

GRAND FORKS COUNTY COMMISSION MEETING

June 3, 2003 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Kvasager, Malm, and Wood present. Commissioner Triplett absent.

Moved by Wood, seconded by Murphy, to approve the minutes of the May 20, 2003 and May 28, 2003 meetings. Motion carried.

Moved by Kvasager, seconded by Wood, to approve the order of agenda with item 7 being removed and adding Debbie Nelson as item 7. Motion carried.

Moved by Murphy, seconded by Kvasager, to approve the consent agenda. Items in the consent agenda included bills as submitted by the County Auditor, Check #120012 thru Check #20139 in the amount of \$146,977.92, payroll in the amount of \$656,120.61, approval of overtime, employee status changes, and the of Veteran Service Office report. Motion carried.

Debbie Nelson, Director of Property and Records, addressed the board.

The Board was informed on the status of delinquent mobile home taxes. The Board instructed Ms. Nelson to work with States Attorney and Sheriff to set procedures for collection of delinquent mobile home taxes and report back to them.

Doug West addressed the board with information on the death of his daughter and requested that the County Coroner be removed. The Board chairman will have States Attorney research this matter and report back to them.

Moved by Wood, seconded by Murphy, to recess the board and convene as the Board of Equalization.

The Board reconvened at 5:57 P.M.

Peter Welte, States Attorney, addressed the board.

Moved by Wood, seconded by Kvasager, to allow the States Attorney to close the office from 10:00am to 1:00 P.M. so the staff can attend the funeral of Damon Anderson. Someone from the County Department of Finance and Tax will man the phones during that time. Motion carried.

Moved by Wood, seconded by Kvasager, to approve the draft construction contracts as submitted by Schoen and Associates for Baukol Builders, Bergstrom Electric and C.L. Linfoot. Motion carried.

Mr. Welte informed board on the status of Employee Bond for Ken Braaten, and that Mr. Welte is obtaining bids for furniture and telephones for the States Attorney's new space in the Courthouse.

Moved by Murphy, seconded by Wood, to advertise for the Position of Director of Finance and Tax

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy to approve the new compensation policy. Motion died for lack of a second.

Moved by Kvasager, seconded by Murphy, to approve the new compensation policy. Motion carried. A copy of the new policy is on file at the Director of Administration's Office.

Moved by Kvasager, seconded by Murphy to approve the purchase of the GASB 34 Reporting Module from New World Software for \$12,000 with a installation service contract for \$4,200. Motion carried.

Moved by Wood, seconded by Kvasager, to approve the transfer of \$72,168.70 from the Courthouse Bond Fund to the New County Office Building Fund and to rename the New County Office Building Fund to the Limited Tax Bonds of 2000 sinking fund, also a transfer of \$93,000 from the Courthouse Construction Fund to the Courthouse Bond Fund to pay the November of 2003 interest payment. Motion carried.

Moved by Kvasager, seconded by Wood, to adjourn. The next meeting will be held on June 17, 2003.

Gary Malm, Chairman
Grand Forks County Commission

James Brownlee, County Auditor