

GRAND FORKS COUNTY COMMISSION MEETING

March 16, 2010 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Schmisek, Pic and Murphy present.

Moved by Schmisek, seconded by Pic, to approve the minutes of the March 2, 2010 meeting. Motion carried.

Moved by Schmisek, seconded by Pic, to approve the order of agenda adding Bret Burkholder, Correctional Center Administrator after item number 5 and adding Bridgie Hansen, Juvenile Detention Administrator after item number 10. Motion carried.

Moved by Pic, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: employee status changes for Lori Morgan, Wendy Berge, Lynette Carik, Rhonda Roach, Doreen Steenerson, Todd W. Perala, Cody Jay Anderson and Katie Lovisolo; bills as submitted by the County Auditor, Check#145651-145784 and Check #145786 - #146039 in the amount of \$846,612.20; overtime; Game of Chance Permits for Kem Shrine, North Dakota Shooting Sport Assn. and St. Olaf WELCA; Bond for Check Reissue; GF County Sheriff's Department Transport Statistics and the February Financial Report. Motion carried

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Malm, to approve hiring the Correctional Center Medical Office Clerk/Unit Coordinator at \$2,715 per month. Motion carried.

Richard Onstad, Highway Department Superintendent, addressed the board.

Moved by Malm, seconded by Pic, to accept the low quote from Uglem-Ness Company, \$24,520 (after trade-in) on two (2) Woods, Model BW2400X, 20ft. rotary mowers. Motion carried.

Moved by Murphy, seconded by Schmisek, to receive quotes on a new furnace and central air conditioning system for the Highway Department Office. Motion carried.

Moved by Pic, seconded by Murphy, to approve the Chair's signature on the Design Standards on County Major Collections and Local Roads for New or Reconstruction of Existing Infrastructure. Motion carried.

Diane Blair, Base Realignment Impact Committee Coordinator, addressed the board.

Moved by Schmisek, seconded by Malm, to approve the Chair's signature on an Agreement for Professional Consulting Services UAS Business Park Feasibility Study. Motion carried.

Amber Vaughn, Tax Equalization Director, addressed the board.

Moved by Murphy, seconded by Pic, to approve the abatement applications for Russel Bezanson on parcel number 04-4001-00013-000 and reduce the 2008 True and Full Value from \$8,100 to \$3,200 and reduce the 2007 True and Full Value from \$7,700 to \$3,000. Motion carried.

Moved by Malm, seconded by Pic, to approve the abatement application for Marvella Egstad on parcel number 44-1225-00003-008 and reduce the 2008 True and Full Value from \$143,500 to \$63,500. Motion carried.

Moved by Pic, seconded by Malm, to approve the abatement applications for Allan & Crystal Crask on parcel number 44-1344-00037-000 and reduce the 2009 True and Full Value from \$176,800 to \$92,800 and reduce the 2008 True and Full Value from \$177,200 to \$93,200. Motion carried.

Jim Campbell, Emergency Management Director, addressed the board.

Moved by Malm, seconded by Schmisek, to approve the Chair's signature on the following Grand Forks County Emergency Declaration. Motion carried.

**GRAND FORKS COUNTY
EMERGENCY DECLARATION**

WHEREAS, Grand Forks County has the potential for damages to roads, bridges, culverts, farmlands, homes, businesses and other public facilities from overland flooding and the flooding of tributaries to the Red River of the North as it reaches or exceeds flood stage;

WHEREAS, the impact of these potential damages may threaten the health, well being and public safety of citizens in Grand Forks County; and

WHEREAS, the cost of cleanup, repair and replacement of such damaged facilities may be in excess of available County resources.

Now, THEREFORE, BE IT RESOLVED that Grand Forks County, a municipal corporation by and through the Board of County Commissioners, Grand Forks County, North Dakota, declares Grand Forks County, its cities, its public and private areas, to be an emergency area and orders the activation and utilization of the Emergency Operations Plan, its procedures, attachments and appendices to monitor the situation, develop a detailed damage assessment, alleviate hardship and initiate appropriate relief actions and mitigation measures by departments and agencies of local government to limit the hardships and impact of the emergency upon the citizens of Grand Forks County.

DATED at Grand Forks, North Dakota, this 16th day of March 2010.

Moved by Pic, seconded by Murphy, to adopt the February 2010 Grand Forks County Flood Response Plan and allow changes to the Plan by County Department Heads and the Emergency Management Office with the concurrence of the Director of Administration. Motion carried.

Moved by Schmisek, seconded by Malm, to have all volunteers that are assisting with the Grand Forks County flood fight efforts sign an Informed Consent, Waiver and Release of Liability Agreement. Motion carried.

The Commission reaffirmed the Mutual Aid Agreement with the University of Dakota dated March 25, 2009.

Moved by Schmisek, seconded by Pic, to authorize the Chair to sign a Memorandum of Understanding with the Retired Senior Volunteer Program (RSVP), subject to review by the States Attorney's Office. Motion carried.

Moved by Malm, seconded by Schmisek, to authorize the Chair to sign a Joint Powers Agreement with the City of Grand Forks for the 2010 Emergency Flood Fight, subject to review by the States Attorney's Office. Motion carried.

Moved by Pic, seconded by Schmisek, to enact section 408 Emergency Operations Compensation of the Grand Forks County Employee Policy Manual. Motion carried.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Pic, to approve a Special Use Permit for Karyn Hendrickson to operate a beauty shop as a home extended business in the NE ¼ of section 18, Arvilla Township with the following condition: the business continue to abide by the performance standards for home extended business' per chapter 9 of the Grand Forks County Zoning Resolution. Motion carried.

Moved by Malm, seconded by Schmisek, to allow the Chair to sign the 2009 Annual Report for Grand Forks County Storm Water Prevention Program. Motion carried.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Malm, seconded by Schmisek, to allow a full-time Juvenile Detention Officer to be hired as a part-time Juvenile Detention Officer at a rate of pay of \$15.63 effective March 16, 2010 which is an exception to policy. Motion carried.

Ed Nierode, Director of Administration, addressed the board.

Moved by Murphy, seconded by Malm, to approve out-of-state travel for Commissioner Schmisek, Commissioner Pic and Ed Nierode to visit Nellis Air Force Base in Nevada and Beale Air Force Base in California on April 15th and 16th for the purpose of talking to community leaders and base officials about the impact UAVs have on the base and its local community. Transportation will be provided by the Grand Forks Air Force and the only cost to the County will be per diem and lodging for one evening. Motion carried.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Malm, seconded by Schmisek, to appoint the following Election Inspectors for the 2010 Elections: Gladys Sommerfield, Rae Ann Hanson and Joyce Belbas. Motion carried.

Moved by Murphy, seconded by Pic, to approve a credit card for Jim Campbell, Emergency Management Director with a credit limit of \$5,000 and for Amber Vaughn, Tax Equalization Director with a credit limit of \$1,500. Motion carried.

Chair Knauf appointed Commissioners Pic and Schmisek to a Salary Survey Committee along with Ed Nierode, Keith Berger and Bret Burkholder or their designee and two representatives from the Grand Forks County Employees Association. Chair Knauf asked that Commissioner Pic take the lead and schedule the meetings.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 5:45pm. The next meeting will be held on April 6, 2010.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor