

GRAND FORKS COUNTY COMMISSION MEETING

March 20, 2012 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Schmisek, Pic, Murphy, Knauf and Malm present.

Moved by Malm, seconded by Pic, to approve the minutes of the March 6, 2012 and March 13, 2012 meetings. Motion carried.

Moved by Pic, seconded by Malm, to approve the order of the agenda. Motion carried.

Moved by Murphy, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #159071-159406 in the amount of \$969,065.85; employee status changes for Sandi Effhauser and Michelle Safranski; overtime; and February Financial Report. Motion carried.

Presiding Judge Clapp requested that Grand Forks County advertise for the Public Administrator position.

Dennis Herbeck, Court Administrator, addressed the board regarding the Public Administrator position.

Wayne Westlund, Interim Public Administrator, addressed the board.

Chairman Schmisek said the Public Administrator discussion will be referred to the Administrative Services Committee and a proposal will be brought back to the April 3, 2012 Commission Meeting.

Moved by Malm, seconded by Pic, to add Dennis Herbeck, Court Administrator, to the agenda. Motion carried.

Dennis Herbeck, Court Administrator, addressed the board.

Moved by Malm, seconded by Pic, to accept the proposal from Bergstrom Electric, Inc. to wire two new double duplex receptacles in two locations in the Courthouse for \$975 to be paid from the District Court budget. Motion carried.

Lou Lombardi, Assistant Veterans Service Officer, introduced Michelle Safranski. Ms. Safranski has been hired as the Benefits Counselor/Secretary in the Veterans Service Office. Mr. Lombardi said that he and Ms. Safranski will be attending a County Veterans Service Office Conference in Bismarck, March 27-29, 2012.

Ed Christ, Social Services Director, addressed the board.

Rachel Behm, Social Services Family Preservation Supervisor, addressed the board.

Moved by Pic, seconded by Knauf, to allow Social Services to increase the Parent Aide position from a .8 FTE to a full-time FTE effective June 1, 2012. Motion carried.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Murphy, seconded by Pic, to approve the abatement application of Patrick & Mary Lunak on parcel number 44-1217-00007-000 and reduce the 2010 True and Full Value from \$185,700 to \$181,000. Motion carried.

Amber Gudajtes, Tax Equalization Director and Peter Welte, States Attorney, will bring back a recommendation on the privatization of the Grand Forks Air Force Base at the April 17, 2012 Commission Meeting.

Moved by Pic, seconded by Murphy, to approve out-of-state travel for Amber Gudajtes to attend the 2012 North Central Regional Association of Assessing Officers Conference in Kansas City, Missouri, June 11-13, 2012. Motion carried.

Moved by Pic, seconded by Knauf, to set the public hearing for a New or Expanding Business exemption for Brittion Transport, Inc. for April 17, 2012 at 4:00pm. Motion carried with Schmisek, Pic, Knauf and Murphy voting aye and Malm voting nay.

Lane Magnuson, County Planner, addressed the board.

Roger Thompson, Columbia Grain Inc., addressed the board.

Michael Anson, 322 Washington Ave, Arvilla Village, addressed the board.

Ellen Funk, 212 Main Street, Arvilla Village, addressed the board.

Moved by Malm, seconded by Murphy, to approve a Special Use Permit for Columbia Grain Inc. with the following conditions: 1. Chemical treatments to the gravel surfaces shall be applied as needed to control dust in Arvilla Village. 2. The dust removal system shall continue to be maintained in a manner to reduce grain dust in the area. 3. The screening containment unit on the west end of the property shall be sealed to reduce grain dust. 4. All bulk chemicals shall be kept in accordance to EPA, State Health and Agricultural Department regulation at all times. Motion carried.

Moved by Malm, seconded by Pic, to approve the Chairman's signature on the 2011 Annual Report for Grand Forks County Storm Water Prevention Program. Motion carried.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Murphy, seconded by Pic, to allow Mr. Burkholder to overfill a Correctional Officer position for a period of 30 days. Motion carried.

Moved by Malm, seconded by Pic, to allow Mr. Burkholder to modify a Correctional Officer job description to include medical responsibilities and forward to the next Administrative Services Committee Meeting. Motion carried.

Peter Welte, States Attorney, addressed the board.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Malm, seconded by Knauf, to appoint the following Election Inspectors for the 2012 Elections: Gladys Sommerfield and Rae Ann Hanson. Motion carried.

Chairman Schmisek appointed Commissioner Murphy as the Elections Commissioner for the 2012 Elections.

Moved by Pic, seconded by Malm, to approve the GASB 54 policy, see attached. Motion carried.

Moved by Malm, seconded by Pic, to adjourn. Motion carried. The meeting adjourned at 5:16pm. The next meeting will be held on April 3, 2012.

John Schmisek, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor