

GRAND FORKS COUNTY COMMISSION MEETING

September 17, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Falck and Rost present.

Moved by Rost, seconded by Falck, to approve the minutes of the September 3, 2019 meeting. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #32215 - Community Violence Interventio- \$2111.98, 32216 - GF Cnty 4-H Organization- \$20, 32217 - GF Public Health Department- \$43442.67, 32218 - Greater GF Fair & Exhibition- \$189.71, 32219 - Indepth Inspections- \$2291.67, 32220 - Magnuson Lane- \$274.92, 32221 - Sam's Clubmc/Syncb- \$674.78, 32222 - Schuman Law Office- \$4100, 32223 - UND Forensic Pathology- \$6662.5, 32224 - VM Findley Consulting LLC- \$8000, 32225 - Collection Center Inc- \$1273.36, 32226 - NYS Child Support Processing Center- \$847.98, 32227 - Robert G Drummond- \$50, 32228 - Rodenburg Law Firm-Fargo- \$131.31, 32229 - United States Treasury- \$91.15, 32230 - US Department of Education Awg- \$258.78, 32231 - City of Northwood (Hwy)- \$32.2, 32232 - 1101 Dental Pllc- \$490, 32233 - 3-D Specialties- \$160, 32234 - Acme Electric/Tool Crib of Nor- \$3523.99, 32235 - Altru Clinic-Main- \$100, 32236 - Altru Clinic-Main- \$74, 32237 - Altru Clinic-Main- \$40.25, 32238 - Altru Health System- \$200, 32239 - Altru Health System (978)- \$2312.95, 32240 - Ameripride Services, Inc.- \$395.62, 32241 - Amundson Funeral Home- \$2300, 32242 - Anderson Brothers Body Shop LLC- \$6254.25, 32243 - Anderson Ernest- \$80.06, 32244 - Anderson Kimberly J- \$501.7, 32245 - Anderson Megan- \$15, 32246 - At & T Mobility- \$170, 32247 - Baseview Petroleum Inc- \$2410, 32248 - Batteries Plus Bulbs- \$16.65, 32249 - Berg Tricia Mackenzie- \$378.86, 32250 - Bi Incorporated- \$3308.8, 32251 - Bonham Kevin- \$3129.72, 32252 - Border States Electric Supply- \$636.82, 32253 - Burggraf's Ace Hardware- \$40.69, 32254 - Butler Machinery Company- \$228.64, 32255 - C & R Laundry- \$53.25, 32256 - Charm-Tex- \$1859.44, 32257 - CHS Ag Services- \$136.65, 32258 - Cintas- \$127.97, 32259 - City of Grand Forks-Water- \$7386.22, 32260 - Cole Paper Inc.- \$7275.45, 32261 - Comfort Suites-Bismarck- \$84.6, 32262 - Community Service Program- \$4370, 32263 - Confer Miranda- \$158.92, 32264 - Corbid Reed- \$15, 32265 - Dacotah Paper Co- \$2647.26, 32266 - Dakota Fire Protection- \$500, 32267 - Davis, Kimberly L - \$88.7, 32268 - Deere Credit Inc- \$5971.16, 32269 - Dennie's Delivery Inc- \$221.5, 32270 - Docu Shred Inc- \$346.63, 32271 - East Central Regional Water District- \$55, 32272 - Ecolab Pest Elimination Div- \$155, 32273 - Embrace Pharmacy Inc.- \$3336.67, 32274 - Empowered Solutions LLC- \$93.92, 32275 - Engen David A- \$135.72, 32276 - Everett Sarah- \$24.36, 32277 - Fastenal- \$88.61, 32278 - First Collections Inc- \$22.38, 32279 - First Collections Inc- \$669.22, 32280 - Forum Communications- \$24.49, 32281 - Germundson Kress- \$28.42, 32282 - GF Clerk of District Ct- \$1000, 32283 - GF Clerk of District Ct- \$1000, 32284 - GF Clerk of District Ct- \$775, 32285 - GF Clerk of District Ct- \$775, 32286 - GF Clerk of District Ct- \$775, 32287 - GF Clerk of District Ct- \$500, 32288 - GF Clerk of District Ct- \$1000, 32289 - GF Clerk of District Ct- \$775, 32290 - GF Clerk of District Ct- \$775, 32291 - GF Clerk of District Ct- \$775, 32292 - GF Clerk of District Ct- \$1000, 32293 - GF Cnty Treasurer- \$1201.36, 32294 - GF Public Health Department- \$16925.26, 32295 - GF Welding & Machine- \$2342.17, 32296 - Global Safety Network- \$125, 32297 - Gowan Construction- \$52625.14, 32298 - Grand Sky Construction Company LLC- \$25016.78, 32299 - Greatamerica Financial Svcs- \$2047.15, 32300 - Grimsley Toni R- \$45.24, 32301 - Heard O'Ryan Lindsley- \$804.14, 32302 - Hennessy

Law Office Pc- \$35, 32303 - Holte Lynn- \$27.26, 32304 - Home Care Companions- \$1718.15, 32305 - Home of Economy- \$152.85, 32306 - Hugo's #2- \$5.97, 32307 - Idemia Identity & Security USA LLC- \$1448.44, 32308 - Information Technology Dept- \$2335.2, 32309 - Interstate Power Systems Inc- \$5810.08, 32310 - Interstate Towing & Recovery- \$558.4, 32311 - Intoximeters- \$126, 32312 - Jirout George C- \$220.42, 32313 - Johnson Controls- \$8740, 32314 - Johnson Publishing- \$110, 32315 - Keith's Security World- \$120.28, 32316 - Keller Jalissa Spanier- \$95.7, 32317 - Knain Jolaine- \$227.94, 32318 - Knight Printing- \$176, 32319 - Knox Laura- \$117.16, 32320 - Kueber, Carolyn J - \$209.38, 32321 - Kuta, Leroy A.- \$42.2, 32322 - Laboratory Corporation of America Holdin- \$59.5, 32323 - Lakes & Prairies Community Action- \$420, 32324 - Liberty Business Systems-Fargo- \$320.39, 32325 - Little Keepers.- \$1303.11, 32326 - Loffler- \$41.53, 32327 - Long, Kateri R - \$55.23, 32328 - Lund Jacki- \$272.02, 32329 - Manvel Oil Coop- \$4859.22, 32330 - Marco Technologies LLC- \$1117.29, 32331 - Mckesson Medical Surgical- \$146.56, 32332 - Menards- \$118.39, 32333 - Midcontinent Communications- \$121.9, 32334 - Mishleau, Cody- \$1000, 32335 - Moore Robert- \$125, 32336 - Morton County District Court- \$250, 32337 - Napa Auto Parts- \$99.93, 32338 - ND Dept of Health/Microbiology- \$155, 32339 - ND Dept of Public Instruction- \$90.88, 32340 - ND DHS Finance Dept- \$100, 32341 - ND DHS-Examinations-GF- \$1514.75, 32342 - ND One Call Inc- \$3.25, 32343 - Neopost USa Inc- \$102, 32344 - Networking Specialists- \$9483, 32345 - Northern Plumbing Supply- \$138.18, 32346 - Northwest Tire- \$752.52, 32347 - Nygaard-Koplin Dawn- \$188.86, 32348 - O'Reilly Auto Parts- \$100.09, 32349 - Olson Sadie- \$135.72, 32350 - Olson, Genevieve K - \$63.8, 32351 - Olson, Shannon L- \$281.3, 32352 - Olson, Sonja S - \$63.22, 32353 - Pembina County Sheriff- \$250, 32354 - Peru- \$4457.18, 32355 - Piche Wayne- \$124.88, 32356 - Plummer Nicole- \$63.22, 32357 - Policeone.Com- \$990, 32358 - Polk County Sheriff- \$75.16, 32359 - Praxair- \$35.38, 32360 - Probitas Promotions- \$2249.75, 32361 - Raza Stephanie- \$94.81, 32362 - RDO Truck Center- \$2900.28, 32363 - RDO Trust Account #80-5800- \$128.4, 32364 - Reliance Inmate Systems- \$2000, 32365 - Rydell Chevrolet- \$121.45, 32366 - Sam's Club Atlanta- \$19.98, 32367 - Schmidt & Associates- \$30, 32368 - Schmitz Inc- \$990, 32369 - Scholand Shelly I- \$41.76, 32370 - Shane Allen- \$10855, 32371 - Shook, Patricia E - \$92.8, 32372 - Snobl Kathy Sue- \$112, 32373 - Soeby Molly- \$16.24, 32374 - Sondreal Sheila- \$116, 32375 - Stark, Joseph A - \$23.78, 32376 - Sterling Carpet One Floor&Home- \$51822.83, 32377 - Stones Mobile Radio Inc- \$2177.54, 32378 - Suedel Amy- \$69.6, 32379 - Summit Food Services LLC- \$15227.78, 32380 - Swanston Equipment Corp- \$501.89, 32381 - Thomson Reuters- \$247, 32382 - Thomson West- \$1354.5, 32383 - Tri Steel Mfgr Company- \$256.42, 32384 - Tyler Technologies Inc- \$1100, 32385 - Valley Dairy- \$302.13, 32386 - Valley Petroleum Equipment Inc- \$150, 32387 - Verizon Wireless- \$2705.31, 32388 - Walsh County Sheriff- \$500, 32389 - West Fargo Clerk of Court- \$350, 32390 - West River Striping Inc- \$152665.5, 32391 - Wilbur Ellis Company- \$29545.08, 32392 - Wilebski, Cassandra K - \$20, 32393 - Xcel Energy - Mpls- \$44415.27 and purchasing card transactions in the amount of \$24,048.88; employee status changes for Kimberly Parker, Shelly Scholand, Brook Moen, Arton Yozamp, Ian Hutton, Robin N. Nadeau and Kathy Spoor; overtime; August financial report, out-of-state travel and bond for check reissue. Motion carried unanimously.

The 2020 budget hearing was held.

Debbie Nelson, Finance and Tax Director, presented the 2020 budget.

Moved by Rost, seconded by Pic, to approve the 2020 budget as presented. The budget includes a 2% cost-of-living increase for all employees on January 1, 2020, a step increase for all qualified employees on their seniority date and a 5% increase for the Sheriff and State's Attorney. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Falck, seconded by Knauf, to approve the service agreements with CVIC, Lutheran Social Services, Attendant Care Services, Circle of Friends Humane Society, Red River Children's Advocacy Center and Greater Grand Forks Community Service and Restitution Program. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Falck, seconded by Knauf, to hire a full time medical clerk, grade 6 step 1, at Correction Center. This position will be hired in place of the 16 hours per week contracted nursing position. Motion carried unanimously.

Sheriff Schneider addressed the board.

Moved by Pic, seconded by Rost, to open the bids for the Sheriff's Department vehicles. Motion carried unanimously.

The following bids were received for the 2020 Chevrolet Tahoe 4 x 4 Police Patrol Vehicle:

Kupper Automotive, Mandan, ND	\$36,730.00
Puklich Chevrolet Inc, Bismarck, ND	\$36,036.00
Ranger Chevrolet, Hibbing Falls, MN	\$37,262.00
Fleet Sales, Fergus Falls, MN	\$37,190.92
Rydell Auto Center, Grand Forks, ND	\$37,059.00

Sheriff Schneider will review the bids and make a recommendation later in the meeting.

Sheriff Schneider and Becky Absey, Clerk of District Court, addressed the board.

Moved by Falck, seconded by Knauf, to allow Sheriff Schneider to apply for a Court Facility Improvement Grant for a new security desk at the Courthouse, as long as the total cost of the project does not exceed \$100,000. Motion carried unanimously.

Ms. Absey will use up to \$3,700 from the District/Juvenile Court budget to hire JLG Architects to review the security desk project.

Michael Dulitz, Opioid Response Project Coordinator, presented a Syringe Service Program follow-up PowerPoint.

Moved by Pic, seconded by Rost, to concur with the operation of a Syringe Service Program. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Pic, to approve the Public Assistance Subgrant Agreement for FEMA-4444-DR. Motion carried unanimously.

Sheriff Schneider recommended Puklich for the 2020 Chevrolet Tahoe vehicle bid.

Moved by Rost, seconded by Pic, to accept the bid from Puklich Chevrolet Inc for four 2020 Chevrolet Tahoes at \$36,036 each. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to appoint Dr. Steve Swiontek as the County Superintendent of Schools, effective October 1, 2019. Motion carried unanimously.

Motion by Rost, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 5:17pm. The next meeting will be held on October 1, 2019 at 4:00pm.

David A. Engen, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor