

GRAND FORKS COUNTY COMMISSION MEETING
September 18, 2007 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Triplett, Murphy, Knauf, and Kvasager present.

Moved by Murphy, seconded by Kvasager, to approve the minutes of the September 4, 2007 meeting. Motion carried.

Moved by Triplett, seconded by Knauf, to approve the order of agenda. Motion carried.

Moved by Murphy, seconded by Kvasager, to approve the consent agenda. Items in the consent agenda included employee status changes for Amber Gustafson, Michael Pitcher, Jamie E. M. DeLorme, Michelle Nelson and James D. Roberts, bills as submitted by the County Auditor, Check #126650 thru Check #126756 and Check #126849 thru Check #126871 and Check #126879 thru Check #127074 in the amount of \$916,664.02, approval of overtime, approval of bond for check reissue, Grand Forks County Veterans Service Office Report and approval game of chance permit for Arvilla Presbyterian Women's Association. Motion carried.

Jon Arntson, Arntson & Stewart, P.C., addressed the board.

Moved by Kvasager, seconded by Triplett, to adopt the resolution approving the terms of the issuance of \$6,500,000 Mortgage Revenue Bonds for the University of North Dakota Research Foundation Project, contingent upon the receipt of the signed lease from the University of North Dakota confirming the debt service on the bonds and the Letters of Intent from potential partners. Motion carried.

Kate Kenna, Northeast Human Services Director, addressed the board.

Chairman Malm assigned the Building Committee to a task force to discuss the need for a social detoxification program. Kate Kenna will be the Chair of that Committee.

Captain Rost, Sheriff's Department and Northeast Human Services Board member supports the social detoxification program.

Amber Sieber, Tax Equalization Director, addressed the board.

Moved by Triplett, seconded by Kvasager, to approve the abatement for Kenneth and Theresa Bushaw on parcel number 44-1320-00001-046 and reduce the 2006 True and Full Value from \$76,600 to \$6,300. Motion carried.

Moved by Murphy, seconded by Knauf, to approve the abatements for William and Bonnie Houle on parcel number 44-3206-00153-000 and reduce the 2005 True and Full Value from \$124,200 to \$28,300 and 2006 True and Full Value from \$140,400 to \$30,600. Motion carried.

Moved by Kvasager, seconded by Knauf, to approve the abatements for Raland and Darlyne Sieg on parcel number 32-3203-00001-000 and reduce the 2005 True and Full Value from \$120,200 to \$55,800 and 2006 True and Full Value from \$127,100 to \$58,800. Motion carried.

Moved by Kvasager, seconded by Knauf, to receive and file the memorandum regarding House Bill 1303 dealing with the valuation and assessment of agricultural lands and appoint Commissioner Triplett to the soils committee. Motion carried.

Amber Sieber, Tax Equalization Director, informed the board she would be sending out a letter to all Northwood property owners notifying them of their right to file an abatement to reduce their 2007 value for that part of the year remaining after the property was damaged or destroyed. Ms. Sieber was directed to go out to Northwood and assist the residents with the abatement process and to include that in her letter.

Debbie Nelson, Finance and Tax Director, addressed the board. The public hearing on the 2008 Budget was opened.

Ray Dohman addressed the board.

The public hearing was closed.

Moved by Murphy, seconded by Knauf, to approve the 2008 Final Budget of \$32,202,424. Motion carried. A copy of the final budget is on file in the County Finance and Tax Office.

Moved by Triplett, seconded by Knauf, to approve the Service Agreements with CVIC, Lutheran Social Services, Circle of Friends Humane Society, Summer Performing Arts Company and the Shelter for the Homeless. Motion carried.

Moved by Murphy, seconded by Kvasager, to open the bid for the sale of Fairgrounds Subdivision, Lot 5 less front 75' for Hwy R/W Block 1. Motion carried.

Moved by Triplett, seconded by Knauf, to accept the bid from Coss & Coleman Properties LLC for \$65,600. Motion carried.

Lane Magnuson, County Planner, addressed the board.

Gordon Caldis, Attorney representing Steve and Darla Adams and the LaVonne Adams Trust, addressed the board. He filed a written objection to the change in zoning from residential to commercial relative to SE ¼ , Section 29 and NE ¼ , Section 32, Walle Township, along with a Certificate of Survey.

Moved by Kvasager, seconded by Triplett, to table discussion on the Grand Forks County Land Use Plan Amendment to allow additional negotiations between the County Planning Board and the owners of the property located in SE ¼ , Section 29 and NE ¼ , Section 32, Walle Township, to be completed within 90 days. Motion carried with Kvasager, Knauf, Murphy, Triplett voting aye and Malm voting nay.

Moved by Murphy, seconded by Triplett, to table discussion on the Walle Township rezoning. Motion carried.

Moved by Kvasager, seconded by Knauf, to approve the Manufactured Home Permit for Michael & Kristi Schwan on Lot 9, Mulligan's First Subdivision in section 9, Rye Township. Motion carried.

Moved by Murphy, seconded by Triplett, to approve the Manufactured Home Permit for Arnold Sevigny on Lot 4, Nesheim Housing Tract in section 6, Brenna Township. Motion carried.

Moved by Kvasager, seconded by Knauf, to approve the Chairman's signature on a North Dakota State Health Department Abandoned Motor Vehicle Grant. Motion carried.

Moved by Triplett, seconded by Murphy, to accept the recommendation from the Planning and Zoning Department to participate in the 2010 Census and submit our local addresses (city-style only) in a Census Bureau predefined computer-readable format. Motion carried.

Moved by Murphy, seconded by Knauf, to approve out-of-state travel for Lane Magnuson, as follows; Septic System Design Class, April 16-18, 2008 in Detroit Lakes, MN and a Soils Class, May 29-30, 2008 in Brainerd, MN and out-of-state travel for Carole McMahon, as follows; Septic System Design Class, January 23-25, 2008 in Sauk Centre, MN and a Soils Class, June 10-11, 2008 in Sartell, MN. Motion carried.

Marty Fox, A'viands Food and Services Management, addressed the board.

Dwight Albers, A'viands Food and Services Management, addressed the board.

Jeff Green, CBM America's Food Service Partner, addressed the board.

Bret Burkholder, the newly appointed Correctional Center Administrator, addressed the board.

Judy Delvalle, Correctional Center Kitchen Supervisor, addressed the board.

Alan Nieuwsma, 8001 52nd St N, addressed the board.

A report will be received from the Correctional Center Kitchen staff on October 16, 2007 regarding the costs over the last four months in the Correctional Center Kitchen and a final decision will be made at the November 6, 2007 Commission Meeting.

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy, seconded by Triplett, to approve the request to purchase new office furniture for the County Veterans Service Officer at a cost of \$4,519. Motion carried.

Moved by Triplett, seconded by Knauf, to approve a 2.5% merit pay increase effective January 1, 2007 for Captain Wagner based on her Captain's salary and to remove the Interim Correctional Center Administrator pay of \$800.00 per month effective October 1, 2007. Motion carried.

Moved by Kvasager, seconded by Murphy, to approve the pay increases, as presented, for the following departments: Sheriff's Department and Buildings & Grounds based on the salary survey done by Government Management Group to bring these positions within 10% of market, effective January 1, 2008. These percentages include the 3% cost of living increase effective January 1, 2008. The Sheriff's Department 2008 budget will be offset as follows:

\$9,000 will be moved from the vehicle line item and \$8,000 from the chemical enforcement line item to the salaries line item. Motion carried.

Moved by Kvasager, seconded by Triplett, to approve the reclassification of the Legal Secretary II positions in the States Attorney's Office, as modified, effective 9/1/2007. The States Attorney's 2008 budget will be adjusted as follows: \$3,000 from the telephone line item, \$4,000 from photocopying costs line item, \$2,000 from the office supplies line item and \$1,000 from the furniture and equipment line item will be transferred to salaries line items. Motion carried.

Moved by Triplett, seconded by Kvasager, to approve the Fitness Program Policy with one change to item number six that the policy would apply to new hires after October 1, 2007, and to approve the Disciplinary Actions for Department Managers Policy. The two policies will be added to the new Personnel Manual which will be implemented September 19, 2007. Motion carried.

Moved by Murphy, seconded by Knauf, to use the services of Altru Health System for drug testing if needed. Motion carried.

Captain Wagner, Interim Correctional Center Administrator, addressed the board.

Moved by Murphy, seconded by Triplett, to approve the Chairman's signature on the Memorandum of Agreement between Grand Forks Air Force Base and Grand Forks County Detention Facility. Motion carried.

Moved by Kvasager, seconded by Triplett, to sponsor the Grand Forks County 4-H Award Program at a cost of \$30.00 for the 2006-2007 award program. Motion carried.

Moved by Murphy, seconded by Triplett, to adjourn. Motion carried. The meeting adjourned at 5:55pm. The next meeting will be held on October 2, 2007.

Constance Triplett, Vice Chair
Grand Forks County Commission

Debbie Nelson, County Auditor