

## GRAND FORKS COUNTY COMMISSION MEETING

October 5, 2010 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Schmisek and Murphy present. Commissioners Knauf and Pic were absent.

Moved by Schmisek, seconded by Murphy, to approve the minutes of the September 21, 2010 meeting. Motion carried.

Moved by Murphy, seconded by Schmisek, to approve the order of agenda adding Bridgie Hansen after item number 4 and remove item number 9, Recovery Zone Economic Development Bonds. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: employee status changes for Jessie Forness, Kathleen Berdal and Krista Kornkven; bills as submitted by the County Auditor, Check #150004 – 150205 in the amount of \$667,548.12 and overtime. Motion carried.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve the following Part-Time Correctional Officer Fitness Policy:

Part-time officers hired to meet the scheduling needs of the Center will be required to test annually as outlined with the Grand Forks County Policy and Procedure Manual. The bonus values will be configured on a Pro-rata scale based on the ratio of hours worked and calculated proportionately. The following will apply to the part-time officers:

1. All part-timers will receive a free membership at Center Court Fitness Center
2. Part-time Correctional Officers must meet the same requirements as new hires and test annually
3. Part-timers hired before October 6, 2010 will be 'Grandfathered' into the fitness program and will test annually
4. New PTE benefitted and non-benefitted hired on October 6, 2010 and afterwards must meet the fitness requirements each year as a conditions of hire
5. If a "Grandfathered" PTE would choose to apply internally he or she would be required to meet the fitness standards each and every year following their new appointment

Part-time employees, after their first year of hire, will receive a pro rate fitness bonus based on the number of hours worked from September 1<sup>st</sup> – August 31<sup>st</sup>. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the following pay program for Juvenile Detention Non-benefited Part-time Employees:

The rate of compensation will be Grade 6, step 1 for all Non-benefited Part-time employees regardless of tenure. The Department Manager may hire up to step 6 based on experience. Payment at a higher step will be approved by the Commission with special justification submitted in writing by the Department Manager. Pay raises will occur and equal the amount the Commission approves for Step and Cost of Living Adjustment (COLA)

increases in the annual budget. This policy will become effective January 1, 2011. Motion carried.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Schmisek, seconded by Murphy, to obtain quotes for one new 14 foot sand spreader for truck number 11. Motion carried.

Major Bob Rost, Sheriff's Department, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve the Chair's signature on the North Dakota Department of Transportation Traffic Safety Contract. Motion carried.

Moved by Schmisek, seconded by Murphy, to approve the 2010 COPS Hiring Program Grant for one officer position to be funded for a three year period. The position must be retained for a minimum of 12 months following the three year grant period. The additional cost after the grant period has expired will be absorbed within the Sheriff's Department budget. Motion carried.

Debra Plughoeft-Hassett, Energy Sustainability Coordinator, informed the board that a State Energy Program Application has been submitted on behalf of Grand Forks County and was signed by Chair Knauf on September 30, 2010. The funds will be used to provide energy audit rebates, educate County residents through do-it-yourself (DIY) workshops and provide energy efficiency products for residential DIY projects.

The Acting Chairman opened the public hearing for Exempt Facility Bonds for Solid Waste Disposal Facilities and Recovery Zone Facility Bonds for J.R. Simplot Company or Affiliate. No one from the public appeared. The hearing was closed.

Moved by Schmisek, seconded by Murphy, to approve the Application for Exempt Facility Bonds for Solid Waste Disposal Facilities for J.R. Simplot Company or Affiliate. Motion carried.

Moved by Murphy, seconded by Schmisek, to approve the resolution to authorize the issuance of up to \$95,000,000 Revenue Facility Bonds for J.R. Simplot Company or Affiliate. Motion carried.

Michael Hennes, Minnkota Project Manager, gave an update on the Center to Grand Forks 345 kV Transmission Line Project.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve the appraised value of the real estate acquired by tax deed and to set the minimum sale price at the amount of 3, 4 or 5 years taxes due, plus special assessments, penalties, interest and costs, plus an amount equal to the estimated taxes and special assessments for the current assessment year plus \$100 and set the Property Appraisal hearing for October 19, 2010 at 4:30pm. Motion carried.

Ed Nierode, Director of Administration, addressed the board.

The Chair appointed Arvin Kvasager as the North Dakota State Fair Delegate.

Moved by Murphy, seconded by Schmisek, to adjourn. Motion carried. The meeting adjourned at 5:00pm. The next meeting will be held on October 19, 2010.

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Diane Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor