and the City of Thompson. Motion carried unanimously.

Mr. Jones will contact Grand Forks City regarding an opioid lawsuit.

Motion by Malm, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 5:07pm. The next meeting will be held on July 17, 2018 at 4:00pm.

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Thomas H. Falck, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor