

GRAND FORKS COUNTY COMMISSION MEETING

September 18, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf and Malm present. Commissioner Pic was absent.

Moved by Engen, seconded by Knauf, to amend the minutes of the September 4, 2018 meeting, removing the payment of the snow plow from the 2015 Base Retention Grant. The snow plow will be paid from the General Fund and is completely offset by the Grand Sky Joint Use Agreement reimbursement. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the minutes of the September 4, 2018 meeting, as amended. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 27141 - Benson County Sheriff- \$3000, 27142 - Cass County Sheriff- \$400, 27143 - GF Clerk of District Ct- \$1500, 27144 - GF Clerk of District Ct- \$500, 27145 - GF Clerk of District Ct- \$1500, 27146 - GF Clerk of District Ct- \$775, 27147 - Singh, Hartej- \$775, 27148 - Aaker-Bonham Pam- \$50, 27149 - Ahles Lawrence- \$35, 27150 - Burkholder Bret- \$50, 27151 - Dahl Dean- \$50, 27152 - Fite David J- \$35, 27153 - Ford Tom- \$50, 27154 - Galbraith Francis M- \$22.89, 27155 - GF Public Health Department- \$42645.17, 27156 - Greater GF Fair & Exhibition- \$139.98, 27157 - Grinde Tom- \$35, 27158 - Gudajtes Amber- \$50, 27159 - Hansen Bridgie- \$50, 27160 - Heinz Makayla- \$39.79, 27161 - Helle Michael A- \$35, 27162 - Indepth Inspections- \$2291.67, 27163 - Jensen Darlene D- \$50, 27164 - Jones David- \$35, 27165 - Kennedy Colin- \$35, 27166 - Knutson Carrie- \$207.46, 27167 - Lombardi Lou- \$137.2, 27168 - Magnuson Lane- \$50, 27169 - Midcontinent Communications- \$2006.5, 27170 - Nelson Debbie- \$35, 27171 - Sam's Clubmc/Synb- \$1404.58, 27172 - Schuman Law Office- \$3500, 27173 - Sieg Gerald E- \$35, 27174 - Thiel Michele- \$50, 27175 - UND Forensic Pathology- \$6500, 27176 - Wagner Linda- \$35, 27177 - West Nick- \$50, 27178 - Cass County- \$725, 27179 - Crst Tribal Court- \$20, 27180 - GF Clerk of District Ct- \$775, 27181 - GF Clerk of District Ct- \$1000, 27182 - GF Clerk of District Ct- \$500, 27183 - ND Supreme Court- \$25, 27184 - ND Supreme Court- \$25, 27185 - ND Supreme Court- \$25, 27186 - ND Supreme Court- \$25, 27187 - Walsh County Sheriff- \$150, 27188 - ND Public Emp - Life Ins- \$3205.29, 27189 - Collection Center Inc- \$736.71, 27190 - DCI Credit Service Inc- \$36.34, 27191 - NYS Child Support Processing Center- \$847.98, 27192 - Robert G Drummond- \$50, 27193 - Rodenburg Law Firm-Fargo- \$411.22, 27194 - United States Treasury- \$91.15, 27195 - City of Northwood (Hwy)- \$32.29, 27196 - Abdullahi Halimo- \$25, 27197 - Acme Electric/Tool Crib of Nor- \$334.56, 27198 - Advanced Engineering & Environmental Ser- \$6121.86, 27199 - Altru Health System- \$1200, 27200 - Altru Health System (978)- \$5882.67, 27201 - Ameripride Services, Inc.- \$504.42, 27202 - Amundson Funeral Home- \$6300, 27203 - Anderson Brothers Body Shop LLC- \$539.57, 27204 - Anderson Kimberly J- \$318.28, 27205 - Balco Uniform Co- \$189, 27206 - Berg Tricia Mackenzie- \$328.09, 27207 - Bergstrom Electric- \$225, 27208 - Best Western Plus Kelly Inn- \$486, 27209 - Bi Incorporated- \$2421.86, 27210 - Bohlman Pest Control- \$60, 27211 - Bohlman Trenching Service Inc- \$20159, 27212 - Border States Electric Supply- \$447.51, 27213 - Breidenbach Excavating- \$4995, 27214 - Brule County Sheriffs Office- \$20, 27215 - Burggraf's Ace Hardware- \$140.37, 27216 - Business Essentials- \$40.46, 27217 - Business Essentials- \$47.34, 27218 - Butler Machinery Company- \$364.8, 27219 - C & R Laundry- \$10, 27220 - C L Linfoot Company- \$96.88, 27221 - Century Electric Inc.- \$710.36, 27222 - Cintas- \$136.66, 27223

- City of Grand Forks-Police Dept- \$130.2, 27224 - City of Grand Forks-Police Dept- \$1000, 27225 - City of Grand Forks-Water- \$6778.74, 27226 - Cole Paper Inc.- \$6378.76, 27227 - Coleman Fedd Morgan- \$150.5, 27228 - Comfort Keepers- \$1147.76, 27229 - Comfort Suites-Bismarck- \$83.7, 27230 - Community Service Program- \$5180, 27231 - Confer Miranda- \$53.85, 27232 - Culinex (Plexus Company)- \$3726.2, 27233 - Dacotah Paper Co- \$667.18, 27234 - Dahl Funeral Home- \$2100, 27235 - Davidson Aaron B- \$100, 27236 - Dennie's Delivery Inc- \$221.5, 27237 - Diamond Medical Supply- \$73.52, 27238 - Docu Shred Inc- \$77.65, 27239 - Dusterhoft Oil-Demers- \$12, 27240 - Embrace Pharmacy Inc.- \$759.5, 27241 - Empowered Solutions LLC- \$92.96, 27242 - Ernst Charles- \$152.94, 27243 - Everett Sarah- \$75.76, 27244 - Express Auto Glass- \$1579.55, 27245 - Farmers Oil Co- \$3975.75, 27246 - Fastenal- \$5.25, 27247 - Ferguson, Naomi L - \$53.41, 27248 - First Collections Inc- \$229.1, 27249 - Fisher Scientific- \$668.32, 27250 - Forum Communications- \$9.6, 27251 - Forx Radiator- \$250, 27252 - Fridgen Jennifer Tufte- \$93.74, 27253 - Galls An Aramark Company- \$239.94, 27254 - Gateway Storage LLC- \$159, 27255 - Gehrz Thomas A- \$190.75, 27256 - Germundson Kress- \$22.89, 27257 - GF Cnty 4-H Organization- \$250, 27258 - GF Cnty Treasurer- \$1260.83, 27259 - GF Public Health Department- \$17747.03, 27260 - GF Welding & Machine- \$1125.32, 27261 - Global Safety Network- \$375, 27262 - Gove James- \$102.14, 27263 - Gowan Construction- \$189273.08, 27264 - Grand Forks Cemetery Assoc.- \$2000, 27265 - Greatamerica Financial Svcs- \$1891.9, 27266 - Greenworks- \$23450, 27267 - Greg's Lawn & Landscape- \$193.75, 27268 - Hart Luellen- \$181.52, 27269 - Hillyard/Hutchinson- \$468.66, 27270 - Hoeper, Scot N - \$98.1, 27271 - Holte Lynn- \$21.26, 27272 - Home Care Companions- \$2365.42, 27273 - Home of Economy- \$178.9, 27274 - Hutton Myste- \$79.57, 27275 - Information Technology Dept- \$2322.65, 27276 - Invisimax- \$122, 27277 - Jirout George C- \$247.43, 27278 - Johnson Controls- \$8740, 27279 - Johnson Lynn M- \$35.58, 27280 - Johnston Alana- \$70.85, 27281 - Johnston Jack Emmett- \$129, 27282 - Keith's Security World- \$319.37, 27283 - Keller Jalissa Spanier- \$172.37, 27284 - Knain Jolaine- \$84.48, 27285 - Knight Printing- \$193.27, 27286 - Kueber, Carolyn J - \$99.19, 27287 - Kwiatkoski, Mark J - \$61.01, 27288 - Laser Systems- \$2500, 27289 - Liberty Business Systems-Fargo- \$224.99, 27290 - Lien Miranda- \$1091.32, 27291 - Lithia Payment Processing- \$1763.67, 27292 - Loh Christina A- \$145.27, 27293 - Lund Jacki- \$136.25, 27294 - Manvel Oil Coop- \$7105.63, 27295 - Marco Technologies LLC- \$882.95, 27296 - Matthew Bender & Co Inc.- \$39.08, 27297 - Matthew Bender & Co Inc.- \$101.87, 27298 - Mckesson Medical Surgical- \$86.82, 27299 - Menards- \$616.67, 27300 - Midwest Refrigeration Inc.- \$503.5, 27301 - Mutch Oil Co- \$1570.21, 27302 - Myrfield Jessica- \$15, 27303 - Myrfield Jessica- \$15, 27304 - Nat'l Muffler- \$249, 27305 - ND Assoc of Counties (NDACO)- \$63, 27306 - ND Dept of Health/Microbiology- \$100, 27307 - ND Dept of Transportation- \$71425.21, 27308 - ND DHS Finance Dept- \$20, 27309 - ND One Call Inc- \$0.65, 27310 - ND Supreme Court- \$25, 27311 - ND Supreme Court- \$25, 27312 - NDSU Ext Serv-Dept 7510- \$66105.92, 27313 - Neopost USA Inc- \$102, 27314 - Ness Press Inc.- \$52, 27315 - Nodak Electric Coop- \$149.22, 27316 - Northern Plumbing Supply- \$166.99, 27317 - Northern Safety Technology- \$696.97, 27318 - Northwest Tire- \$166, 27319 - Nygaard-Koplin Dawn- \$169.17, 27320 - O'Reilly Auto Parts- \$34.8, 27321 - Olson Sadie- \$206.56, 27322 - Olson, Shannon L- \$37.61, 27323 - Olson, Sonja S - \$159.69, 27324 - Orchard Oil Co- \$240.8, 27325 - Peru- \$3556.63, 27326 - Piche Wayne- \$116.63, 27327 - Plummer Nicole- \$712.42, 27328 - Polk County DAC - \$31.5, 27329 - Polk County Sheriff- \$220.02, 27330 - Praxair- \$21.52, 27331 - Ps Doors Services- \$347, 27332 - Quality Inn-Bismarck- \$167.4, 27333 - RDO Truck Center- \$1785.65, 27334 - RDO Trust Account #80-5800- \$247.83, 27335 - Reliance Inmate Systems- \$6500, 27336 - Reliance K2Telephone Systems Inc- \$96, 27337 - Ruegemer Graciela- \$37, 27338 - Rydell Chevrolet- \$90, 27339 - Schmidt & Associates- \$413, 27340 - Schmitz Brent G- \$32191.29, 27341 - Scholand Shelly I- \$26.16, 27342 - Schumacher Alicia- \$90.17, 27343 - Sholes, Suzanne M - \$488.78, 27344 - Sirchie Finger Print Laborator- \$49.83, 27345 - Stark, Joseph A - \$47.42, 27346 - Stones Mobile Radio Inc- \$953.68, 27347 - Strasner Katrina- \$104.52, 27348 - Streichers- \$3237.97, 27349 - Suedel Amy- \$106.82, 27350 - Summit Food Services LLC-

\$14144.12, 27351 - Surplus Center Inc.- \$23.96, 27352 - Telelanguage Inc- \$224.99, 27353 - Thomson West- \$1315.05, 27354 - Toshiba Business Solutions- \$77.21, 27355 - Tri Steel Mfg Company- \$30105.33, 27356 - True North Equipment- \$886.53, 27357 - TSC (Tractor Supply Co)- \$9.99, 27358 - University Station- \$65.12, 27359 - US Autoforce- \$285.1, 27360 - Valinski Justin- \$15, 27361 - Valley Dairy- \$283.74, 27362 - Valley Petroleum Equipment Inc- \$150, 27363 - Verizon Wireless- \$145.37, 27364 - Walk-N-Roll Inc- \$1204.27, 27365 - Wesley Amy- \$146.03, 27366 - Wilbur Ellis Company- \$25221.9, 27367 - Worsley Danielle E- \$73.58 and purchasing card transactions in the amount of \$23,308.71; employee status changes for Jarred Melicher, Parker Luney, Dustin Wadholm and Brianne Carkhuff; August financial report and out-of-state travel request. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to appoint Cam Tweten to the Grand Forks City Planning Commission board for a five year term beginning September 18, 2018. Motion carried unanimously.

The 2019 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2019 budget.

Mr. Ollman addressed the board regarding the homestead credit. He was directed to the Tax Equalization Office.

Dennis Hanson addressed the board regarding his value.

Moved by Malm, seconded by Knauf, to approve the 2019 budget at \$24,854,556. The budget includes a 1.25% cost-of-living increase for all employees on January 1, 2019, a step increase for all qualified employees on their seniority date and an extra step for employees, on their seniority date, that were affected by the change to policy 103.01. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Knauf, seconded by Engen, to approve the service agreements with CVIC, Lutheran Social Services, Attendant Care Services, Circle of Friends Humane Society, Red River Children's Advocacy Center and Greater Grand Forks Community Service and Restitution Program. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Engen, to approve the application of Shannon Uglen for a variance from the subdivision resolution to allow a lot split in the W ½ of the NW ¼ of Section 10, Arvilla Township with the following condition: That a deed restriction be filed with two proposed parcels that they are to remain in common ownership with the property to the north in the neighboring section. Motion carried unanimously.

Nick West, County Engineer, addressed the board via the telephone.

Mr. West was granted permission to seek quotes for two new plow trucks.

Tom Ford, Government Relations Administrator, addressed the board.

Tom Swoyer, Grand Sky Development Company, addressed the board via telephone.

Moved by Engen, seconded by Knauf, to approve bids for two Grand Sky projects, the Taxi and Apron Repair project to Opp Construction for \$1,599,218, and the Phase II Roadway and Drainage Project to R.J. Zavoral for \$1,513,570. The projects will be reduced to not exceed the \$3,000,000 Grand Forks Enhanced Use Lease Development Grant. Grand Sky Development Company accepts all risk for expenditures over \$3,000,000. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to accept the Greg's Lawn Care Snow Removal Contract. Motion carried with Falck, Engen, Knauf voting aye and Malm voting nay.

Sergeant Andy Schneider addressed the board regarding the use of the Gatehouse at Grand Sky.

Moved by Engen, seconded by Knauf, approve the Grand Sky Security and Gatehouse Memorandum of Understanding. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to limit the use of the County Office Building 6th floor kitchen for County and Veterans Service activities only. Motion carried with Falck, Engen, Knauf voting aye and Malm voting nay.

David Jones, States Attorney, addressed the board.

The board directed Mr. Jones to schedule a second law firm, Robbins Geller to give an opioid litigation presentation. Mr. Jones will contact Grand Forks City to see if they would like to participate in the presentation.

The board directed Mr. Jones to work in collaboration with Howard Swanson, Grand Forks City Attorney, on how to proceed with the potential opioid litigation.

Motion by Malm, seconded by Engen, to adjourn. Motion carried unanimously. The meeting adjourned at 6:09pm. The next meeting will be held on October 2, 2018 at 4:00pm.

Thomas H. Falck, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor