

GRAND FORKS COUNTY COMMISSION MEETING

May 20, 2003 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Kvasager, Malm, Wood and Triplett present.

Moved by Triplett, seconded by Murphy, to approve the minutes of the May 6, 2003 meeting and the special meetings of May 8, 2003 and May 13, 2003. Motion carried.

Moved by Kvasager, seconded by Triplet, to approve the order of agenda with an addition of resolution for Devils Lake. Motion carried.

Moved by Triplett, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included bills as submitted by the County Auditor, Check #19733 thru Check #19974 in the amount of \$233,783.56, approval of overtime and employee status changes, approval of lost instrument bonds for Ron Gibbens, approval of six county deeds to Thaddeus Faeth, Flagstaff AS. Motion carried.

Debbie Nelson, Director of Property and Records, addressed the board.

Moved by Triplett, seconded by Kvasager, to approve the cancellation of Mobil Home taxes for Andrea & Jeremy Brown so that Mobil Home can be given away, contingent on opinion from States Attorney. Motion carried.

Moved by Wood, seconded by Triplett, to approve the purchase of a plat scanner not to exceed \$30,000, with the funding coming from the Records Tech. Fund. Motion carried.

Moved by Wood, seconded by Murphy, to approve the application for abatement of the 2001 and 2002 taxes from Daniel Spurgeon & Sheila Cotter, Block 23, W1/2 of Lot 16 & all of Lot 17 and 18, Hendrickson's Addition, Larimore, to reduce the True and Full Value to \$13,322 for 2001 and \$15,422 for 2002. Motion carried.

Moved by Triplett, seconded by Murphy, to approve the application for abatement of the 2002 taxes from Jerome Holweger, for Lot 8 & N5' of Lot 9, Block 78, Original Town site of Larimore, to reduce the True and Full Value from \$19,460 to \$10,000. Motion carried.

Moved by Wood, seconded by Kvasager, to approve the application for abatement of the 2002 taxes from Edwin Schulz for parcel 18-3202-00001 and 18-2302-00001-003, Hegton Township, to reduce the True and Full Value from \$69,948 to \$15,296 on parcel 18-2302-00001-002 and from \$16,850 to \$2,104 on parcel 18-2302-00001-003 . Motion carried.

Al Hoffarth, UND Aerospace addressed the Board.

Moved by Wood, seconded by Kvasager, to approve the issuance of MIDA Bonds on behalf of UND Aerospace to construct a hanger at the airport in the amount of approximately \$2,000,000, with a county fee of \$5,000. Motion carried.

Moved by Murphy, seconded by Kvasager, to open bids for various seal coat projects. Motion carried

The following bids were received.

Morris Sealcoat & Trucking, Inc.	\$870,407.54
Asphalt Surface Tech. Corp.	897,953.82
McLaughlin & Schulz Inc.	885,949.39

The board tabled action on the bids until later in the meeting.

Jim Brownlee, Director of Finance and Tax, gave a financial report for April of 2003.

Moved by Triplett, seconded by Kvasager, to start the rebidding process on the demolition of a building in Inkster. Motion carried.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Triplett, seconded by Wood, to accept the low bid on the sealcoat projects from Morris Sealcoat in the amount of \$870,407.54. Motion carried.

Moved by Wood, seconded by Murphy, to allow the encroachment on County Road 4 by United Crane & Excavation for a 24" Steel Casing Pipe. Motion carried.

Moved by Triplett, seconded by Wood, to approve a Manufactured Home Permit application by Larry Kjemhus for a 2003 32X76 Manufactured Home to be located in the N1/2 of the NE ¼ of Section 4, Township 150 North, Range 51 West, Allendale Township as recommended by the Planning and Zoning Commission. Motion carried.

Moved by Wood, seconded by Triplett, to approve a temporary Approach Permit application for two to three years by Schmitz Inc. for a access with a 24 inch diameter culvert to be located off County Road 2 approximately 1500 feet south of 21st Avenue NE in the NW ¼ of Section 20, Township 152 North, Range 53 West, Mekinock Township as recommended by the Planning and Zoning Commission. Motion carried.

The Board held a discussion on the approval of a Subdivision Permit application by Gary Jordheim for the Elm Coulee Subdivision located in the SE ¼ of Section 35, township 150 North, Range 51 West, Allendale Township as recommended by the Planning and Zoning Commission. Persons addressing the board were David Burkland, Robert Drees, Beau Bateman, John Galegher Jr. and Gary Jordheim. A letter from Todd Leake was also received as was a petition signed by 23 individuals. Moved by Triplett, seconded by Murphy, to refer the application back to the County Planning & Zoning Board. Motion carried with Commissioner Wood voting against.

Moved by Murphy, seconded by Wood, to accept the resignation of James Brownlee, Director of Finance and Tax, effective June 30, 2003. Motion carried.

Chairman Malm recessed the meeting until Wednesday May 21, 2003 at 1:00 P.M.

Board reconvened at 1:00 P.M. on Wednesday May 21, 2003 with Commissioners Murphy, Kvasager, Malm, Wood and Triplett present.

Ken Braaten, Public Administrator, addressed the board on an employee bond. Moved by Wood, Seconded by Murphy, to have Mr. Nierode research who is responsible for issuing the bond and to report back to the board. Motion carried.

Board discussed the job description for the Director of Finance and Tax. Moved by Murphy, seconded by Triplett, to remove the requirement for a CPA Certification and to change it to a CPA Certification is preferred. Motion carried with Commissioner Wood voting against.

Moved by Triplett, seconded by Kvasager, to change various sections of the job description for the Director of Finance and Tax. Motion carried.

Moved by Murphy, seconded by Wood, to approve the rewritten job description for the Director of Finance and Tax and to advertise for the position. Motion carried. A copy of the job description is on file at the Director of Administration's office.

Commissioner Kvasager left meeting at 2:10 P.M.

Ed Nierode, Director of Administration, addressed the Board.

Moved by Wood, seconded by Triplett, to authorized Ed Nierode to purchase a Builders Risk insurance policy not to exceed \$3,000. Motion carried.

Board was updated on the Lead Based Paint issues at the Courthouse and the changes to the compensation policy in the policy manual.

Moved by Wood, seconded by Triplett, to transfer \$2,795.84 from L&S Special Sinking fund to the County General Fund and than to the County Reserve Fund. The bonds paid for from the L&S Sinking Fund have been paid off. Motion carried.

Discussion was held on the County Coroner's position.

Moved by Wood, seconded by Triplett, to adjourn. The next meeting will be held on June 3, 2003.

Gary Malm, Chairman
Grand Forks County Commission

James Brownlee, County Auditor