

GRAND FORKS COUNTY COMMISSION MEETING

April 6, 2010 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Schmisek, Pic and Murphy present.

Moved by Malm, seconded by Pic, to approve the minutes of the March 16, 2010 meeting. Motion carried.

Moved by Malm, seconded by Murphy, to approve the order of agenda. Motion carried.

Moved by Pic, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: employee status changes for Lance Anderson, Jason Aaker, Alana D. Reilly, Brynne Love, Krista Kornkven, Kathleen Berdal, Kerri Lopez, Erin Youle, and Jennifer Hines; bills as submitted by the County Auditor, Check#146040-146260 in the amount of \$589,441.37; overtime; Beer License for Larimore Golf Club and Gaming Site Authorization for Ashley Lions Club. Motion carried

Bonnie Turner, Lutheran Disaster Response Director, addressed the board.

Moved by Murphy, seconded by Schmisek, to authorize Grand Forks County to act as applicant on behalf of Lutheran Disaster Response for a Department of Emergency Services Grant. The County will be a pass thru agent and assume no financial responsibility. The Grant Application will be reviewed by the State Attorney prior to sending the application to the Department of Emergency Services. Motion carried.

Bridgie Hansen, Juvenile Detention Administrator and Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Pic, to adopt the following changes to the Fitness Policy effective 5/1/2010:

- To adopt the new fitness testing standard matrix presented which is based on the US Marshalls fitness testing standards including age and gender differentiation. See attached.
- Adopt suggested policy changes to address medical conditions both temporary and permanent.
- To allow up to two 30 minute workout times a week for Law Enforcement staff if one of the following conditions are met:
 1. The minimum fitness standards are met, OR
 2. The minimum fitness standards are met for their age/gender in three of five standards and improvement is shown in meeting the other two standards within one year. Testing will be quarterly, OR
 3. Using staff's most recent annual test as a baseline of fitness, staff will quarterly demonstrate an improvement on meeting standards to meet standards at subsequent annual test. AND
 4. If required by policy to attend a physician's appointment to participate in fitness testing, staff must have clearance to participate in fitness program.

For the annual testing to be conducted in the fall of 2010, law enforcement staff will be given the option of testing under either the old standards or the newly adopted 2010 standards. Staff will be required to indicate which standard they are choosing to achieve prior to testing. All other future testing will utilize newly adopted 2010 standards. Motion carried.

Peter Welte, States Attorney, addressed the board.

Moved by Schmisek, seconded by Pic, it would be the desire of the Grand Forks County Commission to prohibit the soliciting signatures for nomination petitions on County property. Motion carried.

Mr. Welte recommended the Memorandum of Understanding with the Retired Senior Volunteer Program (RSVP) that was approved at the last meeting contingent upon approval by the States Attorney not be signed by the Chair but placed on the agenda for the April 20, 2010 Commission Meeting.

Ed Nierode, Director of Administration, addressed the board.

Mr. Nierode will send an email to all staff regarding changes needed to our current Personnel Manual. Employees should respond in writing to Mr. Nierode by June 1, 2010. The information will be submitted to the Commission for their review and possible changes to the Personnel Manual.

Moved by Malm, seconded by Schmisek, to approve the attached changes to the Grand Forks County Inclement Weather Policy, as approved by the Personnel Committee. Motion carried.

Moved by Murphy, seconded by Pic, to approve items 1a, 2 and 3 from the Public Employment HR Consulting proposal for completion of a classification and compensation study for the 17 Social Services positions at cost of \$8,580. The fee will be paid from general fund miscellaneous. Motion carried.

Dr. Mary Ann Sens, County Coroner, addressed the board.

Moved by Schmisek, seconded by Pic, to authorize Grand Forks County to act as applicant on behalf of the Grand Forks County Coroner Office for a Paul Coverdell Forensic Science Improvement Grant as well as a training grant. The County will be a pass thru agent and assume no financial responsibility. Motion carried.

Moved by Malm, seconded by Schmisek, to adjourn. The meeting adjourned at 4:55pm. The next meeting will be held on April 20, 2010.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor