

## GRAND FORKS COUNTY COMMISSION MEETING

November 5, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Engen, Knauf, Pic, Falck and Rost present.

Moved by Rost, seconded by Knauf, to approve the minutes of the October 15, 2019 meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #32762 - Collection Center Inc- \$991.89, 32763 - NYS Child Support Processing Center- \$847.98, 32764 - Robert G Drummond- \$50, 32765 - Rodenburg Law Firm-Fargo- \$131.31, 32766 - United States Treasury- \$91.15, 32767 - US Department of Education Awg- \$258.78, 32768 - Community Violence Interventio- \$2318.88, 32769 - Deere Credit Inc- \$26462.78, 32770 - Foster County Sheriff- \$300, 32771 - Galbraith Francis M- \$148.8, 32772 - GF Clerk of District Ct- \$500, 32773 - Greater GF Fair & Exhibition- \$619.81, 32774 - Kidder County Sheriff- \$250, 32775 - ND State Land Department- \$1061.33, 32776 - Anderson Donna- \$274.69, 32777 - GF Clerk of District Ct- \$775, 32778 - GF Clerk of District Ct- \$775, 32779 - GF Clerk of District Ct- \$1000, 32780 - Inocencio Thomas- \$355, 32781 - Midcontinent Communications- \$200, 32782 - Midcontinent Communications- \$200, 32783 - Midcontinent Communications- \$213, 32784 - Midcontinent Communications- \$1263.63, 32785 - Midcontinent Communications- \$2090.33, 32786 - Riendeau Craig- \$775, 32787 - Rothenberger Shane D- \$63, 32788 - Verizon Wireless- \$89.16, 32789 - Aflac Group- \$612.86, 32790 - American Family Life Assurance- \$7993.93, 32791 - Avesis Third Party Adm, Inc- \$2850.84, 32792 - Blue Cross Blue Shield of ND (Payroll)- \$291918.94, 32793 - Collection Center Inc- \$991.89, 32794 - Combined Insurance Co of America- \$876.02, 32795 - Fraternal Order of Police- \$98, 32796 - Medico Life and Health Insurance Co- \$438, 32797 - ND F.O.P.- \$550, 32798 - NYS Child Support Processing Center- \$847.98, 32799 - Robert G Drummond- \$50, 32800 - Rodenburg Law Firm-Fargo- \$131.31, 32801 - United States Treasury- \$91.15, 32802 - US Department of Education Awg- \$258.78, 32803 - USAble Life- \$49.08, 32804 - City of Emerado (Hwy)- \$78.26, 32805 - City of Larimore (Hwy)- \$56.79, 32806 - City of Thompson (Hwy)- \$11.95, 32807 - 3-D Specialties- \$44.28, 32808 - Advanced Business Methods- \$295.15, 32809 - Albrecht Mfg & Repair Inc.- \$366, 32810 - Allstate Peterbilt- \$136.99, 32811 - Allstream- \$67.49, 32812 - Altru Health System- \$3286, 32813 - Altru Health System (978)- \$19959.3, 32814 - Altru Retail Pharmacy- \$802.56, 32815 - Ameripride Services, Inc.- \$558.91, 32816 - Amundson Funeral Home- \$4600, 32817 - Anderson Kimberly J- \$66.5, 32818 - At & T Mobility- \$85, 32819 - Barrett Mary- \$40, 32820 - Benefit Extras Inc- \$1233, 32821 - Berg Tricia Mackenzie- \$66.5, 32822 - Bert's Truck Equipment Inc.- \$149.3, 32823 - Boegel Susan- \$405, 32824 - Border States Electric Supply- \$241.34, 32825 - Border States Trophy & Awards- \$50, 32826 - Burggraf's Ace Hardware- \$195.14, 32827 - Burris Monica S- \$132.94, 32828 - Business Essentials- \$37.89, 32829 - Cass County Sheriff- \$42.5, 32830 - Century Electric Inc.- \$146.8, 32831 - Cintas- \$88.11, 32832 - Cole Paper Inc.- \$4426.24, 32833 - Confer Miranda- \$66.5, 32834 - Dakota TV- \$599, 32835 - Deere Credit Inc- \$26462.77, 32836 - Delta By Marriott- \$84.6, 32837 - Development Homes- \$290, 32838 - Diamond Drugs, Inc.- \$339.94, 32839 - Diamond Medical Supply- \$70.81, 32840 - Docu Shred Inc- \$115.63, 32841 - Durkin Tom & Joanne- \$7200, 32842 - Dusek Law, Pc- \$889.17, 32843 - Enterprise Rent-A -Car- \$496.72, 32844 - Everett Sarah- \$66.5, 32845 - Express Auto Glass- \$320, 32846 - Farmers Oil Co- \$8689.6, 32847 - Fastenal- \$61.73, 32848 - Federal Safety Compliance- \$298.5, 32849 - Fordville Cooperative Marketing Assoc-

\$1717.5, 32850 - Forum Communications- \$9.48, 32851 - Fossum Diane- \$479.33, 32852 - Fulson Jason Or Barb- \$484.32, 32853 - Galls An Aramark Company- \$297.41, 32854 - Gateway Auto Tech- \$261.29, 32855 - Germundson Kress- \$66.5, 32856 - GF Clerk of District Ct- \$1000, 32857 - GF Clerk of District Ct- \$1500, 32858 - GF Clerk of District Ct- \$775, 32859 - GF Clerk of District Ct- \$500, 32860 - GF Clerk of District Ct- \$775, 32861 - GF Fire Equipment Company- \$202.25, 32862 - GF Public Health Department- \$19062.6, 32863 - Gilbertson Funeral Home- \$2300, 32864 - Global Safety Network- \$435.5, 32865 - Grand Sky Construction Company LLC- \$450953.78, 32866 - Greatamerica Financial Svcs- \$2047.15, 32867 - Heard O'Ryan Lindsley- \$804, 32868 - Hoeper, Scot N - \$311.62, 32869 - Home of Economy- \$653.36, 32870 - Horizontal Boring & Tunneling Co- \$77940, 32871 - Hutton Myste- \$66.5, 32872 - Information Systems Corporatio- \$4425, 32873 - Interstate Power Systems Inc- \$3856.79, 32874 - Interstate Towing & Recovery- \$2113.23, 32875 - Jirout George C- \$133.4, 32876 - Johnson Controls Fire Protection Lp- \$264, 32877 - Keith's Security World- \$354.93, 32878 - Keller Jalissa Spanier- \$105.76, 32879 - Kip's Tree Stump Removal- \$80, 32880 - Kraus-Parr, Morrow, and Weber Law- \$356.72, 32881 - Kronos Saashr Inc- \$524.68, 32882 - Kutak Rock Llp- \$1918.7, 32883 - Laughing Bear Inc- \$5475.42, 32884 - Liberty Business Systems-Fargo- \$201.02, 32885 - Lithia Payment Processing- \$864.49, 32886 - Little Keepers.- \$293.16, 32887 - Live Well Solutions- \$1587.6, 32888 - Lombardi Lou- \$138.3, 32889 - Lommen Kathy- \$90, 32890 - Long, Kateri R - \$66.5, 32891 - Lund Jacki- \$173.7, 32892 - Lutheran Social Services-Fargo 11Th St- \$1549, 32893 - Mainstay Suites- \$253.8, 32894 - Manvel Oil Coop- \$4312.5, 32895 - Marco -Tx- \$735.65, 32896 - Matthew Bender & Co Inc.- \$28.44, 32897 - McKesson Medical Surgical- \$118.44, 32898 - Menards- \$290.43, 32899 - Mick's Scuba- \$1702.2, 32900 - Midcontinent Communications- \$404.74, 32901 - Miller Franklin- \$25, 32902 - Nadeau Robin- \$66.5, 32903 - Nardini Fire Equipment Co- \$201, 32904 - ND Assoc of Counties (NDACO)- \$1755, 32905 - ND Dept of Commerce- \$111894.59, 32906 - ND Dept of Corrections & Rehab- \$450, 32907 - ND Dept of Health/Microbiology- \$100, 32908 - ND Dept of Transportation- \$226, 32909 - ND DHS Finance Dept- \$695.1, 32910 - ND DHS Finance Dept- \$1312.28, 32911 - ND DHS Finance Dept- \$1243.58, 32912 - ND Insurance Dept-Fire & Tornado- \$37.26, 32913 - ND Secretary of State- \$72, 32914 - NDACE- \$150, 32915 - NDEAFCS- \$115, 32916 - Nelsonink.Com- \$871.44, 32917 - Network Center, Inc- \$6307.04, 32918 - Nodak Electric Coop- \$165.48, 32919 - Norby's Work Perks- \$13200, 32920 - Northdale Oil- \$742.5, 32921 - Northern Plumbing Supply- \$23.26, 32922 - Northwest Tire Inc- \$96.7, 32923 - NSC Minerals Ltd- \$21083.92, 32924 - Nygaard-Koplin Dawn- \$112.45, 32925 - O'Reilly Auto Parts- \$8.48, 32926 - Office Depot-Chicago- \$558.47, 32927 - Olson, Genevieve K - \$178.5, 32928 - Olson, Shannon L- \$66.5, 32929 - Olson, Sonja S - \$66.5, 32930 - Opp Construction- \$150, 32931 - Ottertail Power Co-Devils Lake- \$157.28, 32932 - Pharm Chem Inc- \$85.65, 32933 - Plummer Nicole- \$66.5, 32934 - Polk County Sheriff- \$75.16, 32935 - Polz, Katie M- \$66.5, 32936 - Post Board- \$495, 32937 - Praxair- \$35.61, 32938 - Propac Inc- \$463.16, 32939 - Prudhomme Noah J- \$122.5, 32940 - Quality Inn-Bismarck- \$84.6, 32941 - Radisson Hotel Bismarck- \$864, 32942 - Ramada Bismarck Hotel & Conf- \$4991.4, 32943 - Ramsey County Sheriff-Devils L- \$500, 32944 - Raza Stephanie- \$66.5, 32945 - RDO Trust Account #80-5800- \$2211.04, 32946 - Reitrock Paving LLC- \$39200, 32947 - Reliance Inmate Systems- \$8000, 32948 - Reliance Telephone Systems Inc- \$1165.85, 32949 - Richland County Sheriff- \$450, 32950 - Royal Tire Inc- \$107.8, 32951 - Safe Kids- \$100, 32952 - Sandvig Nicole- \$632.2, 32953 - Sanford- \$52, 32954 - Schill Casey Allyn- \$350, 32955 - Schroder Daniel J- \$48.95, 32956 - Schumacher Alicia- \$93.93, 32957 - Severson Tiffany N- \$66.5, 32958 - Shook, Patricia E - \$99.68, 32959 - Skip's Petroleum- \$4894.6, 32960 - Solarski Kimberly- \$66.5, 32961 - Sound Decision- \$72.99, 32962 - Spoor, Kathy A - \$300, 32963 - Staples Advantage- \$1806.01, 32964 - Stark, Joseph A - \$66.5, 32965 - Stericycle Inc- \$111.65, 32966 - Sterling Carpet One Floor&Home- \$27731.92, 32967 - Strasner Katrina- \$139.69, 32968 - Stromberg Caitlin- \$465.08, 32969 - Suedel Amy- \$119.99, 32970 - Summit Food Services LLC- \$22374.57, 32971 - Surplus Center Inc.- \$31.97, 32972 - Swanston Equipment Corp- \$671.75, 32973 - Team Laboratory

Chemical Corp- \$8075, 32974 - Telelanguage Inc- \$114.73, 32975 - Terracon Consultants Inc- \$135, 32976 - Texas DSHS-Vital Statistics- \$22, 32977 - Thomson West- \$1408.24, 32978 - Thur-O-Clean- \$485, 32979 - Toshiba Business Solutions- \$26.55, 32980 - Townhouse Hotel- \$350.2, 32981 - Traill County Sheriff- \$60, 32982 - US Autoforce- \$689.12, 32983 - US Postmaster-Grand Forks- \$100, 32984 - Valley Truck- \$25.13, 32985 - Van Beek Traci- \$66.5, 32986 - Verizon Wireless- \$40.01, 32987 - Vigness Mary Beth- \$77.86, 32988 - Vonasek, Adam J - \$122.5, 32989 - Waldorf Terry- \$25, 32990 - Waukesha Municipal Court- \$5, 32991 - Wesley Amy- \$66.5, 32992 - Wilebski, Cassandra K - \$66.5, 32993 - Worsley Danielle E- \$180.5, 32994 - Xcel Energy - Mpls- \$35330.97;employee status changes for Michael Marcotte, Kathleen Cadreau, Angela Goetz, Amber Guzman, Kimberly DeFoe, Janelle Klava, Mark Kwiatkoski, Cierra Storbeck, Mariah Martinson, Miranda Opdahl, Grace Gutterud, Devin Schaan and Kimberly Anderson Lloyd; overtime, September Financial Report; out-of-state travel; and game of chance permit for Arvilla Presbyterian Church. Motion carried unanimously.

Brandon Baumbach, GF Region Economic Development, addressed the board.

Keshav Rajpal, BioMass Solution Principal, addressed the board.

Moved by Pic, seconded by Rost, to approve the reauthorization of the issuance of an amount not to exceed \$80,000,000 MIDA Revenue Bonds for the Red River BioRefinery, LLC project. Grand Forks County assumes no financial responsibility. Motion carried unanimously. (*The initial authorization occurred on February 20, 2018.*)

Moved by Falck, seconded by Knauf, to approve the removal of The Bank of New York Mellon Trust Company, N.A. as the trustee on the \$60,000,000 Solid Waste Disposal Facility Revenue Bonds Series 2018 and to appoint UMB Bank, N.A. as the successor trustee. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

The 2019 Property Appraisal Hearing was opened; no member or representative of any governing body of any taxing district was present, so the hearing was closed.

Moved by Rost, seconded by Knauf, to approve the minimum sale prices on the county tax deed properties and set the property sale for November 19, 2019 at 2:00 pm in the County Commission Room, County Office Building. Terms of sale are cash or check only. Motion carried unanimously.

Kari Goelz, Emergency Manager, addressed the board.

Moved by Pic, seconded by Falck, to accept the proposal for VEOCI software and approve the Chair's signature on the contract. Motion carried unanimously. The 2019 cost will be paid 100% by Grand Forks City and the 2020 cost will be split 50/50 between Grand Forks County and Grand Forks City.

Amber Gudajtes, Tax Equalization Director, addressed the board,

Moved by Rost, seconded by Pic, to approve the reclassification of Whitney Walsh's position from a grade 6, step 2 to a grade 7, step 2, effective November 1, 2019. Motion carried unanimously.

Scot Hoeper, Social Service Director, addressed the board.

Moved by Falck, seconded by Rost, to appoint the following to the Human Service Zone Board: Wayne Trottier and JoNell Bakke to three year terms; Janell Regimbal and Kent Keys to two year terms; and James Remer to a one year term. All terms will begin on January 1, 2020. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the third Tuesday of the month for the meeting date for the Human Service Zone Board beginning January 2020. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the Human Service Zone Agreement. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the letter to the ND Department of Human Services regarding the Human Service Zone. Motion carried unanimously.

Sheriff Schneider and Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Pic, to approve the quote from Valley Petroleum Equipment for \$15,250 to upgrade the fuel system at the Highway Shop. This will be paid from the Sheriff's Department's 2019 budget. Motion carried unanimously.

Commissioner Falck addressed the board.

Moved by Rost, seconded by Pic, to allow ICON Architectural Group to interview the Sheriff's Department, State's Attorney, Juvenile Detention and Emergency Management to study the space needs for a possible new building. ICON Architectural Group will not charge for this study. Motion carried unanimously.

Moved by Rost, seconded by Falck, to disband the East Central County Commissions organization and disburse the remaining funds to the participating counties. Motion carried unanimously.

Motion by Rost, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 4:46pm. The next meeting will be held on November 19, 2019 at 4:00pm.

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David A. Engen, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor