

GRAND FORKS COUNTY COMMISSION MEETING

December 17, 2019 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Pic, Falck and Engen present. Commissioner Pic participated via telephone.

Moved by Rost, seconded by Falck, to approve the minutes of the December 3, 2019 meeting. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Falck, seconded by Rost, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, check #33355 - Anderson Dorinda- \$63.8, 33356 - Bell Insurance Services LLC- \$1029, 33357 - Bergstrom Electric- \$209.09, 33358 - Deere Credit Inc- \$26462.76, 33359 - Everson Heather- \$50, 33360 - Falck Thomas H - \$25.52, 33361 - GF Clerk of District Ct- \$1500, 33362 - GF Clerk of District Ct- \$775, 33363 - GF Clerk of District Ct- \$775, 33364 - GF Clerk of District Ct- \$775, 33365 - GF Clerk of District Ct- \$775, 33366 - GF Clerk of District Ct- \$2000, 33367 - GF Clerk of District Ct- \$1000, 33368 - GF Clerk of District Ct- \$100, 33369 - GF Clerk of District Ct- \$925, 33370 - GF Clerk of District Ct- \$1000, 33371 - GF Clerk of District Ct- \$775, 33372 - GF Clerk of District Ct- \$775, 33373 - GF Clerk of District Ct- \$2500, 33374 - GF Cnty States Attorney- \$55, 33375 - GF Public Health Department- \$43442.67, 33376 - Indepth Inspections- \$2291.67, 33377 - Ista, Zachary M - \$321.6, 33378 - Lombardi Lou- \$290, 33379 - Marco - Mn- \$1360.45, 33380 - National Muffler and Auto Service- \$202.9, 33381 - Rakoczy, Michelle F - \$50, 33382 - Reliance Telephone Systems Inc- \$4980, 33383 - Schuman Law Office- \$4100, 33384 - Tires Plus- \$100, 33385 - UND Forensic Pathology- \$6662.5, 33386 - Verizon Wireless- \$419.01, 33387 - Xcel Energy - Mpls- \$27239.24, 33388 - Xcel Energy - Mpls- \$263.42, 33389 - Collection Center Inc- \$991.89, 33390 - NYS Child Support Processing Center- \$847.98, 33391 - Robert G Drummond- \$50, 33392 - Rodenburg Law Firm-Fargo- \$131.31, 33393 - United States Treasury- \$91.15, 33394 - US Department of Education Awg- \$258.78, 33395 - City of Northwood (Hwy)- \$95.74, 33396 - City of Thompson (Hwy)- \$11.95, 33397 - Advance Auto Parts- \$78.37, 33398 - Ail Special Risk Division- \$8, 33399 - Akerlind Susan M- \$25, 33400 - Alcohol Monitoring Systems, Inc.- \$892.5, 33401 - All Embracing Home Care LLC- \$1621.68, 33402 - Allstate Peterbilt- \$9.47, 33403 - Altru Business Office- \$100, 33404 - Altru Clinic Pharmacy- \$34.48, 33405 - Altru Clinic-Main- \$50, 33406 - Altru Clinic-Main- \$1209, 33407 - Altru Health System- \$1190, 33408 - Altru Health System (978)- \$1640.71, 33409 - Ameripride Services, Inc.- \$558.91, 33410 - Anderson Brothers Body Shop LLC- \$931.76, 33411 - Anderson Kevin- \$251.28, 33412 - Andrade Cindy- \$281.88, 33413 - At & T Mobility- \$95, 33414 - Auto Glass & Aftermarket- \$572, 33415 - Auto Value Or Larimore- \$8.28, 33416 - Axon Enterprise Inc- \$2880, 33417 - Baseview Petroleum Inc- \$2322.6, 33418 - Batteries Plus Bulbs- \$424.75, 33419 - Berg Tricia Mackenzie- \$730.47, 33420 - BI Incorporated- \$333.5, 33421 - Boegel Susan- \$270, 33422 - Bonham Kevin- \$101.6, 33423 - Border States Electric Supply- \$455.93, 33424 - Business Essentials- \$670.37, 33425 - Business Essentials- \$93.23, 33426 - C L Linfoot Company- \$160, 33427 - Calvary Lutheran Church- \$20, 33428 - Century Electric Inc.- \$629.26, 33429 - Certified Laboratories- \$169, 33430 - Cintas- \$79.72, 33431 - Cities Area Transit- \$201, 33432 - City of Fargo- Warrant- \$350, 33433 - City of Grand Forks-Police Dept- \$1927.23, 33434 - City of Grand Forks-Water- \$6442.06, 33435 - Cole Paper Inc.- \$3321.51, 33436 - Comfort Keepers- \$5828.98, 33437 - Comfort Suites-Bismarck- \$74, 33438 - Community Service Program- \$3160, 33439 - Coopland Benjamin A- \$2175, 33440 - Copy Cat Printing- \$210, 33441 - Dacotah Paper Co- \$1445.04, 33442 - Dakota Business

Solutions- \$417.99, 33443 - Dakota Playground, Inc.- \$4319.95, 33444 - Dakota TV- \$1040.97, 33445 - Daydreams Specialties- \$874.5, 33446 - Deere Credit Inc- \$2985.58, 33447 - Dennie's Delivery Inc- \$222, 33448 - Diamond Medical Supply- \$16.9, 33449 - Docu Shred Inc- \$77.07, 33450 - Dware Inc- \$3050, 33451 - East Central Regional Water District- \$55, 33452 - Ecolab Pest Elimination Div- \$101.96, 33453 - Embrace Pharmacy Inc.- \$4300.65, 33454 - Empowered Solutions LLC- \$98.56, 33455 - Enplug Inc- \$1528, 33456 - Everett Sarah- \$37.7, 33457 - Farmers Oil Co- \$2240, 33458 - Finest Auto Trim- \$286, 33459 - Fleming Makayla- \$78.3, 33460 - Forum Communications- \$2348.01, 33461 - GF Cnty Treasurer- \$24569.33, 33462 - GF Public Health Department- \$19445.97, 33463 - GF Welding & Machine- \$27, 33464 - Global Safety Network- \$625, 33465 - Goetz Kari- \$150.5, 33466 - Gowan Construction- \$654.8, 33467 - Gregory J Norman Funeral Home- \$6900, 33468 - Hobart Sales & Services- \$711.45, 33469 - Hoeper, Scot N - \$129.15, 33470 - Holte Lynn- \$15.08, 33471 - Home Care Companions- \$820.63, 33472 - Home of Economy- \$280.33, 33473 - Information Technology Dept- \$434.45, 33474 - Integrity Homecare and Counseling- \$919.88, 33475 - Jirout George C- \$379.96, 33476 - Keith's Security World- \$8, 33477 - Keller Jalissa Spanier- \$137.46, 33478 - KLJ- \$3782.85, 33479 - Klockmann Peggy- \$160.1, 33480 - Knain Jolaine- \$113.1, 33481 - Knox Laura- \$80, 33482 - Knutson Printing Co- \$100, 33483 - Koller Susan- \$198.5, 33484 - Lakes & Prairies Community Action- \$90, 33485 - Leake Robert C- \$40.6, 33486 - Lee Bill- \$1362.07, 33487 - Liberty Business Systems-Fargo- \$158.39, 33488 - Lithia of Grand Forks- \$56.3, 33489 - Little Falls Machine Inc- \$2405.06, 33490 - Little Keepers.- \$2093.99, 33491 - Loffler- \$49.42, 33492 - Lommen Kathy- \$90, 33493 - Long, Kateri R - \$182.9, 33494 - Lund Jacki- \$111.03, 33495 - Lund Marcia Fay- \$70, 33496 - Lutheran Social Services-Fargo 11Th St- \$4383, 33497 - M R Sign Company Inc.- \$16824.13, 33498 - Manvel Oil Coop- \$5332.29, 33499 - Marco -Tx- \$735.65, 33500 - Marco Technologies LLC- \$1211.84, 33501 - Mckesson Medical Surgical- \$117.22, 33502 - Menards- \$1855.05, 33503 - Midcontinent Communications- \$121.9, 33504 - Motion Industries Inc- \$270.2, 33505 - Mutch Oil Co- \$2083.41, 33506 - Mutch Oil Company- \$476.8, 33507 - Myles Kami Jo- \$38.86, 33508 - ND Assoc of Counties (NDACO)- \$7453.81, 33509 - ND DHS Finance Dept- \$1480.02, 33510 - ND DHS Finance Dept- \$1858.74, 33511 - ND One Call Inc- \$0.65, 33512 - NDEMA- \$50, 33513 - NDSU Ext Serv-Dept 3110- \$694.24, 33514 - Neopost USA Inc- \$102, 33515 - Northdale Oil- \$34140.34, 33516 - Northern Plumbing Supply- \$321.03, 33517 - Nygaard-Koplin Dawn- \$244.18, 33518 - O'Reilly Auto Parts- \$103.92, 33519 - Office Depot-Chicago- \$499.66, 33520 - Olson Sadie- \$74.82, 33521 - Olson, Shannon L- \$79.46, 33522 - Olson, Sonja S - \$96.86, 33523 - Orchard Oil Co- \$554.35, 33524 - Peru- \$3960.6, 33525 - Peterson Medical Clinics LLC- \$50, 33526 - Phoenix Supply- \$794.69, 33527 - Piche Wayne- \$49.88, 33528 - Plummer Nicole- \$161.82, 33529 - Polk County Sheriff- \$195.32, 33530 - Praxair- \$36.38, 33531 - Presort Plus- \$16551.25, 33532 - Quill Corporation- \$423.6, 33533 - Raza Stephanie- \$263.32, 33534 - RBB Electric Inc- \$553.14, 33535 - RDO Equipment- \$1676.5, 33536 - RDO Truck Center- \$143.72, 33537 - RDO Trust Account #80-5800- \$2326.34, 33538 - Reliance Inmate Systems- \$12000, 33539 - Reliance Telephone Systems Inc- \$863, 33540 - Ronald Braun Electric- \$598.1, 33541 - Roto Rooter- \$220, 33542 - Royal Tire Inc- \$323.4, 33543 - Safety Kleen Corporation- \$320.93, 33544 - Sam's Clubmc/SynCb- \$788.77, 33545 - Sandbothe, Kim M - \$150.5, 33546 - Sanford- \$482, 33547 - Schmitz Inc- \$2975, 33548 - Severin Law Firm- \$110.61, 33549 - Shook, Patricia E - \$34.8, 33550 - Simonson Lumber & Hardware- \$430.35, 33551 - Skip's Petroleum- \$2820.94, 33552 - Snobl Kathy Sue- \$113.82, 33554 - Spray Advantage Inc- \$104.8, 33555 - Staples Advantage- \$757.72, 33556 - Stark, Joseph A - \$5.22, 33557 - Stericycle Inc- \$111.65, 33558 - Stones Mobile Radio Inc- \$2041.84, 33559 - Suedel Amy- \$87.12, 33560 - Thomson Reuters- \$247, 33561 - Titan Machinery-Northwood- \$2.75, 33562 - Toshiba Business Solutions- \$69.77, 33563 - Traill County Highway Dept- \$12851.39, 33564 - Tri Steel Mfgr Company- \$41641.72, 33565 - Tyler Technologies Inc- \$1500, 33566 - US Foodservices-Mpls- \$25.78, 33567 - Valley Dairy- \$323.9, 33568 - Valley Oral & Facial Surgery- \$1465, 33569 - Valley Petroleum Equipment Inc- \$497.71, 33570 - Valley Truck- \$213.46, 33571

- Van Beek Traci- \$22.09, 33572 - Vanyo Elizabeth- \$25, 33573 - Vanyo Teresa- \$25, 33574 - Verizon Wireless- \$2898.81, 33575 - Vigness Mary Beth- \$1550, 33576 - VM Findley Consulting LLC- \$8000, 33577 - Waste Management of Wi-Mn- \$1845.05, 33578 - Wesley Amy- \$61.48, 33579 - Whalens Inc- \$250, 33580 - Wheeler Lumber LLC- \$35943.84, 33581 - Xcel Energy - Mpls- \$2472.55, 33582 - Xcel Energy - Mpls- \$297.92, 33583 - Yon Nancy- \$202.55; employee status changes for Douglas Henning, Paulina Xhemaji and Jolene R. McEarchern; overtime; Liquor/Beer Licenses for the Hitching Post Bar and Grill; and the November financial report. Motion carried unanimously.

Moved by Engen, seconded by Pic, to appoint Steve Breidenbach and Robert Drees to the Planning and Zoning Board to a four year term beginning January 1, 2020. Motion carried unanimously.

Moved by Falck, seconded by Rost, to appoint Thomas Murphy to a one year term to the Public Safety Answering Point Board beginning January 1, 2020. Motion carried unanimously.

Moved by Falck, seconded by Pic, to appoint Richard Axvig and John 'Pete' Buck to three year terms to the Grand Forks County Water Board beginning January 1, 2020. Motion carried unanimously.

Moved by Engen, seconded by Rost, to appoint David Staveteig to a four year term to the Grand Forks County Weed Board beginning January 1, 2020. Motion carried unanimously.

Moved by Falck, seconded by Engen, to appoint Kevin Bonham to a four year term to the Grand Forks County Weed Board beginning January 1, 2020. Motion carried unanimously.

Haley Thorson, Grand Forks Public Health, gave a vaping update.

Kari Goelz, Emergency Management Director, addressed the board.

Moved by Rost, seconded by Pic, to approve the Chair's signature on the Memorandum of Understanding between Cass and Grand Forks County. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Rost, seconded by Engen, to authorize a study on the replacement of historic bridge 118-05.0 and 143-28.0. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

Moved by Rost, seconded by Pic, to approve the purchase of a used 2019 Dodge Caravan at a cost of \$18,519, if not available, approve the purchase of a used 2018 Dodge Caravan at a cost of \$17,495 plus an additional cost of an auto start. The purchase will be offset by \$12,955.81 insurance reimbursement on the 2015 Dodge Caravan. The purchase is contingent upon a test drive of the vehicle. Motion carried unanimously.

Moved by Falck, seconded by Rost, to accept the quote from Hannaher's for 35 chairs at a cost of \$23,159.85 for Social Services. This will be paid from the 2019 Social Service budget. Motion carried unanimously.

Sheriff Schneider addressed the board regarding Court Facilities Grant. It was decided to table the grant application until next year for the Courthouse security desk.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Pic, seconded by Engen, to cancel the taxes on 48-0001-00026-001 and 48-0001-00026-002 and sell the properties to the City of Niagara for \$25 each. Motion carried unanimously.

Moved by Engen, seconded by Falck, to authorize Chair Knauf to approve any bills that come in before the end of year. Motion carried unanimously.

Moved by Falck, seconded by Pic, to approve the following 2019 budget amendments: 2310 Historical Society - \$4,200, 2350 Senior Citizens - \$16,400, 2910 Emergency Fund - \$245,000, 2950 Economic Development - \$16,300, 4002 Capital Construction - \$180,600, 8005 Garrison Diversion - \$4,600, 8006 Water Resource Board - \$31,800, 8007 County Library - \$30,800, 8008 RR Joint Management - \$16,600, 8010 Ambulance \$96,100, 8019 Regional Airport Authority - \$8,100 and 8063 GFC Soil Conservation District - \$6,000. All funds had offsetting non-budgeted revenues, except Capital Construction, which was approved not to levy for the bond payment in 2019 and the Emergency Fund expenses resulting from the 2019 flooding. Motion carried unanimously.

Tom Ford, Director of Administration, addressed the board.

Moved by Rost, seconded by Pic, to approve the reclassifying of an existing Grade 2 Housekeeper position to a Grade 6 Maintenance Technician in the Buildings and Grounds Department, effective January 1, 2020. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve a 12 month contract extension between Grand Forks County and VM Findley Consulting LLC, effective January 1, 2020 – December 31, 2020. The cost of \$111,000 will be paid from the 2017-2019 base retention grant and \$30,000 from the Director of Administration's budget. Motion carried unanimously.

Chair Knauf made the 2019/2020 Commission assignments. A list can be found on our website www.gfcounty.nd.gov or on file in the Finance and Tax Office.

Moved by Falck, seconded by Rost, to set the 2020 County Board of Equalization for June 2, 2020 at 4:00pm. Motion carried unanimously.

Moved by Rost, seconded by Engen, to adjourn. The meeting adjourned at 5:40pm. The next meeting will be held on January 7, 2020 at 4:00pm.

Diane K. Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor