

## GRAND FORKS COUNTY COMMISSION MEETING

June 18, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Falck and Rost present. Commissioner Pic participated by phone.

Moved by Knauf, seconded by Rost, to approve the minutes of the June 4, 2019 meetings. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #31084 - GF Clerk of District Ct- \$500, 31085 - GF Clerk of District Ct- \$925, 31086 - GF Clerk of District Ct- \$1000, 31087 - GF Clerk of District Ct- \$1500, 31088 - GF Clerk of District Ct- \$1550, 31089 - ND Public Emp Retirement System- \$332.64, 31090 - ND Public Emp - Life Ins- \$3240.35, 31091 - BNSF Railway Company- \$125, 31092 - Cities Area Transit- \$224, 31093 - Community Violence Interventio- \$2812.16, 31094 - Egstad Rachel R- \$278.4, 31095 - Engen David A- \$161.24, 31096 - Eyre Andrew- \$92.8, 31097 - Gehrz Thomas A- \$92.8, 31098 - Gereszek Sarah W- \$131.3, 31099 - GF Public Health Department- \$43442.67, 31100 - Greater GF Fair & Exhibition- \$701.31, 31101 - Indepth Inspections- \$2291.67, 31102 - Lee Bill- \$1631.03, 31103 - Mclean Kelly- \$45.5, 31104 - Sam's Clubmc/Syncb- \$1393.24, 31105 - Schuman Law Office- \$4100, 31106 - UND Forensic Pathology- \$6662.5, 31107 - VM Findley Consulting LLC- \$11081.43, 31108 - GF Clerk of District Ct- \$1550, 31109 - GF Clerk of District Ct- \$775, 31110 - Stark County Sheriff- \$500, 31111 - Walsh County Sheriff- \$500, 31118 - City of Northwood (Hwy)- \$46.33, 31119 - 1101 Dental Pllc- \$330, 31120 - 3-D Specialties- \$56.9, 31121 - Abbco Tools LLC- \$4.99, 31122 - Acme Electric/Tool Crib of Nor- \$106.04, 31123 - Advanced Drainage Systems Inc- \$4779.2, 31124 - Akerlind Susan M- \$25, 31125 - Altru Health System- \$800, 31126 - Altru Health System (978)- \$1350.46, 31127 - Ameripride Services, Inc.- \$429.8, 31128 - Amundson Funeral Home- \$6900, 31129 - Anderson Kevin- \$114.26, 31130 - Anderson Kimberly J- \$245.34, 31131 - Barnes County Sheriff- \$100, 31132 - Barrett Mary- \$32, 31133 - Baseview Petroleum Inc- \$2462.8, 31134 - Berg Tricia Mackenzie- \$1034.96, 31135 - Bergstrom Electric- \$631.19, 31136 - Bert's Truck Equipment Inc.- \$817.87, 31137 - Bi Incorporated- \$3103.25, 31138 - Border States Electric Supply- \$1151.32, 31139 - Briske Rae Lee- \$9, 31140 - Burggraf's Ace Hardware- \$9.99, 31141 - Business Essentials- \$54.72, 31142 - Business Essentials- \$65.15, 31143 - Butler Machinery Company- \$236.08, 31144 - C & R Laundry- \$96.3, 31145 - C L Linfoot Company- \$80, 31146 - Caldak Properties- \$500, 31147 - Calvary Lutheran Church- \$20, 31148 - Cana- \$25, 31149 - Charm-Tex- \$228.96, 31150 - Cintas- \$167.83, 31151 - City of Grand Forks- \$840, 31152 - City of Grand Forks-Water- \$6793.59, 31153 - Civic Research Institute Inc- \$179.95, 31154 - Cole Paper Inc.- \$3130.38, 31155 - Community Service Program- \$5470, 31156 - Confer Miranda- \$122.62, 31157 - Dacotah Paper Co- \$1810.34, 31158 - Dahl Funeral Home- \$2300, 31159 - Dakota TV- \$80, 31160 - Dennie's Delivery Inc- \$221.5, 31161 - Drv Technologies, Inc.- \$751.5, 31162 - Dusterhoft Oil-Demers- \$6, 31163 - Ecolab Pest Elimination Div- \$101.96, 31164 - Embrace Pharmacy Inc.- \$2099.08, 31165 - Empowered Solutions LLC- \$115.96, 31166 - Everett Sarah- \$67.86, 31167 - Farmers Oil Co- \$3841.75, 31168 - Fastenal- \$69.15, 31169 - First Collections Inc- \$236.26, 31170 - Fordville Cooperative Marketing Assoc- \$2368.49, 31171 - Forks Finest Car Wash- \$1141.77, 31172 - Forum Communications- \$972.38, 31173 - GF Cnty Treasurer- \$772.52, 31174 - GF Park District- \$90, 31175 - GF Public Health Department- \$18622.52, 31176 - Global Safety Network- \$591.5, 31177 - Greatamerica Financial Svcs- \$2195.92, 31178 - Gregory J Norman Funeral Home- \$2300, 31179 - Happy Days Childcare-

\$645, 31180 - Harmon, Haydn L - \$64, 31181 - Helmoski Garlynn- \$324.8, 31182 - Hoeper, Scot N - \$479.72, 31183 - Holiday Inn Express-Minot- \$84.6, 31184 - Holte Lynn- \$159.76, 31185 - Home of Economy- \$55.25, 31186 - Hutton Myste- \$239.54, 31187 - Information Technology Dept- \$2684.5, 31188 - Integrity Homecare and Counseling- \$922.68, 31189 - Interstate Towing & Recovery- \$2616.34, 31190 - Iret Properties Forestpark- \$745, 31191 - Jamar Technologies Inc- \$268.84, 31192 - Jamestown Police Department- \$200, 31193 - Jirout George C- \$268.62, 31194 - Johnston Alana- \$116, 31195 - Jones Donna- \$377.2, 31196 - Kindness Animal Hospital- \$270, 31197 - Knain Jolaine- \$207.6, 31198 - Knutson Carrie- \$214.02, 31199 - Knutson Printing Co- \$143, 31200 - Kueber, Carolyn J - \$164.72, 31201 - Kuta, Leroy A.- \$46.2, 31202 - Liberty Business Systems-Fargo- \$158.39, 31203 - Lithia Payment Processing- \$468.33, 31204 - Little Keepers.- \$1380.04, 31205 - Loffler- \$41.69, 31206 - Loh Christina A- \$78.36, 31207 - Lund Jacki- \$301.75, 31208 - Lund Marcia Fay- \$70, 31209 - Manvel Oil Coop- \$2874.62, 31210 - Marco Technologies LLC- \$921.6, 31211 - Mckesson Medical Surgical- \$119.87, 31212 - Menards- \$561.87, 31213 - Midcontinent Communications- \$521.9, 31214 - Morlock, Kellyn- \$74.34, 31215 - Mutch Oil Co- \$2034.93, 31216 - Mutch Oil Company- \$415.8, 31217 - Napa Auto Parts- \$300.7, 31218 - ND Assoc of Counties (NDACO)- \$185, 31219 - ND DHS Finance Dept- \$768.34, 31220 - ND DHS Finance Dept- \$815.3, 31221 - ND DHS Finance Dept- \$753.16, 31222 - ND DHS Finance Dept- \$1104.86, 31223 - ND DHS Finance Dept- \$1038.11, 31224 - ND DHS Finance Dept- \$3000, 31225 - ND DHS Finance Dept- \$366.86, 31226 - ND DHS Finance Dept- \$74, 31227 - ND National Guard Association- \$752, 31228 - ND One Call Inc- \$0.65, 31229 - Neopost USA Inc- \$102, 31230 - Nodak Electric Coop- \$163, 31231 - Northern Plumbing Supply- \$81.73, 31232 - Northwest Tire- \$972.13, 31233 - Noss Sewing & Alterations- \$32, 31234 - Nygaard-Koplin Dawn- \$142.08, 31235 - O'Reilly Auto Parts- \$361.39, 31236 - Office Depot-Chicago- \$502.61, 31237 - Office of The State Auditor- \$17000, 31238 - Olson Sadie- \$149.64, 31239 - Olson, Genevieve K - \$55.1, 31240 - Olson, Sonja S - \$120.64, 31241 - Peru- \$3477.58, 31242 - Peterson Karen- \$650, 31243 - Phoenix Supply- \$488.9, 31244 - Piche Wayne- \$81.46, 31245 - Plummer Nicole- \$201.22, 31246 - Polk County Sheriff- \$59.6, 31247 - Praxair- \$44.16, 31248 - RDO Equipment- \$8323.2, 31249 - RDO Truck Center- \$342.58, 31250 - RDO Trust Account #80-5800- \$2117.28, 31251 - Red River Flags- \$189.6, 31252 - Reliance Inmate Systems- \$2000, 31253 - Reliance Telephone Systems Inc- \$147, 31254 - Rivards Turf & Forage- \$77.08, 31255 - Rolette County Sheriff- \$250, 31256 - Royal Tire Inc- \$18.6, 31257 - Rydell Chevrolet- \$141.79, 31258 - Safe Kids- \$80, 31259 - Safety Kleen Corporation- \$330.49, 31260 - Schmitz Inc- \$24000, 31261 - Scholand Shelly I- \$169.04, 31262 - Severson Tiffany N- \$144.42, 31263 - Sholes, Suzanne M - \$208.84, 31264 - Social Security Administration\_ 2949- \$8441.11, 31265 - Sondreal Sheila- \$92.8, 31266 - Staples Advantage- \$165.91, 31267 - Stark, Joseph A - \$37.12, 31268 - Stay & Play Pet Resort LLC- \$24.3, 31269 - Stones Mobile Radio Inc- \$1655.62, 31270 - Streichers- \$305.76, 31271 - Suedel Amy- \$46.74, 31272 - Summit Food Services LLC- \$14098.24, 31273 - Surplus Center Inc.- \$115.33, 31274 - Systems & Services- \$441.19, 31275 - Teamviewer- \$588, 31276 - Telelanguage Inc- \$360.58, 31277 - The Sidwell Company- \$1226, 31278 - Thomas Ann Marie- \$804.14, 31279 - Thomson West- \$1354.5, 31280 - Titan Machinery-GF- \$131.8, 31281 - Townhouse Hotel- \$235.83, 31282 - Triix Customs- \$270, 31283 - United Day Nursery- \$55.81, 31284 - Valley Dairy- \$704.57, 31285 - Valley Truck- \$187.68, 31286 - Verizon Wireless- \$2838.56, 31287 - Village Family Services Center- \$135, 31288 - WDAZ- \$3540, 31289 - Wilbur Ellis Company- \$11538.85; employee status changes for Gracie Lian, Vannessa Jean Green, Rey Hennen, Rhet Mavity, Frank Knowski, Jason Kipp, Taner Bender, Bryan Drinkmann, Zachary Ista, Jayson Kevin Lee, Casey Davidson, Erika Torkelson, Christian Aandal, and Brandon Young; and overtime. Motion carried unanimously.

Jody Deibert, Agassiz Estates Addition, Grand Forks County, addressed the board regarding a noise complaint.

Lane Magnuson, County Planner, Sheriff Schneider and Debbie Swanson, Public Health Director, commented on the noise complaint.

The board asked Sheriff Schneider to contact the owner of the property who the noise complaint was filed against.

Jody Deibert, Raeann Johnson and Paul Bruggeman from Agassiz Estate Addition addressed the board regarding use of the road in Agassiz Estates Addition.

Lane Magnuson, County Planner, addressed the board regarding the history of the two subdivisions, Agassiz Estates Addition and Kjono's Subdivision.

The board advised that the road issue was a civil issue between Agassiz Estates homeowners association and the neighboring developer.

Debbie Swanson, Public Health Director, addressed the board.

Moved by Knauf, seconded by Rost, to approve the Chair's signature on the Social Detox Facility Funding Agreement. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Falck, seconded by Pic, to approve a variance application from Mike and Melissa Miller to plant tree rows 110' from the centerline of a county road in the NW ¼ of section 10, Brenna Township. Motion carried unanimously.

Sheriff Schneider addressed the board.

Michele Thiel, Human Resource Director, addressed the board.

Moved by Falck, seconded by Pic, to approve the employee status form for John Michael Grabanski. Motion carried unanimously.

Moved by Rost, seconded by Falck, to approve the Special Operations Group Joint Powers Agreement. Motion carried unanimously.

Gracie Lian, Administrative Service Intern, addressed the board.

Moved by Falck, seconded by Rost, to approve the Chair's signature on a land permission to allow the centennial marker on County property. Motion carried unanimously.

Scot Hoeper, Social Service Director, addressed the board.

Moved by Falck, seconded by Pic, to accept the quote from Grand Forks Subaru Kia for a 2019 Kia Sedona van for \$19,624, with a trade in of the 2012 Dodge Caravan. Motion carried unanimously.

Moved by Falck, seconded by Pic, to accept the quote from Hannaher's to repurpose existing office cubicles, not to exceed \$9,000. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve an emergency part-time Social Worker position for Social Services. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to appoint Tim Mutchler to the Regional Airport Authority Board for a five-year term, effective July, 1 2019. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board regarding developing a Grand Forks County Economic Development Committee.

The board tabled the idea of a Grand Forks County Economic Development Committee until a plan is developed for the committee.

Mr. Ford also addressed the board regarding a Grand Forks County Office Building Safety and Security Committee.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Falck, seconded by Pic, to form a Grand Forks County Office Building Safety and Security Committee. Members will be Tom Ford, Bridgie Hansen, Kari Goelz and may include others. Motion carried unanimously.

Moved by Rost, seconded by Knauf, to allow an additional exit door be added for Municipal Court located within the Grand Forks County Correctional Center. All expenses will be covered by Grand Forks City. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the assumption of the six-month contract extension with VM Findley Consulting, LLC and allocate \$48,000 from the 2017 Base Retention Grant to fund the contract. Motion carried unanimously.

Tom Ford was asked to schedule a meeting with the Grand Forks County Commission, Polk County Commission and Earl Haugen, GF/EGF Metropolitan Planning Organization to discuss a Red River bridge.

Moved by Rost, seconded by Falck, to use the balance of \$38,298.33 in 2015 Base Retention Grant to pay VM Findley Consulting. Motion carried unanimously.

Todd Feland, Grand Forks City Administrator, addressed the board.

Moved by Rost, seconded by Knauf, to amend the Tax Increment Financing for Fire Thorn LLC approved August 21, 2018 to include a fifth floor in the project. Motion carried unanimously.

Motion by Knauf, seconded by Rost, to adjourn. Motion carried unanimously. The meeting adjourned at 6:11pm. The next meeting will be held on July 2, 2019 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor