

GRAND FORKS COUNTY COMMISSION MEETING

April 16, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Falck and Rost present. Commissioner Pic participated via telephone.

Moved by Rost, seconded by Pic, to approve the minutes of the April 2, 2019 meeting. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve the order of the agenda, removing Ken Vein, Garrison Diversion director and adding Sheriff Schneider in his place. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, 30239 - ND Public Emp - Life Ins- \$3280.77, 30240 - GF Clerk of District Ct- \$1000, 30241 - GF Clerk of District Ct- \$1550, 30242 - GF Clerk of District Ct- \$500, 30243 - GF Clerk of District Ct- \$500, 30244 - GF Clerk of District Ct- \$775, 30245 - Advanced Engineering & Environmental Ser- \$27180, 30246 - City of Grand Forks- Auditor- \$93.95, 30247 - City of Grand Forks-PSAP Communications- \$64077.25, 30248 - Community Violence Interventio- \$1293.52, 30249 - GF Public Health Department- \$43442.66, 30250 - Greater GF Fair & Exhibition- \$2242.05, 30251 - Helmoski Garlynn- \$104.4, 30252 - Indepth Inspections- \$2291.67, 30253 - Knox Laura- \$155.44, 30254 - Knutson Carrie- \$158.34, 30255 - Lloyd Joel Mathew- \$70, 30256 - ND State Tax Commissioner- \$386.04, 30257 - Sam's Clubmc/Syncb- \$1643.69, 30258 - Schuman Law Office- \$4100, 30259 - Snobl Megan- \$750, 30260 - UND Forensic Pathology- \$6662.5, 30261 - US Bank - Cm 9690- \$500, 30262 - US Bank - Cm-9705 - St Paul- \$379650, 30263 - VM Findley Consulting LLC- \$8000, 30264 - Wamstad Haley- \$349.3, 30265 - Collection Center Inc- \$123.93, 30266 - DCI Credit Service Inc- \$338.02, 30267 - NYS Child Support Processing Center- \$847.98, 30268 - Robert G Drummond- \$50, 30269 - United States Treasury- \$91.15, 30270 - US Department of Education Awg- \$258.78, 30271 - City of Northwood (Hwy)- \$146.23, 30272 - City of Thompson (Hwy)- \$11.95, 30273 - Abrahamson Ricky- \$182.64, 30274 - Acme Electric/Tool Crib of Nor- \$547.77, 30275 - Acquisign LLC- \$500, 30276 - Advance Auto Parts- \$20.46, 30277 - Advanced Business Methods- \$145.49, 30278 - Advanced Engineering & Environmental Ser- \$2576.64, 30279 - Akerlind Susan M- \$50, 30280 - Albrecht Mfg & Repair Inc.- \$52.79, 30281 - All Seasons- \$1000, 30282 - Altru Health System- \$714, 30283 - Altru Health System (978)- \$26.76, 30284 - American Institutional Supply- \$885.5, 30285 - Ameripride Services, Inc.- \$378.63, 30286 - Amundson Funeral Home- \$2300, 30287 - Anderson Brothers Body Shop LLC- \$4113.45, 30288 - Anderson Kimberly J- \$346.84, 30289 - Arrow Advertising- \$1575.8, 30290 - Asleson Alisha- \$298.64, 30291 - At & T Mobility- \$85, 30292 - Auto Glass & Aftermarket- \$487, 30293 - Balco Uniform Co- \$3202.62, 30294 - Barron Tanya- \$22.5, 30295 - Batteries Plus Bulbs- \$31.88, 30296 - Berg Tricia Mackenzie- \$212.87, 30297 - Bi Incorporated- \$3604.76, 30298 - Bohlman Trenching Service Inc- \$11645, 30299 - Border States Electric Supply- \$855.82, 30300 - Burggraf's Ace Hardware- \$663.05, 30301 - Business Essentials- \$62.52, 30302 - Business Essentials- \$107.78, 30303 - Business Essentials- \$12.98, 30304 - C L Linfoot Company- \$1069.05, 30305 - Calvary Lutheran Church- \$40, 30306 - CDW Government- \$3450, 30307 - Century Electric Inc.- \$95, 30308 - Charm-Tex- \$2053.44, 30309 - Cintas- \$144.4, 30310 - City of Grand Forks-Water- \$6056.9, 30311 - Cole Paper Inc.- \$1552.14, 30312 - Community Service Program- \$4190, 30313 - Confer Miranda- \$239.1, 30314 - Coopland Benjamin A- \$60, 30315 - Copy Cat Printing- \$114, 30316 - Culinex (Plexus Company)- \$241.82, 30317 - Dacotah Paper Co- \$2263.44, 30318 - Davidson Casey Nicole- \$31.9, 30319 - Daydreams Specialties- \$42.5, 30320 - Dennie's Delivery Inc- \$221.5, 30321 - East Central Regional Water District- \$1000, 30322 - Ecolab Pest Elimination Div- \$256.96, 30323 - Egstad Rachel R- \$40, 30324 - Embrace Pharmacy Inc.- \$2967.74, 30325 - Empowered Solutions LLC- \$93.92, 30326 - Engen David A- \$87, 30327 - Everett Sarah-

\$382.91, 30328 - Express Auto Glass- \$3040.25, 30329 - Expressway Suites- \$5414.4, 30330 - Fallcreek- \$300, 30331 - Farmers Oil Co- \$3472, 30332 - Fastenal- \$3.5, 30333 - FedEx- \$354.14, 30334 - Finest Auto Trim- \$71.5, 30335 - First Collections Inc- \$332.2, 30336 - Forum Communications- \$40, 30337 - Freeman David- \$365.92, 30338 - Freeman Robert- \$365.92, 30339 - GF Clerk of District Ct- \$1000, 30340 - GF Cnty 4-H Organization- \$245.72, 30341 - GF County Historical Society- \$200, 30342 - GF Public Health Department- \$84, 30343 - GF Public Schools.- \$60, 30344 - GF Welding & Machine- \$468.46, 30345 - Global Safety Network- \$435.5, 30346 - Granicus- \$16070, 30347 - Greatamerica Financial Svcs- \$2047.15, 30348 - Haaven Carla- \$50, 30349 - Halvorson Casey- \$25, 30350 - Halvorson Olivia- \$25, 30351 - Heinz Makayla- \$70.24, 30352 - Heitmann Jan- \$120, 30353 - Helgeson Theresa Anne- \$153.06, 30354 - Hoeper, Scot N - \$140, 30355 - Holiday Inn-Fargo- \$677, 30356 - Holte Lynn- \$40.02, 30357 - Home Care Companions- \$1979.56, 30358 - Home of Economy- \$108.79, 30359 - Hugo's #2- \$22.05, 30360 - Hulteng Jessa L- \$100, 30361 - Hutton Myste- \$64.38, 30362 - IBM- \$1144.92, 30363 - Iheart Media- \$522, 30364 - Information Technology Dept- \$1902.1, 30365 - Integrity Homecare and Counseling- \$950.64, 30366 - Interstate Power Systems Inc- \$2994.83, 30367 - Interstate Towing & Recovery- \$818.1, 30368 - Jirout George C- \$162.96, 30369 - Johnson Ruth Ann- \$302.75, 30370 - Johnston Alana- \$224.46, 30371 - Keith's Security World- \$115, 30372 - Keller Jalissa Spanier- \$63.8, 30373 - Knain Jolaine- \$193.34, 30374 - Knutson Printing Co- \$32, 30375 - Kueber, Carolyn J - \$190.24, 30376 - Laser Systems- \$40.74, 30377 - Lawson Products Inc- \$3.56, 30378 - Liberty Business Systems-Fargo- \$283.39, 30379 - Lien Miranda- \$847.5, 30380 - Lithia Payment Processing- \$33.24, 30381 - Little Keepers.- \$791.84, 30382 - Live Well Solutions- \$1587.6, 30383 - Lommen Kathy- \$120, 30384 - Lund Jacki- \$206.51, 30385 - Lund Marcia Fay- \$140, 30386 - Manthei Diane J- \$52, 30387 - Manvel Oil Coop- \$1987.11, 30388 - Marco - Mn- \$271.94, 30389 - Marco Technologies LLC- \$921.6, 30390 - Mawby Holly- \$500, 30391 - Mcfarlane Mechanical Contractors- \$50000, 30392 - Menards- \$97.22, 30393 - My Medical Clinic Pllc- \$28, 30394 - Napa Auto Parts- \$57.89, 30395 - ND Assoc of Counties (NDACO)- \$110, 30396 - ND County Recorders Assoc- \$200, 30397 - ND DHS Finance Dept- \$135.5, 30398 - ND DHS Finance Dept- \$140, 30399 - ND DHS Finance Dept- \$108, 30400 - ND DHS Finance Dept- \$35.5, 30401 - ND DHS Finance Dept- \$1189.3, 30402 - ND DHS Finance Dept- \$1086, 30403 - ND DHS Finance Dept- \$1652.98, 30404 - ND DHS Finance Dept- \$1203.17, 30405 - ND State Radio Communications- \$3120, 30406 - ND State Tax Commissioner- \$1086.21, 30407 - NDAAO- \$400, 30408 - NDSU Ext Serv-Dept 3110- \$245.04, 30409 - Nelson International- \$255.02, 30410 - Nodak Electric Coop- \$138, 30411 - Norby's Work Perks- \$132.5, 30412 - Northdale Oil- \$29744.56, 30413 - Northern Plumbing Supply- \$460.6, 30414 - Northwest Tire- \$53.42, 30415 - Nygaard-Koplin Dawn- \$113.36, 30416 - Office Depot-Chicago- \$216.05, 30417 - Olson Sadie- \$201.77, 30418 - Olson, Genevieve K - \$232.58, 30419 - Olson, Shannon L- \$167.62, 30420 - Olson, Sonja S - \$102.08, 30421 - Ostrander Jesse Carl- \$209.32, 30422 - Peru- \$3355.13, 30423 - Phoenix Supply- \$514.08, 30424 - Piche Wayne- \$96.86, 30425 - Plummer Nicole- \$319.84, 30426 - Polz, Katie M- \$240.12, 30427 - Praxair- \$29.59, 30428 - Ps Door Services- \$107, 30429 - RDO Equipment- \$10123.2, 30430 - RDO Truck Center- \$1736.43, 30431 - RDO Trust Account #80-5800- \$2650, 30432 - Reliance Inmate Systems- \$6000, 30433 - Reliance Telephone Systems Inc- \$1155, 30434 - Royal Tire Inc- \$922.78, 30435 - Rydell Chevrolet- \$158.67, 30436 - Scholand Shelly I- \$35, 30437 - Schreier Janet- \$465.68, 30438 - Severin Law Firm- \$984.1, 30439 - Sheyenne Tooling and Mfg Inc- \$4302.15, 30440 - Sholes, Suzanne M - \$92.8, 30441 - Simonson Lumber & Hardware- \$211.2, 30442 - Smette Shellie- \$110.78, 30443 - Stark, Joseph A - \$59.74, 30444 - Sterling Carpet One Floor&Home- \$3079.1, 30445 - Stones Mobile Radio Inc- \$3284.53, 30446 - Streichers- \$1481.72, 30447 - Stutsman County Sheriff- \$153.76, 30448 - Suedel Amy- \$234.47, 30449 - Summit Food Services LLC- \$14180.2, 30450 - Surplus Center Inc.- \$36.77, 30451 - Swenson Rebecca Lynn- \$450.6, 30452 - Thomas Ann Marie- \$804.14, 30453 - Thompson Insurance- \$3031, 30454 - Thomson West- \$1354.5, 30455 - Toshiba Business Solutions- \$26.55, 30456 -

Trail County Sheriff- \$1828.98, 30457 - Tri Steel Mfgr Company- \$119.24, 30458 - Twp of Plymouth Clerk- \$1000, 30459 - US Postmaster-Grand Forks- \$234, 30460 - Valley Dairy- \$496.45, 30461 - Valley Truck- \$137.75, 30462 - Vanyo Chuck- \$425, 30463 - Vanyo Elizabeth- \$50, 30464 - Vanyo Teresa- \$50, 30465 - Verizon Wireless- \$3244.05, 30466 - Vilandre- \$1039.36, 30467 - Wamstad Haley- \$87, 30468 - Wesley Amy- \$224, 30469 - Western Detention- \$1876, 30470 - Wilfahrt Barry D- \$1904.05, 30471 - Worsley Danielle E- \$45.24, 30472 - Xcel Energy - Mpls- \$28078.85 and purchasing card transactions in the amount of \$23,439.19; employee status changes for Kristina Anderson, Erika Torkelson, Jalissa Spanier Keller, Weston Cline, Nicholas Fladland, Erica A. Skogen and Elizabeth Kriz; overtime; and March financial report. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Falck, seconded by Knauf, to approve the Larimore Law Enforcement Services Contract Addendum 1. Motion carried unanimously.

Becky Ault, Public Safety and Infrastructure Director, addressed the board.

Moved by Rost, seconded by Knauf, to adopt the Proclamation for the National Public Safety Telecommunications Week, April 14-20, 2019. Motion carried unanimously.

Ms. Ault presented the 2018 Annual Report for the Grand Forks Public Safety Answering Point.

Moved by Falck, seconded by Rost, to allow Commissioners Pic and Knauf to attend the ND Local Technical Assistance Program Glue for Gravel Roads event on May, 1, 2019 in Grand Forks. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Falck, seconded by Rost, to approve the amended Policy 105-22 and appoint the Commission Vice Chair as a member of the Fraud Risk Assessment Team. Motion carried unanimously.

Moved by Rost, seconded by Knauf, to set the 2020 Budget Hearing for September 17, 2019 at 4:00pm. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Falck, seconded by Pic, to increase the NE Human Services lease rate from \$14.34 to \$14.64 on the space leased in the County Office Building, effective July 1, 2019. The rate consists of: \$9.00 base rent, \$5.10 building maintenance/utilities and \$.54 parking ramp maintenance. Motion carried unanimously.

Mr. Ford will notify NE Human Services that, in the near future, the fees charged for renting a parking spot will need to be increased to help offset parking ramp maintenance costs.

Haley Wamstad, State's Attorney, addressed the board.

Moved by Falck, seconded by Knauf, to approve out-of-state travel for an Assistant State's Attorney to attend the National Institute for Sexual Assault Response Team Leaders in Minneapolis, Minnesota, June 11-13, 2019. All costs will be covered by a grant from the Community Violence Intervention Center. Motion carried unanimously.

Motion by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 4:57pm. The next meeting will be held on May 7, 2019 at 4:00pm.

David A. Engen, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor