

GRAND FORKS COUNTY COMMISSION MEETING

August 20, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Falck and Rost present.

Moved by Rost, seconded by Pic, to approve the minutes of the August 6, 2019 meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #31837 - Cass County Sheriff- \$400, 31838 - Fargo Municipal Court- \$500, 31839 - GF Clerk of District Ct- \$775, 31840 - GF Clerk of District Ct- \$775, 31841 - GF Clerk of District Ct- \$775, 31842 - Ramsey Clerk of District Court- \$1000, 31843 - West Fargo Police- \$350, 31844 - Community Violence Interventio- \$2282.43, 31845 - Egstad Rachel R- \$466.44, 31846 - GF Public Health Department- \$43442.67, 31847 - Greater GF Fair & Exhibition- \$337.39, 31848 - Indepth Inspections- \$2291.67, 31849 - Knutson Carrie- \$125.86, 31850 - Sam's Clubmc/Syncb- \$1090.35, 31851 - Schuman Law Office- \$4100, 31852 - UND Forensic Pathology- \$6662.5, 31853 - VM Findley Consulting LLC- \$8000, 31854 - Collection Center Inc- \$918.73, 31855 - NYS Child Support Processing Center- \$847.98, 31856 - Robert G Drummond- \$50, 31857 - Rodenburg Law Firm-Fargo- \$131.31, 31858 - United States Treasury- \$91.15, 31859 - US Department of Education AWG- \$258.78, 31860 - City of Northwood (Hwy)- \$30.76, 31861 - Acme Electric/Tool Crib of Nor- \$11.99, 31862 - Advance Auto Parts- \$13.98, 31863 - Advanced Drainage Systems Inc- \$1895.6, 31864 - Alert Public Safety Solutions- \$6799.32, 31865 - Alerus Center- \$475, 31866 - Altru Clinic-Main- \$248, 31867 - Altru Clinic-Main- \$107.39, 31868 - Altru Clinic-Main- \$145.75, 31869 - Altru Clinic-Main- \$140, 31870 - Altru Health System- \$3107.75, 31871 - Altru Health System (978)- \$22892.94, 31872 - American Horticultural Society- \$25, 31873 - American Institutional Supply- \$11.25, 31874 - Ameripride Services, Inc.- \$395.62, 31875 - Anderson Brothers Body Shop LLC- \$5936.3, 31876 - Anderson Dorinda- \$455.94, 31877 - Anderson Kevin- \$170.78, 31878 - Anderson Kimberly- \$314.58, 31879 - Andrade Cindy- \$144.78, 31880 - B1 Incorporated- \$286.62, 31881 - Baker Beverly L- \$587.84, 31882 - Balco Uniform Co- \$168.75, 31883 - Bell Insurance Services LLC- \$443, 31884 - Benefit Extras Inc- \$1235, 31885 - Berg Tricia Mackenzie- \$544.6, 31886 - Best Western Harvest Inn & Suites- \$156, 31887 - Bi Incorporated- \$2256.99, 31888 - Bredemeier S Michelle Rpr CCR- \$240, 31889 - Brudvik Law Office- \$2000, 31890 - Business Essentials- \$78.07, 31891 - Business Essentials- \$39.3, 31892 - Butler Machinery Company- \$436.2, 31893 - C & R Laundry- \$202.2, 31894 - C L Linfoot Company- \$299.48, 31895 - Century Electric Inc.- \$732.33, 31896 - Chs Ag Services- \$496.1, 31897 - Cintas- \$127.97, 31898 - Cities Area Transit- \$280, 31899 - City of Grand Forks-Water- \$5888.97, 31900 - Cole Paper Inc.- \$3460.49, 31901 - Comfort Suites-Bismarck- \$84.6, 31902 - Community Service Program- \$4810, 31903 - Community Violence Interventio- \$88.5, 31904 - Confer Miranda- \$77.72, 31905 - Culinex (Plexus Company)- \$10.42, 31906 - Dacotah Paper Co- \$1375.27, 31907 - Dahl Funeral Home- \$2300, 31908 - Dataspec LLC- \$1347, 31909 - Daydreams Specialties- \$104, 31910 - Deere Credit Inc- \$2985.58, 31911 - Deere Credit Inc- \$79388.31, 31912 - Dennie's Delivery Inc- \$223, 31913 - Design Specialties- \$1000, 31914 - Dusterhoft Oil-Demers- \$13, 31915 - Ecolab Pest Elimination Div- \$256.96, 31916 - Embrace Pharmacy Inc.- \$2240.29, 31917 - Empowered Solutions LLC- \$93.92, 31918 - Engen David A- \$45.24, 31919 - Enterprise Rent-A -Car- \$744.18, 31920 - Essentia Health- \$163, 31921 - Everett Sarah- \$60.32, 31922 - Farm & Home Publishers Ltd- \$495, 31923 - Farmers Oil Co- \$3325.75, 31924 - Fastenal-

\$136.75, 31925 - First Collections Inc- \$537.86, 31926 - Forum Communications- \$8.69, 31927 - Fulson Jason Or Barb- \$70, 31928 - Germundson Kress- \$115.38, 31929 - GF Public Health Department- \$18055.5, 31930 - GF Welding & Machine- \$208.24, 31931 - Glacier Snow Management Company Inc- \$11515.62, 31932 - Global Safety Network- \$250, 31933 - Greatamerica Financial Svcs- \$2047.15, 31934 - Greg's Laundry Equip Service- \$178.5, 31935 - Heard O'Ryan Lindsley- \$1608.14, 31936 - Hennepin County Medical Examiner- \$310, 31937 - Hoeper, Scot N - \$98.11, 31938 - Holte Lynn- \$39.44, 31939 - Home of Economy- \$2951.67, 31940 - House O'Hounds- \$100, 31941 - Icon Architectural Group- \$12175, 31942 - Indepth Inspections- \$2510.89, 31943 - Information Technology Dept- \$2339.8, 31944 - Interstate Power Systems Inc- \$853.34, 31945 - Interstate Towing & Recovery- \$950.51, 31946 - Inventory Trading Company- \$117, 31947 - Jirout George C- \$201.84, 31948 - Johnson Controls- \$12150.4, 31949 - Johnson Controls Fire Protection LP- \$693.62, 31950 - Johnston Law Office- \$685.44, 31951 - Keith's Security World- \$22.5, 31952 - Keller Jalissa Spanier- \$104.98, 31953 - Kennedy Colin- \$35.96, 31954 - King, Lacey F - \$45, 31955 - Klockmann Peggy- \$86.57, 31956 - Knain Jolaine- \$146.74, 31957 - Kraus-Parr, Morrow, and Weber Law- \$1893.28, 31958 - Kueber, Carolyn J - \$180.96, 31959 - Lakes & Prairies Community Action- \$180, 31960 - Leisureland Rv- \$645.95, 31961 - Liberty Business Systems-Fargo- \$158.39, 31962 - Lithia Payment Processing- \$941.21, 31963 - Little Falls Machine Inc- \$3440.1, 31964 - Little Keepers.- \$1464.05, 31965 - Loffler- \$53.36, 31966 - Lommen Kathy- \$120, 31967 - Lund Jacki- \$295.36, 31968 - Magnuson Lane- \$576.52, 31969 - Manvel Oil Coop- \$4997.57, 31970 - Marco Technologies LLC- \$800.16, 31971 - Marnitz & Associates Insurance Inc- \$720, 31972 - Matthew Bender & Co Inc.- \$40.08, 31973 - Menards- \$355.3, 31974 - Midcontinent Communications- \$121.9, 31975 - Napa Auto Parts- \$107.88, 31976 - ND DHS Finance Dept- \$100, 31977 - ND DHS Finance Dept- \$1046.8, 31978 - ND DHS Finance Dept- \$1202.05, 31979 - ND DHS Finance Dept- \$1589.7, 31980 - ND One Call Inc- \$3.25, 31981 - NDSU Ext Serv-Dept 7510- \$34660.37, 31982 - Neat Brands LLC- \$824, 31983 - Nelson International- \$1000.61, 31984 - Networking Specialists- \$4861.45, 31985 - Nodak Electric Coop- \$150.09, 31986 - Norby's Work Perks- \$955, 31987 - Northdale Oil- \$16838.85, 31988 - Northwood Deaconess Hlth Ctr- \$350, 31989 - Nutrien Ag Solutions- \$1738.88, 31990 - Nygaard-Koplin Dawn- \$207.89, 31991 - O'Reilly Auto Parts- \$39.34, 31992 - Office Depot-Chicago- \$525.33, 31993 - Olson Sadie- \$111.94, 31994 - Olson, Genevieve K - \$124.7, 31995 - Olson, Sonja S - \$58, 31996 - OSI Environmental- \$100, 31997 - Peru- \$4187.79, 31998 - Phoenix Supply- \$2115.87, 31999 - Piche Wayne- \$307.44, 32000 - Plummer Nicole- \$217.74, 32001 - Polk County Dac- \$44.4, 32002 - Post Board- \$45, 32003 - Praxair- \$301.3, 32004 - Pro Data- \$540, 32005 - Ps Door Services- \$111.66, 32006 - Ramkota Hotel & Conf Center- \$1269, 32007 - Raza Stephanie- \$165.83, 32008 - RDO Trust Account #80-5800- \$8103.28, 32009 - Registration Fee Trust- \$2, 32010 - Reliance Inmate Systems- \$2000, 32011 - Reliance Telephone Systems Inc- \$109.5, 32012 - Riske Leah- \$177.54, 32013 - Rivards Turf & Forage- \$5653.76, 32014 - Rothenberger Shane D- \$157.5, 32015 - Royal Tire Inc- \$87.1, 32016 - Rydell Chevrolet- \$150.69, 32017 - Sacred Heart Church & School- \$77.55, 32018 - Safe Kids- \$170, 32019 - Schmidt & Associates- \$60, 32020 - Scholand Shelly I- \$37.12, 32021 - Severson Tiffany N- \$80.5, 32022 - Sholes, Suzanne M - \$101.5, 32023 - Skip's Petroleum- \$164.1, 32024 - Soeby Molly- \$11.02, 32025 - Spray Advantage Inc- \$5.08, 32026 - Sterling Carpet One Floor&Home- \$609.64, 32027 - Stones Mobile Radio Inc- \$2503.59, 32028 - Strasner Katrina- \$105, 32029 - Streichers- \$162.32, 32030 - Suedel Amy- \$170.94, 32031 - Summit Food Services LLC- \$15408.65, 32032 - Terracon Consultants Inc- \$2115, 32033 - The Chamber of Commerce- GF- \$20, 32034 - Thomson Reuters- \$79.67, 32035 - Thomson West- \$1354.5, 32036 - Thrifty White Pharmacy-Mn- \$26.94, 32037 - Toshiba Business Solutions- \$278.52, 32038 - Trane US Inc- \$6706.56, 32039 - True North Equipment- \$89.78, 32040 - Tupa Electric Inc- \$7200, 32041 - US Autoforce- \$1728, 32042 - US Postal Service-Hasler- \$9000, 32043 - US Postmaster-Grand Forks- \$134, 32044 - Valley Dairy- \$327.83, 32045 - Valley Petroleum Equipment Inc- \$271, 32046 - Verizon Wireless- \$2767.33, 32047 - Vilandre- \$417.64, 32048 - Western Dakota Energy-

\$500, 32049 - Wilbur Ellis Company- \$20007.85, 32050 - Xcel Energy - Mpls- \$726.65, 32051 - Xcel Energy - Mpls- \$73.89 and purchasing card transactions in the amount of \$50,431.38; employee status changes for Daniel Macias, Weston Cline, Alisa Cardinal and Cassandra Wilebski; overtime; and game of chance permit for 319th Communications Squadron Booster Club. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to recommend appointing Kasey Young to the County Superintendent of Schools position. Motion failed with Knauf and Pic voting aye and Engen, Falck and Rost voting nay.

Moved by Falck, seconded by Rost, to recommend appointing Dr. Steve Swiontek to the County Superintendent of Schools position. Motion carried with Engen, Falck and Rost voting aye and Knauf and Pic voting nay.

The recommended appointment of Dr. Steve Swiontek will be forwarded to Grand Forks County School Board Presidents for approval, according to NDCC 15.1-11-01(d).

Lane Magnuson, County Planner, addressed the board.

Moved by Rost, seconded by Falck, to approve a Special Use Permit for J&G Landscaping to add two 40' x 80' cold storage buildings to house equipment for the existing landscaping business, located in section 11, Blooming Township. Motion carried unanimously.

Scot Hoeper, Social Services Director, presented the Human Service Zone Agreement template. The agreement must be submitted to the ND Department of Human Services by December 1, 2019.

Moved by Falck, seconded by Rost, to appoint seven members to the Human Service Zone Board, Commissioner Pic, Scot Hoeper and five members will be selected after the application process. Motion carried unanimously.

The advertisement for the Human Service Zone Board member will run for 30 days.

Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Knauf, to develop a dust control policy for Commission approval at a future meeting. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Pic, seconded by Rost, to accept the quote from Norby's Work Perks for \$13,200 to move the cubicles on first floor south of the County Office Building, prior to the carpet replacement and reassemble cubicles after the carpet is installed. And to accept the bid from Whalen's Moving & Storage of \$3,000 to move the office furniture and store the cubicles and office furniture in two trailers. Motion carried unanimously.

Tom Ford and Kari Goelz, Emergency Manager, informed the board about preliminary discussions they have had with Todd Feland, GF City Administrator, regarding the possible relocation of the Emergency Operations Center (EOC) to the Public Works building. Mr. Ford said he has also been informed that the Grand Forks City Police Department believes they will need the space currently occupied by the Sheriff's Department in 4 to 6 years. Since the EOC should be co-

located with the Sheriff's Department, it would not be cost effective to move the EOC until it is known where the Sheriff's Department will be located.

Tom Ford and the Grand Forks County Commission thanked Gracie Lian for the phenomenal job she did for Grand Forks County as an intern in the Director of Administration's office.

Motion by Rost, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 4:56pm. The next meeting will be held on September 3, 2019 at 4:00pm.

David A. Engen, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor