

GRAND FORKS COUNTY COMMISSION MEETING

December 15, 2009 – 4:00 P.M

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Schmisek, Pic and Murphy present.

Moved by Malm, seconded by Schmisek, to approve the minutes of the November 17, 2009 and December 1, 2009 meetings. Motion carried.

Moved by Murphy, seconded by Pic, to approve the order of agenda. Motion carried.

Moved by Pic, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: employee status changes for Frank Shaske, Todd Amundson, Matthew Casper, Edward Morello and Wendy Berge; bills as submitted by the County Auditor, Check#143733-144196 in the amount of \$641,475.22; overtime; Liquor/Beer Licenses for Grand Forks Country Club, Rivers Edge Golf Course and the Hitching Post Bar and Grill; and to set the Highway Department's Annual Bid Letting for February 2, 2010 at 1:30 pm. Motion carried.

Moved by Malm, seconded by Schmisek, to appoint Joseph Simon for a two year term to the Emergency Management Board beginning January 1, 2010. Motion carried.

Moved by Schmisek, seconded by Pic, to appoint Diane Helgeson and Irene Dybwad for two year terms to the Northeast Human Service Advisory Board beginning January 1, 2010. Motion carried.

Moved by Malm, seconded by Murphy, to appoint Paul Erickson, David Hagert and Robert White for four year terms to the Grand Forks County Planning and Zoning Board beginning January 1, 2010. Motion carried.

Moved by Pic, seconded by Schmisek, to appoint Kenneth Farrell and Gordon E. Thompson for three year terms to the Grand Forks County Water Board beginning January 1, 2010. Motion carried.

Moved by Malm, seconded by Murphy, to appoint Herbert Welte to the Grand Forks County Weed Board for a two year term beginning January 1, 2010. Motion carried.

Susan Mickelson, GF Public Library Board President, and Wendy Wendt, GF Public Library Director, gave an update on the GF Public Library.

Amber Vaughn, Tax Equalization Director, addressed the board.

Moved by Malm, seconded by Pic, to approve the abatement applications for Donald & Sylvia Bodahl on parcel number 44-2311-00133-007 and reduce the 2007 True and Full Value from \$73,700 to \$7,300 and reduce the 2008 True and Full Value from \$77,500 to \$7,300. Motion carried.

Moved by Schmisek, seconded by Pic, to approve the abatement application for Michael Brotherton on parcel number 44-2901-00013-000 and reduce the 2007 True and Full Value from \$125,300 to \$65,600. Motion carried.

Moved by Pic, seconded by Schmisek, to approve the abatement application for Lawrence & Ethel Boehmer on parcel number 44-2905-00214-000 and reduce the 2008 True and Full Value from \$122,400 to \$73,000. Motion carried.

Moved by Malm, seconded by Murphy, to set the date and time of the 2010 County Board of Equalization for June 1, 2010 at 4:30pm. Motion carried.

Greg Hoover, Urban Development Director, addressed the board regarding the City of Grand Forks applying for Neighborhood Stabilization Program funds for the Prairie Harvest Permanent Supportive Housing Development project. The proposed site for the project is on property previously owned by Grand Forks County. Grand Forks County deeded the property to Grand Forks City with the provision that the County retain the right to resume ownership should the property cease to be used for parking. Mr. Hoover requested that the County Commissioners make a decision at the January 5, 2010 Commission meeting as to if the property would be deeded to Grand Forks City without the provision of the parking spaces.

Debbie Johnson, Prairie Harvest Executive Director, addressed the board.

Mark Raymond, St Paul's Episcopal Church, addressed the board with concerns regarding the parking lot that may be used for the Prairie Harvest project. Mr. Raymond presented an unsigned copy of an Earnest Money Contract and Purchase Agreement between St. Paul's Episcopal Church and the City of Grand Forks. Mr. Raymond said that he believes that St. Paul's Episcopal Church feels the Prairie Harvest project is a worthwhile project but asked if they would be kept in the discussion on this issue.

Moved by Malm, seconded by Schmisek, to make a decision on deeding the property to the City of Grand Forks at the first meeting in January. Motion carried.

Moved by Malm, seconded by Schmisek, to open the Grand Forks County Sheriff's Department vehicle bids. Motion carried.

The following bids were received:

Hatton Ford	\$26,900.27	2010 Ford Expedition
Rydell Chevrolet	\$28,089.00	2010 Chevrolet Tahoe
	\$21,233.00	2010 Chevrolet Impala

Moved by Schmisek, seconded by Pic, to receive the bids and forward to the Sheriff's Department for verification that the bid specifications have been met before the bids are accepted. Motion carried.

Russ Prochko and Dani Liebl, Blue Cross Blue Shield, presented the Grand Forks County Health Care Summary.

Earl Haugen, Metropolitan Planning Organization Executive Director, addressed the board regarding the Merrifield Road Bypass project.

Moved by Malm, seconded by Schmisek, to appoint Earl Haugen, Lane Magnuson, Richard Onstad and Commissioner Murphy to develop a plan to proceed on the Merrifield Road Bypass project. Motion carried.

Earl Haugen, Metropolitan Planning Organization Executive Director, addressed the board regarding the Quiet Zone Assessment Study.

Moved by Malm, seconded by Schmisek, to support the proposed quiet zones in downtown Grand Forks at 3rd, 4th and 5th Streets. Motion carried.

Debbie Nelson, Finance and Tax Director, presented the November 2009 financial report.

Moved by Pic, seconded by Malm, to approve the following budget amendments for funds that had unanticipated expenses that were not budgeted for and most had offsetting non-budgeted revenues. Motion carried.

Fund #/Name	Budget	Expenses	Over	
			Budget	Amendment
1000.4111 Adm. Assistant	\$104,745.00	\$106,896.11	-\$2,151.11	\$2,500.00
1000.4141 Finance & Tax	\$478,101.00	\$480,046.15	-\$1,945.15	\$2,200.00
1000.4150 Employee Benefits	\$100,831.00	\$128,921.10	-\$28,090.10	\$28,200.00
1000.4196 Capital Imprv	\$100,000.00	\$120,657.21	-\$20,657.21	\$24,000.00
1000.4217 Mental Health	\$9,000.00	\$20,832.48	-\$11,832.48	\$12,000.00
1000.4240.4212 Emer Mgmt Grt	\$0.00	\$22,581.41	-\$22,581.41	\$23,000.00
1000.4821 Planning & Zoning	\$114,190.00	\$130,508.06	-\$16,318.06	\$17,000.00
1000.4900 Miscellaneous	\$85,000.00	\$348,107.46	-\$263,107.46	\$265,000.00
2155 FEMA 2002	\$0.00	\$61.47	-\$61.47	\$62.00
2156 FEMA 2004	\$0.00	\$678.87	-\$678.87	\$679.00
2157 FEMA 2005	\$0.00	\$0.02	-\$0.02	\$1.00
2158 FEMA 2006	\$0.00	\$177.79	-\$177.79	\$178.00
2159 FEMA 2007	\$0.00	\$5.99	-\$5.99	\$6.00
2170 Refunding Imprv Bonds/95	\$11,000.00	\$11,454.00	-\$454.00	\$500.00
2350 Senior Citizens	\$299,810.00	\$300,234.79	-\$424.79	\$500.00
2410 County Fair Fund	\$81,408.00	\$82,091.23	-\$683.23	\$700.00
2505 Crime Prevention Fund	\$0.00	\$879.75	-\$879.75	\$900.00
2520 GF Narcotics Task Force	\$0.00	\$1,723.35	-\$1,723.35	\$1,800.00
2542 Keys Grant 2001	\$0.00	\$3,001.71	-\$3,001.71	\$3,100.00
2544 Juv Crt-Unit 1 Risk Pgm	\$0.00	\$2,356.00	-\$2,356.00	\$2,400.00
2550 Victim's Reparation Pgm	\$1,000.00	\$1,469.53	-\$469.53	\$500.00
2571 Court Imprv Grant-Boiler	\$0.00	\$425,997.61	-\$425,997.61	\$427,000.00
2910 Emergency Fund	\$100,000.00	\$791,319.06	-\$691,319.06	\$692,000.00
2935 Comprehensive Health	\$1,483,500.00	\$1,512,144.35	-\$28,644.35	\$30,000.00
2938 Insurance Reserve Fund	\$240,000.00	\$248,806.61	-\$8,806.61	\$9,000.00
2950 Economic Development	\$199,715.00	\$208,663.48	-\$8,948.48	\$9,000.00
2971 Leafy Spurge	\$0.00	\$19.07	-\$19.07	\$20.00
2975 Noxious Weeds	\$0.00	\$4.78	-\$4.78	\$5.00
2989 Parking Ramp Maint	\$50,500.00	\$75,500.00	-\$25,000.00	\$25,000.00
4003 Mtg Rev Bonds/98 COB	\$332,250.00	\$340,532.22	-\$8,282.22	\$8,300.00
7001 Cnty Recorder Tech Fund	\$0.00	\$24,343.68	-\$24,343.68	\$25,000.00
8001 State Tax	\$0.00	\$176,079.62	-\$176,079.62	\$176,100.00
8005 Garrison Diversion	\$0.00	\$193,207.70	-\$193,207.70	\$193,300.00
8006 Water Resource Board	\$626,838.00	\$647,365.30	-\$20,527.30	\$20,600.00
8007 County Library Service	\$331,690.00	\$345,059.42	-\$13,369.42	\$13,400.00
8008 RR Joint Management	\$171,922.00	\$179,499.22	-\$7,577.22	\$7,600.00
8013 Western Soil	\$0.00	\$132.94	-\$132.94	\$135.00
8033 Eastern Soil	\$0.00	\$1,023.15	-\$1,023.15	\$1,025.00

Moved by Murphy, seconded by Schmisek, to transfer \$206,517.61 from the General Fund to the Court Improvement Grant – Boiler Fund. Motion carried.

Moved by Pic, seconded by Malm, to transfer \$25,000 from the Parking Ramp Maintenance Fund to the General Fund to help offset the cost of the Parking Ramp project. Motion carried.

Moved by Murphy, seconded by Malm, to close out and transfer \$924.14 from the FEMA 2002-2007 Funds to the General Fund. Motion carried.

Moved by Schmisek, seconded by Pic, to authorize Finance Chairman Malm to approve any bills that come in before the end of the 2009 year. Motion carried.

Peter Welte, States Attorney, addressed the board.

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy, seconded by Malm, to approve the Chair's signature on the Court Facilities Improvement Grant letter of application contingent upon Mr. Nierode gaining approval from the Grand Forks County Historical Society for the project. Motion carried.

Moved by Schmisek, seconded by Malm, to establish the following polling sites for the 2010 elections. Motion carried.

PRECINCT NO. 9 at Bible Baptist Church, Grand Forks City (Shall be comprised of Part of Grand Forks Air Force Base, Blooming, Rye and Falconer Townships)

PRECINCT NO. 17 at Emerado Community Hall, Emerado City (Shall be comprised of Emerado City, Part of Grand Forks Air Force Base, Chester, Oakville, Pleasant View and Mekinock Townships)

PRECINCT NO. 18 at Gilby Community Center, Gilby City (Shall be comprised of Gilby City, Gilby Township, Johnstown, Levant and Lakeville Townships)

PRECINCT NO. 19 at Inkster Fire Hall, Inkster City, (Shall be comprised of Inkster City, Agnes, Elkmount, Inkster, Strabane and Wheatfield Townships)

PRECINCT NO. 20 at Larimore Senior Center, Larimore City (Shall be comprised of Larimore City Ward I and Arvilla Township)

PRECINCT NO. 21 at Larimore Senior Center, Larimore City (Shall be comprised of Larimore City Ward II, Hegton and Larimore Townships)

PRECINCT NO. 22 at Larimore Senior Center, Larimore City (Shall be comprised of Larimore City Ward III and Moraine Township)

PRECINCT NO. 23 at Manvel Community Center, Manvel City (Shall be comprised of Manvel City, Ferry and Turtle River Townships)

PRECINCT NO. 24 at Niagara Rural Fire Department, Niagara City (Shall be comprised of Niagara City, Elm Grove, Niagara and Plymouth Townships)

PRECINCT NO. 25 at Northwood Community Center, Northwood City (Shall be comprised of Northwood City Ward I, Avon, Grace and Logan Center Townships)

PRECINCT NO. 26 at Northwood Community Center, Northwood City (Shall be comprised of Northwood City Ward II, Lind and Loretta Townships)

PRECINCT NO. 27 at Northwood Community Center, Northwood City (Shall be comprised of Northwood City Ward III, Northwood and Washington Townships)

PRECINCT NO. 28 at Reynolds Knights of Columbus Clubrooms, Reynolds City (Shall be comprised of Reynolds City, Americus, Bentru, Michigan and Union Townships)

PRECINCT NO. 29 at Thompson Community Center, Thompson City (Shall be comprised of Thompson City Ward I and Fairfield Township)

PRECINCT NO. 30 at Thompson Community Center, Thompson City (Shall be comprised of Thompson City Ward II, Allendale and Walle Townships)

PRECINCT NO. 1 at Nodak Electric Cooperative, 4000 32nd Ave S., Grand Forks City, (Shall be comprised of Brenna and Grand Forks Township, North of 32nd Ave S)

PRECINCT NO. 2 at First Presbyterian Church, 5555 Washington St S., Grand Forks City, (Shall be comprised of Brenna and Grand Forks Township, South of 32nd Ave S)

Moved by Murphy, seconded by Pic, to approve the Chair's signature on the Certificate of Substantial Completion on the Grand Forks County Parking Ramp drain project. Motion carried.

Moved by Malm, seconded by Schmisek, to approve the Chair's signature on the Accurate Controls, Inc Maintenance and Service Agreement for the Grand Forks County Correctional Center. Motion carried.

Moved by Schmisek, seconded by Pic, to approve the 2010 meeting dates for the Grand Forks County Commission to be the first and third Tuesday of each month. Motion carried

Moved by Malm, seconded by Pic, to adjourn. The meeting adjourned at 6:47pm. The next meeting will be held on January 5, 2010.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor