

## GRAND FORKS COUNTY COMMISSION MEETING

December 18, 2018 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Rost and Falck present. Commissioner Falck participated via telephone.

Moved by Knauf, seconded by Rost, to approve the minutes of the December 4, 2018 meeting. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 28571 - ND Public Emp - Life Ins- \$3182.19, 28572 - Boostrom, Timothy- \$500, 28573 - Fargo Municipal Court- \$500, 28574 - GF Clerk of District Ct- \$1000, 28575 - GF Clerk of District Ct- \$500, 28576 - Aaker-Bonham Pam- \$50, 28577 - Ahles Lawrence- \$35, 28578 - Anderson Dorinda- \$107.91, 28579 - Buchmeier, Blake C- \$73.5, 28580 - Burkholder Bret- \$50, 28581 - Dahl Dean- \$50, 28582 - Engen David A- \$242.81, 28583 - Falck Thomas H - \$66.49, 28584 - Fite David J- \$35, 28585 - Ford Tom- \$50, 28586 - GF Cnty Treasurer- \$213668.57, 28587 - GF Cnty Treasurer- \$89.55, 28588 - GF Cnty Treasurer- \$3.98, 28589 - GF Public Health Department- \$42645.17, 28590 - Greater GF Fair & Exhibition- \$254.82, 28591 - Grinde Tom- \$35, 28592 - Gudajtes Amber- \$50, 28593 - Hansen Bridgie- \$50, 28594 - Helle Michael A- \$35, 28595 - Indepth Inspections- \$2291.67, 28596 - Jensen Darlene D- \$50, 28597 - Jones David- \$35, 28598 - Kennedy Colin- \$35, 28599 - Knox Laura- \$419.35, 28600 - Knutson Carrie- \$125.76, 28601 - Lombardi Lou- \$50, 28602 - Magnuson Lane- \$637.51, 28603 - Nelson Debbie- \$35, 28604 - Schneider Andrew- \$175, 28605 - Schuman Law Office- \$3500, 28606 - Sieg Gerald E- \$35, 28607 - Thiel Michele- \$50, 28608 - UND Forensic Pathology- \$6500, 28609 - VM Findley Consulting LLC- \$11129.26, 28610 - Wagner Linda- \$35, 28611 - West Nick- \$50, 28612 - Collection Center Inc- \$146.91, 28613 - NYS Child Support Processing Center- \$847.98, 28614 - Robert G Drummond- \$50, 28615 - Rodenburg Law Firm- Fargo- \$411.22, 28616 - United States Treasury- \$91.15, 28617 - City of Northwood (Hwy)- \$119.77, 28618 - 1101 Dental Pllc- \$634, 28619 - A+ Yard and Snow LLC- \$232.5, 28620 - Abbco Tools LLC- \$59.98, 28621 - Acme Electric/Tool Crib of Nor- \$264.48, 28622 - Active At Home Helpers- \$167.76, 28623 - Advanced Business Methods- \$349.93, 28624 - Advanced Engineering & Environmental Ser- \$860.35, 28625 - Akerlind Susan M- \$25, 28626 - Albrecht Mfg & Repair Inc.- \$254, 28627 - Alford Scott- \$250, 28628 - Allstate Peterbilt- \$26.82, 28629 - Altru Business Office - \$100, 28630 - Altru Clinic-Main- \$266.5, 28631 - Altru Health System- \$424, 28632 - Altru Health System (978)- \$2401.95, 28633 - Ameripride Services, Inc.- \$436.81, 28634 - Amundson Funeral Home- \$2100, 28635 - Anderson Brothers Body Shop LLC- \$2849.76, 28636 - Anderson Kimberly J- \$518.3, 28637 - Andrade Cindy- \$67.04, 28638 - At & T Mobility- \$62.5, 28639 - Auto Value Or Larimore- \$15.98, 28640 - Auto Value-Grand Forks- \$612.52, 28641 - Berg Tricia Mackenzie- \$193.92, 28642 - Best Western Harvest Inn & Suites- \$450, 28643 - Bi Incorporated- \$3022.05, 28644 - Blue Elizabeth- \$686.7, 28645 - Bob Barker Company- \$354.83, 28646 - Boegel Susan- \$250, 28647 - Border States Electric Supply- \$1026.56, 28648 - Border States Trophy & Awards- \$418, 28649 - Brule County Sheriffs Office- \$20, 28650 - Burggraf's Ace Hardware- \$204.34, 28651 - Business Essentials- \$188.64, 28652 - Business Essentials- \$28.07, 28653 - Business Essentials- \$442.29, 28654 - Calvary Lutheran Church- \$20, 28655 - Cass County Treasurer- \$45.89, 28656 - CDW Government- \$2917.2, 28657 - Cintas- \$199.22, 28658 - Cities Area Transit- \$175, 28659 - City of Grand Forks-Police Dept- \$88.85, 28660 - City of Grand Forks-Water- \$6115.3, 28661 - Clerk of Court-Co- \$5, 28662 - Cole

Paper Inc.- \$4714.79, 28663 - Comfort Keepers- \$859.08, 28664 - Comfort Suites-Bismarck- \$169.2, 28665 - Community Service Program- \$4135, 28666 - Community Violence Interventio- \$11522.58, 28667 - Confer Miranda- \$69.22, 28668 - Craftmasters Construction- \$2500, 28669 - Custom Stripes Inc- \$182, 28670 - Dacotah Paper Co- \$1872.64, 28671 - Davidson Casey Nicole- \$15.91, 28672 - Daydreams Specialties- \$1167.5, 28673 - Dennie's Delivery Inc- \$222, 28674 - Docu Shred Inc- \$38.9, 28675 - Dware Inc- \$3025, 28676 - Ecolab Pest Elimination Div- \$101.96, 28677 - Eggl, Naomi M - \$80, 28678 - Election Systems & Software In- \$986.17, 28679 - Embrace Pharmacy Inc.- \$372.14, 28680 - Enno Barbara- \$369, 28681 - Everett Sarah- \$30.52, 28682 - Express Auto Glass- \$422, 28683 - Farmers Oil Co- \$4605, 28684 - Finest Auto Trim- \$75, 28685 - First Collections Inc- \$355.12, 28686 - Forum Communications- \$4806.81, 28687 - Forum Communications- \$8.8, 28688 - Germundson Kress- \$276.5, 28689 - GF Cnty 4-H Organization- \$1250, 28690 - GF Public Health Department- \$53, 28691 - GF Welding & Machine- \$1053.97, 28692 - Gowan Construction- \$37593.07, 28693 - Grand Sky Construction Company LLC- \$146168.81, 28694 - Greatamerica Financial Svcs- \$1992.16, 28695 - Greg's Lawn & Landscape- \$3937.45, 28696 - Gregory J Norman Funeral Home- \$2100, 28697 - Hart Luellen- \$129.01, 28698 - Hoeper, Scot N - \$161.78, 28699 - Holte Lynn- \$16.9, 28700 - Holum, Jill - \$132.44, 28701 - Home of Economy- \$1069.23, 28702 - House of Vacuums- \$16.99, 28703 - Hugo's #2- \$102.55, 28704 - Hutton Myste- \$47.96, 28705 - ICS Inc- \$39577, 28706 - Iheart Media- \$522, 28707 - Information Technology Dept- \$2214.2, 28708 - Integrity Homecare and Counseling- \$1132.38, 28709 - Invisimax- \$122, 28710 - Jirout George C- \$372.31, 28711 - Johnson Controls- \$1234.7, 28712 - Johnson Controls Fire Protection Lp- \$9484.72, 28713 - Johnston Alana- \$37.61, 28714 - Jones Donna- \$175, 28715 - JP Morgan Chase/Commercial Car- \$5624, 28716 - JP Morgan Chase/Commercial Car- \$2607.71, 28717 - Keith's Security World- \$446.78, 28718 - Keller Jalissa Spanier- \$85.02, 28719 - Klockmann Peggy- \$243.27, 28720 - Knain Jolaine- \$103.55, 28721 - Knight Printing- \$386.48, 28722 - Knutson Carrie- \$28, 28723 - Knutson Printing Co- \$32, 28724 - Koile Joni Lynn- \$46.4, 28725 - Kuck Tara L- \$205.52, 28726 - Kueber, Carolyn J - \$56.68, 28727 - Lakes & Prairies Community Action- \$930, 28728 - Laser Systems- \$43.5, 28729 - Laurenz Darci- \$247.18, 28730 - Lee Bill- \$2153.76, 28731 - Leica Microsystems Inc- \$2133.09, 28732 - Liberty Business Systems-Fargo- \$464.45, 28733 - Lien Miranda- \$953.99, 28734 - Lithia of Grand Forks- \$616.58, 28735 - Lithia Payment Processing- \$3340.21, 28736 - Little Keepers.- \$2637.41, 28737 - Lund Jacki- \$60.82, 28738 - Lund Marcia Fay- \$70, 28739 - Manvel Oil Coop- \$6222.34, 28740 - Marco - Mn- \$33150, 28741 - Marco Technologies LLC- \$921.6, 28742 - Matthew Bender & Co Inc.- \$355.51, 28743 - Maverick Drone Systems LLC- \$2168, 28744 - McFarlane Mechanical Contractors- \$40000, 28745 - Mckesson Medical Surgical- \$0.76, 28746 - Menards- \$329.43, 28747 - Metzger Beth I- \$175, 28748 - Mick's Scuba- \$919.76, 28749 - Midwest Helicopters- \$2448, 28750 - Mutch Oil Co- \$90, 28751 - Mutch Oil Company- \$1598.5, 28752 - Nardini Fire Equipment Co- \$180, 28753 - Nat'l Muffler- \$1085, 28754 - National Geographic- \$15, 28755 - ND Assoc of SS Board - Wing- \$35, 28756 - ND Dept of Health/Microbiology- \$70, 28757 - ND DHS Finance Dept- \$5868.68, 28758 - ND DHS-C/O Jim Fleming- \$2270, 28759 - ND Insurance Dept-Fire & Tornado- \$94.11, 28760 - NDSU Ext Serv-Dept 3110- \$840, 28761 - NDSU Ext Serv-Grand Forks- \$581.17, 28762 - Nelson International- \$5803.26, 28763 - Neopost USA Inc- \$102, 28764 - Nodak Electric Coop- \$369.7, 28765 - Northern Plumbing Supply- \$2925.11, 28766 - Nygaard-Koplin Dawn- \$206.33, 28767 - O'Reilly Auto Parts- \$13.74, 28768 - Office Depot-Chicago- \$376.91, 28769 - Office of Adjutant General- \$623, 28770 - Olson Genevieve- \$179.31, 28771 - Olson Kari- \$398.94, 28772 - Olson Sadie- \$256.15, 28773 - Olson, Shannon L- \$92.11, 28774 - Olson, Sonja S - \$133.53, 28775 - Peru- \$3839.4, 28776 - Piche Wayne- \$25.07, 28777 - Pioneer Products Inc- \$974.83, 28778 - Plummer Nicole- \$216.88, 28779 - Polk County DAC- \$26.55, 28780 - Polz, Katie M- \$1113.21, 28781 - Praxair- \$168.14, 28782 - Presort Plus- \$16519.41, 28783 - PS Doors Services- \$100.94, 28784 - RDO Trust Account #80-5800- \$884.24, 28785 - Reliance Inmate Systems- \$2000, 28786 - Reliance Telephone Systems Inc- \$6130, 28787 - Rose Deanna- \$250, 28788 -

Rydell Chevrolet- \$938.83, 28789 - Safety Kleen Corporation- \$319.57, 28790 - Sam's Clubmc/Syncb- \$1513.76, 28791 - Schefter Daniel J- \$135, 28792 - Schmidt & Associates- \$30, 28793 - Scholand Shelly I- \$21.26, 28794 - Scott County Sheriffs Office- \$70, 28795 - Severin Law Firm- \$543.66, 28796 - Seigny Stephanie- \$377.1, 28797 - Sherwin Williams- \$139.88, 28798 - Sholes, Suzanne M - \$328.13, 28799 - Smith Sloan Tabitha- \$32.5, 28800 - Soeby Molly- \$531.07, 28801 - Staples- \$227.78, 28802 - Stark, Joseph A - \$77.39, 28803 - State Board of Law Examiners- \$350, 28804 - Sterling Carpet One Floor&Home- \$79.98, 28805 - Stones Mobile Radio Inc- \$360.43, 28806 - Stones Security Systems- \$268.05, 28807 - Streichers- \$379.91, 28808 - Suedel Amy- \$23.91, 28809 - Summit Food Services LLC- \$14327.91, 28810 - The Chamber of Commerce-GF- \$20, 28811 - Thomas Ann Marie- \$1564, 28812 - Thomson West- \$1315.05, 28813 - Toshiba Business Solutions- \$121.44, 28814 - Tri Steel Mfgr Company- \$26823.73, 28815 - Trottier Brenda- \$212, 28816 - Truck Utilities Inc- \$161245, 28817 - University Station- \$269.61, 28818 - US Autoforce- \$1140.4, 28819 - US Postal Service-Hasler- \$7500, 28820 - US Postmaster-Grand Forks- \$214, 28821 - Valley Dairy- \$565.76, 28822 - Valley Truck- \$6.92, 28823 - Vanyo Elizabeth- \$25, 28824 - Vanyo Teresa- \$25, 28825 - Vatnsdal James- \$700, 28826 - Verizon Wireless- \$186.81, 28827 - Vilandre- \$287.5, 28828 - Waste Management of Wi-Mn- \$1718.98, 28829 - Wilfahrt Barry D- \$1907.78, 28830 - Winkler Sabrina- \$340, 28831 - Xcel Energy - Mpls- \$1798.63 and purchasing card transactions in the amount of \$49,935.04; employee status changes for Richard Turner, Andrew Schneider, Haley Wamstad, Meredith L. Larson, Ryan Bialas, Max W LaCoursiere, Gary Grove, Jon Simundson, Jennifer Alvstad, Rachel Egstad and Megan Kvasager Essig; Liquor/Beer Licenses for Grand Forks Country Club, the Hitching Post Bar and Grill and Whispering Oaks Golf Club; and the November financial report. Motion carried with Engen, Knauf, Pic and Rost voting aye. Commissioner Falck recused himself from the vote.

Robert Drees, Kevin Bonham, Kenneth Farrell, David Flitter and Dan Anderson, Grand Forks County Water Board Applicants, introduced themselves to the board.

Moved by Falck, seconded by Rost, to appoint Kenneth Farrell and Robert Drees to three year terms to the Grand Forks County Water Board beginning January 1, 2019. Motion carried unanimously.

Becky Ault, Public Safety Answering Point Director, addressed the board.

Moved by Pic, seconded by Rost, to appoint Thomas Murphy to a one year term to the Public Safety Answering Point Board beginning January 1, 2019. Motion carried unanimously.

Tom Purdue, Grand Forks Water Board, thanked Gordon Thompson for his years of service to the Grand Forks County Water Board.

Nick West, County Engineer, addressed the board.

Brad Darr, ND Department of Transportation, addressed the board.

Dan Rice, TranSystems, addressed the board.

The board directed Mr. West to contact other counties to develop a unified fee schedule for permitting increased load limits. The fee schedule will be discussed at the January 15, 2019 Commission Meeting.

Moved by Rost, seconded by Knauf, to table TranSystems route request until the January 15, 2019 Commission Meeting. Motion carried unanimously.

Moved by Rost, seconded by Pic, to direct Mr. West to contact the North Dakota Department of Transportation regarding the Commission's safety and liability concerns for a statewide bike network plan. Motion carried unanimously.

Bridgie Hansen, Risk Manager, addressed the board.

Moved by Rost, seconded by Pic, to hold over \$40,000 in 2018 capital improvement funds to 2019 for the duress alarm system, if the project is not completed in 2018. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Knauf, seconded by Pic, to approve the Special Use Permit and Rezoning requests for Gohl Properties with the following condition: the applicant shall combine the three parcels when the deeds are recorded with the County Recorder's Office. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

Moved by Pic, seconded by Knauf, to grant spending authority to Mr. Hoeper to purchase office furniture for the area on the first floor of the County Office Building. The furniture will be for four offices and a conference room, not to exceed \$39,000. Motion carried unanimously.

Commissioner Falck left the meeting. It was 5:15pm.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Knauf, seconded by Rost, to authorize Vice Chair Knauf to approve any bills that come in before the end of year. Motion carried unanimously.

Moved by Rost, seconded by Pic, to approve the following 2018 budget amendments: 2310 Historical Society - \$4,000, 2350 Senior Citizens - \$15,600, 2410 County Fair - \$10, 2542 Keys Grant - \$8,600, 2573 Court Facilities Improvement Grant - \$60,100, 2920 Veterans Services - \$4,000, 2950 Economic Development - \$15,500, 8001 ND State Treasurer - \$100, 8005 Garrison Diversion \$4,800, 8006 Water Resource Board - \$33,200, 8007 County Library - \$29,500, 8008 RR Joint Management - \$16,800, 8010 Ambulance \$83,000, 8019 Regional Airport Authority - \$12,100 and 8063 GFC Soil Conservation District - \$6,400. All funds had offsetting non-budgeted revenues, except the Court Facilities Improvement Grant fund which was approved in February 2018. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Rost, seconded by Knauf, to approve the Quit Claim Deed on parcel #44-2919-00015-000 and 44-2919-00016-000. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the 2018/2019 Commission assignments. Motion carried unanimously. A list can be found on our website [www.gfcounty.nd.gov](http://www.gfcounty.nd.gov) or on file in the Finance and Tax Office.

Moved by Rost, seconded by Knauf, to approve the 2019 County Commission Meeting dates as the first and third Tuesday of each month, except the first meeting in January will be Wednesday, January 2, 2019. Motion carried unanimously.

Rich Axvig, Grand Forks County Water Board member, addressed the board.

Moved by Knauf, seconded by Rost, to adjourn. The meeting adjourned at 5:35pm. The next meeting will be held on January 2, 2019 at 4:00pm.

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David A. Engen, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor