

GRAND FORKS COUNTY COMMISSION MEETING

August 21, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Pic and Malm present.

Moved by Malm, seconded by Pic, to approve the minutes of the August 7, 2018 meeting. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 26755 - ND Public Emp - Life Ins- \$3191.51, 26756 - Aaker-Bonham Pam- \$50, 26757 - Ahles Lawrence- \$35, 26758 - Burkholder Bret- \$50, 26759 - City of Grand Forks-Auditor- \$6054.14, 26760 - Dahl Dean- \$50, 26761 - Falck Thomas H - \$112.27, 26762 - Fite David J- \$35, 26763 - Fitzsimonds Anne Michelle- \$122.58, 26764 - Ford Tom- \$50, 26765 - GF Cnty 4-H Organization- \$60, 26766 - GF Public Health Department- \$42645.17, 26767 - Greater GF Fair & Exhibition- \$215.37, 26768 - Grinde Tom- \$35, 26769 - Gudajtes Amber- \$50, 26770 - Hansen Bridgie- \$50, 26771 - Helle Michael A- \$35, 26772 - Indepth Inspections- \$2291.67, 26773 - Jensen Darlene D- \$50, 26774 - Jones David- \$35, 26775 - Kennedy Colin- \$35, 26776 - Kossover Howard- \$85.5, 26777 - Lombardi Lou- \$72.89, 26778 - Lovell Vicki A- \$63, 26779 - Magnuson Lane- \$50, 26780 - Nelson Debbie- \$35, 26781 - Sam's Clubmc/Syncb- \$583.58, 26782 - Schuman Law Office- \$3500, 26783 - Sieg Gerald E- \$35, 26784 - Thiel Michele- \$50, 26785 - UND Forensic Pathology- \$6500, 26786 - Vm Findley Consulting LLC- \$8000, 26787 - Wagner Linda- \$35, 26788 - West Nick- \$50, 26789 - Collection Center Inc- \$216.93, 26790 - DCI Credit Service Inc- \$36.34, 26791 - NYS Child Support Processing Center- \$847.98, 26792 - Rodenburg Law Firm-Fargo- \$411.22, 26793 - United States Treasury- \$91.15, 26794 - City of Northwood (Hwy)- \$31.12, 26795 - 3-D Specialties- \$185.52, 26796 - Acme Electric/Tool Crib of Nor- \$11.62, 26797 - Advanced Engineering & Environmental Ser- \$21280.82, 26798 - Altru Clinic-Main- \$50, 26799 - Altru Clinic-Main- \$33, 26800 - Altru Health System- \$2332, 26801 - Altru Health System (978)- \$7586.67, 26802 - American Institutional Supply- \$610, 26803 - Ameripride Services, Inc.- \$628.58, 26804 - Amundson Funeral Home- \$4200, 26805 - Anderson Kimberly J- \$672.12, 26806 - Andrade Cindy- \$179.86, 26807 - Apollo Electric Inc- \$970.41, 26808 - Auto Value Or Larimore- \$23.43, 26809 - Auto Value-Grand Forks- \$64.56, 26810 - Balco Uniform Co- \$799.89, 26811 - Baseview Petroleum Inc- \$2472.2, 26812 - Batteries Plus Bulbs- \$312.75, 26813 - Benefit Extras Inc- \$1200.75, 26814 - Berg Tricia Mackenzie- \$1824.04, 26815 - Bergstrom Electric- \$1334.89, 26816 - Bi Incorporated- \$2292.51, 26817 - Bob Barker Company- \$250.21, 26818 - Bonham Kevin- \$1448.74, 26819 - Border States Electric Supply- \$718.91, 26820 - Burggraf's Ace Hardware- \$49.98, 26821 - Business Essentials- \$99.64, 26822 - C L Linfoot Company- \$1650.26, 26823 - Charm-Tex- \$608.52, 26824 - Chiller Systems- \$664, 26825 - Cintas- \$171.74, 26826 - Cities Area Transit- \$70, 26827 - City of Grand Forks-Police Dept- \$120, 26828 - City of Grand Forks-Water- \$5959.02, 26829 - Cole Paper Inc.- \$1635.56, 26830 - Comfort Suites-Bismarck- \$83.7, 26831 - Community Service Program- \$3705, 26832 - Confer Miranda- \$341.82, 26833 - Copy Cat Printing- \$150, 26834 - Dacotah Paper Co- \$425.6, 26835 - Dahl Funeral Home- \$2100, 26836 - Dataspec LLC- \$1347, 26837 - Dell-Comm Inc- \$300, 26838 - Dennie's Delivery Inc- \$222.03, 26839 - Diamond Drugs, Inc.- \$49.25, 26840 - Diamond Medical Supply- \$207.4, 26841 - Dusterhoft Oil-Demers- \$6, 26842 - Ecolab Pest Elimination Div- \$155, 26843 - Embrace Pharmacy Inc.- \$3123.46, 26844 - Empowered Solutions LLC- \$92.96, 26845 - Enterprise Rent-A-Car- \$1007.19, 26846 - Express Auto Glass- \$4228.35, 26847 - Farmers Oil Co- \$3799.05, 26848

- Fastenal- \$42.42, 26849 - Ferguson, Naomi L - \$51.78, 26850 - Fert-L-Lawn- \$176, 26851 -
Finest Auto Trim- \$182.5, 26852 - First Collections Inc- \$126.3, 26853 - First Collections Inc-
\$223.15, 26854 - Forum Communications- \$24.32, 26855 - Fridgen Jennifer Tufte- \$92.65, 26856
- Galle Daniel- \$320, 26857 - Gateway Storage LLC- \$159, 26858 - Germundson Kress- \$30.92,
26859 - GF Fire Equipment Company- \$165, 26860 - GF Public Health Department- \$16179.36,
26861 - Global Safety Network- \$500, 26862 - Greatamerica Financial Svcs- \$2042.29, 26863 -
Gregory J Norman Funeral Home- \$2100, 26864 - Grotte Andrew M- \$142.99, 26865 - Hart
Luellen- \$178.91, 26866 - Haugen Sam- \$1233.89, 26867 - Hoeper, Scot N - \$136.3, 26868 -
Holte Lynn- \$38.7, 26869 - Home of Economy- \$93.39, 26870 - Hutton Myste- \$178.76, 26871 -
Information Technology Dept- \$2340.85, 26872 - Integrity Homecare and Counseling- \$1096.03,
26873 - Interstate Billing- \$89.62, 26874 - Interstate Towing & Recovery- \$75, 26875 - Inventory
Trading Company- \$187, 26876 - Invisimax- \$122, 26877 - Ivers Alanna M- \$26.81, 26878 -
Jirout George C- \$154.78, 26879 - Joerger Emily A- \$45.84, 26880 - Johnson Controls- \$11932,
26881 - Johnston Alana- \$18.53, 26882 - Keller Jalissa Spanier- \$358.62, 26883 - Kindness
Animal Hospital- \$394.9, 26884 - Klockmann Peggy- \$45.5, 26885 - Knain Jolaine- \$153.72,
26886 - Knight Printing- \$547.23, 26887 - Knutson Carrie- \$99.74, 26888 - Knutson Printing Co-
\$549.82, 26889 - Kronos- \$485.1, 26890 - Kuck Tara L- \$420.1, 26891 - Kueber, Carolyn J -
\$102.46, 26892 - Laboratory Corporation of America Holdin- \$59.5, 26893 - Leisureland RV-
\$498.88, 26894 - Liberty Business Systems-Fargo- \$1320.96, 26895 - Lien Miranda- \$1277.61,
26896 - Lithia Payment Processing- \$824.65, 26897 - Loh Christina A- \$89.88, 26898 - Lund
Jacki- \$144.32, 26899 - Lunseth Plumbing & Heating- \$873.4, 26900 - Manvel Oil Coop-
\$5106.21, 26901 - Marco -Tx- \$702.07, 26902 - Marco Technologies LLC- \$1013.84, 26903 -
Matthew Bender & Co Inc.- \$77.81, 26904 - Mckesson Medical Surgical- \$73.09, 26905 -
Menards- \$196.55, 26906 - Midcontinent Communications- \$79.45, 26907 - Midcontinent
Communications- \$215, 26908 - Midcontinent Communications- \$77.5, 26909 - Mutch Oil Co-
\$2013.44, 26910 - Mutch Oil Company- \$374.5, 26911 - Nat'l Muffler- \$1090, 26912 - ND Dept
of Health/Microbiology- \$20, 26913 - ND DHS-Examinations-GF- \$2271.5, 26914 - ND One Call
Inc- \$1.3, 26915 - Nelson International- \$84.69, 26916 - Nodak Electric Coop- \$149.28, 26917 -
Northern Plumbing Supply- \$160.52, 26918 - Northland Custom Woodworking- \$450, 26919 -
Noss Sewing & Alterations- \$81, 26920 - Nygaard-Koplin Dawn- \$325.44, 26921 - Office Depot-
Chicago- \$327.09, 26922 - Olsen Chain & Cable Inc- \$700, 26923 - Olson Sadie- \$74.12, 26924 -
Olson, Shannon L- \$91.56, 26925 - Olson, Sonja S - \$110.09, 26926 - Orchard Oil Co- \$21167.55,
26927 - Ottertail Power Co-Devils Lake- \$53.93, 26928 - P.D.Q Sanitary Services- \$450, 26929 -
Pembina Co Meals & Transport- \$45, 26930 - Peru- \$3437.28, 26931 - Piche Wayne- \$74.67,
26932 - Plummer Nicole- \$824.86, 26933 - Praxair- \$104.37, 26934 - Pro Data- \$540, 26935 -
Ramkota Hotel & Conf Center- \$1506.6, 26936 - RBB Electric Inc- \$1134.08, 26937 - RDO Truck
Center- \$47.42, 26938 - RDO Trust Account #80-5800- \$5125.01, 26939 - Red River Farm
Network- \$300, 26940 - Redwood Biotech Inc- \$238.97, 26941 - Reliance Inmate Systems- \$400,
26942 - Rydell Chevrolet- \$130.74, 26943 - Sabourin Heather- \$328.26, 26944 - Sanford- \$54,
26945 - Schmidt & Associates- \$844, 26946 - Schmitz Inc- \$12938.7, 26947 - Scholand Shelly I-
\$21.26, 26948 - Seachange Print Innovations- \$104.44, 26949 - Sholes, Suzanne M - \$106.01,
26950 - Siddle, Lora Brown- \$15, 26951 - Skip's Petroleum- \$2461.74, 26952 - Soeby Molly-
\$16.9, 26953 - Specialty Technical Publishers- \$650, 26954 - Stones Mobile Radio Inc- \$2011.68,
26955 - Stones Security Systems- \$326.48, 26956 - Suedel Amy- \$221.63, 26957 - Summit Food
Services LLC- \$21119.74, 26958 - Telelanguage Inc- \$92.38, 26959 - Thompson Insurance- \$8,
26960 - Thomson West- \$1315.05, 26961 - Tm Autosports- \$392.5, 26962 - Toshiba Business
Solutions- \$124.38, 26963 - Trane US Inc- \$1121.3, 26964 - Tri Steel Mfgr Company- \$2737.24,
26965 - United Day Nursery- \$789, 26966 - University Station- \$152.03, 26967 - US Postmaster-
Grand Forks- \$120, 26968 - Valley Dairy- \$674.79, 26969 - Valley Truck- \$359.89, 26970 -
Verizon Wireless- \$2949.36, 26971 - Verizon Wireless- \$36.4, 26972 - Veterans Information
Service- \$60, 26973 - Vilandre- \$13899.48, 26974 - Walls Ltc Pharmacy Inc- \$62.57, 26975 -

Wilbur Ellis Company- \$13475.85, 26976 - Xcel Energy - Mpls- \$162 and purchasing transactions in the amount of \$24,157.10; employee status changes for Dixie Holland, Philip Malevich, Deb Goodman, Myste Hutton and Angel Salazar; and overtime. Motion carried unanimously.

Todd Feland, Grand Forks City Administrator, addressed the board.

Kevin Ritterman, Dakota Commercial, addressed the board.

Moved by Pic, seconded by Knauf, to approve Tax Increment Financing for Fire Thorn LLC at 80% for 15 years. Motion carried unanimously.

Sheriff Rost and Lieutenant BJ Maxson addressed the board.

Moved by Engen, seconded by Knauf, to approve the Special Operations Group Joint Powers Agreement and Addendum 1. Motion carried unanimously.

Jay Kleven, AE2S, presented a revised Grand Forks County Fairground Grandstand Final Report.

The Chair appointed a committee to consider the options for the Fairgrounds. The following members were appointed: Commissioner Knauf, Commissioner Pic, Sheriff Rost, Mark Landa, Darren Evavold, and a representative from the Historical Society, Economic Development and Grand Forks City. Jay Kleven also volunteered to be on the committee, at no charge. The committee will meet October 16, 2018 at 2:00pm. Commissioner Knauf was appointed the Chair of the committee.

Nick West, County Engineer, addressed the board.

Moved by Knauf, seconded by Pic, to install a 40 mph speed zone on CR 81 through the Reynolds beet piler area. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Knauf, seconded by Pic, to make no further exceptions, at this time, for Meredith Larson and to develop a policy that clearly addresses how years of service is calculated when employment status changes during continuous service. Motion failed with Knauf and Pic voting aye and Falck, Engen and Malm voting nay.

Moved by Malm, seconded by Engen, to add the 2.5 years Meredith Larson served part-time to her years of service with Grand Forks County for vacation accrual and longevity payments. Motion carried with Falck, Engen, Pic and Malm voting aye and Knauf voting nay.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Malm, seconded by Pic, to establish an Early Voting Precinct at the Alerus Center, October 30 – November 2, 2018, 10:00am – 6:00pm and November 3, 2018, 10:00am – 3:00pm. Motion carried unanimously.

Moved by Malm, seconded by Engen, to give Ms. Nelson the authority to call an Absentee Ballot Precinct if the volume of absentee ballots received exceeds the amount that can be effectively managed at the polling site on Election Day. Motion carried unanimously.

Tom Ford, Government Relations Administrator, addressed the board.

Moved by Pic, seconded by Malm, to accept the proposal from ICS to repair the County Office Building north and south employee entrance stairs for \$39,577. This will be paid from the capital improvements line item. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

The board directed Mr. Jones to work in collaboration with Howard Swanson, Grand Forks City Attorney, on how to proceed with the potential opioid litigation.

The Chair directed Ms. Nelson to notify all Department Managers to submit all budgeted out-of-state travel requests to the Commission in writing. There will be no requirement to appear unless the expense was not budgeted.

Moved by Pic, seconded by Knauf, to approve the Court Services Contracts between the State of North Dakota, Grand Forks County and the City of Grand Forks. Motion carried unanimously.

Motion by Malm, seconded by Engen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:09pm. The next meeting will be held on September 4, 2018 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor