

GRAND FORKS COUNTY COMMISSION MEETING

September 7, 2004 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Triplett, Murphy, Kvasager, Yahna and Malm present.

Moved by Malm, seconded by Yahna, to approve the minutes from the August 17, 2004 meeting. Motion carried.

Moved by Malm, seconded by Murphy, to approve the order of agenda. Motion carried.

Moved by Yahna, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included employee status changes, bills as submitted by the County Auditor, Check #30515 thru Check #30714 in the amount of \$540,752.58, approval of overtime, approval of bonds for check reissue, Veterans Service Office report, Sheriff's Dept transport stats and approval of game of chance permit for GFAFB Officer's Spouses Club. Motion carried.

Marcy Douglas, Northwood City Auditor, addressed the board.

Moved by Murphy, seconded by Kvasager, to write a letter of support for the Northwood Renaissance Zone with the Chair's signature. Motion carried.

Bill Walters, 2274 Oak Ave NE, addressed the board.

Duane Stark, 2244 Oak Ave NE, addressed the board.

Richard Onstad, Highway Department Superintendent, addressed the board regarding maintenance and snow removal of Oak Ave, Oakville Township. Peter Welte was asked to research what is required to start a special assessment district for this issue and it will be brought up at the next Planning and Zoning meeting.

Myron Knutson, Public Financial Management, addressed the board.

Moved by Malm, seconded by Kvasager, to accept the offer from Griffin, Kubik, Stephens & Thompson for the sale of \$1,885,000 General Obligation Bonds, Series 1999B with a True Interest Rate of 3.8233%. Motion carried.

Carole McMahon, Planning and Zoning Administrator, addressed the board.

Moved by Malm, seconded by Murphy, for the County to continue to pay 11.25% of the residence buyout for the Hazard Mitigation Grant Program and 15% of the remaining costs which includes appraisal, management fees and demolition costs. Motion carried.

Richard Onstad, Highway Department Superintendent, addressed the board.

Moved by Kvasager, seconded by Yahna, to follow the North Dakota Department of Transportation's Harvest Permit Policy. Motion carried.

Moved by Murphy, seconded by Yahna, to extend the policy of no quarter candy vending machines allowed in the County Office Building to the Courthouse. Motion carried.

Moved by Malm, seconded by Murphy, to allow vendor's to bid annually on the soda and candy vending machines used in the Courthouse and the County Office Building, effective January 1, 2005. Motion carried.

Debbie Nelson, Finance and Tax Director, presented the 2005 preliminary budget

Moved by Kvasager, seconded by Malm, to increase the County pay scale by 1% for a cost of living increase on January 1, 2005. Motion failed with Kvasager voting aye and Malm, Yahna and Murphy voting nay.

Moved by Malm, to increase the County pay scale by 1% for a cost of living increase on employee's anniversary date. Motion dies for lack of a second.

Moved by Murphy, seconded by Yahna, to pay an additional \$25 on the single plus dependent and \$50 on the family Blue Cross Blue Shield policies, to increase the County pay scale by 1% for a cost of living increase on the employee's anniversary date and allow the 2.5% step increase on the employee's anniversary date, effective 2005. Motion carried with Malm, Yahna and Murphy voting aye and Kvasager voting nay.

Moved by Murphy, seconded by Malm, to give employee's the Friday after Thanksgiving off in place of removing language from the employee's manual that states giving employees "any other day appointed by the President of the United States, the Governor of the State of North Dakota, or designated by the County Commissioners, will be observed as a holiday." Motion carried.

Moved by Kvasager, seconded by Malm, to approve the preliminary budget for 2005 to include a 1% increase on the employee's anniversary date. Motion carried. Moved by Kvasager, seconded by Malm, to amend the motion to include an additional \$10,000 in the States Attorney's budget for a temporary position and \$10,000 in the Sheriff's Department's budget for a water rescue vehicle. Amended motion carried.

Moved by Murphy, seconded by Kvasager, to set the public hearing on the final budget for September 21, 2004 at 4:30. Motion carried.

Peter Welte, States Attorney, addressed the board.

Moved by Malm, seconded by Yahna, to approve the Certificate of Substantial Completion for Baukol Builders on the Courthouse Renovation project. Motion carried.

Moved by Murphy, seconded by Kvasager, to increase David Jones' pay by \$1,500 per year effective January 1, 2005. Motion carried.

Moved by Kvasager, seconded by Yahna, to approve the employment contract with Arlene Lucke for \$34,000 for a period of one year beginning February 1, 2005 with the possibility of an additional year if negotiated by the Property and Records Director and the Director of Personnel and Administrative Services. Motion carried.

Moved by Kvasager, seconded by Murphy, to approve the Chair's signature a Title V Grant in the amount of \$22,749.33, the County will be the pass thru agent for Lutheran Social Services and will assume no financial responsibility. Motion carried.

Moved by Malm, seconded by Yahna, to increase the County mileage rate to .38 cents effective November 1, 2004. Motion carried.

Commissioner Murphy asked that the Courthouse Dedication final draft, invitation, program, insert and post card be kept as a permanent record. The total cost of the Courthouse Dedication was \$1,348.96.

Moved by Malm, seconded by Yahna, to adjourn. The next meeting will be held on September 21, 2004.

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Constance Triplett, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor