

GRAND FORKS COUNTY COMMISSION MEETING  
December 4, 2012 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Schmisek, Pic, Murphy, Knauf and Malm present.

States Attorney Peter Welte administered the Oath of Office to Commissioners Schmisek and Pic.

Moved by Murphy, seconded by Knauf, to cast unanimous vote to appoint Commissioner Pic to serve as Chairman from December 2012 to November 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to cast unanimous vote to appoint Commissioner Murphy to serve as Vice Chairman from December 2012 to November 2013. Motion carried unanimously.

The 2013 Commission Portfolio Assignments will be made at the December 18, 2012 Commission Meeting.

Moved by Malm, seconded by Schmisek, to approve the minutes of the November 20, 2012 meeting. Motion carried unanimously.

Moved by Malm, seconded by Murphy, to approve the order of the agenda. Motion carried unanimously.

Moved by Murphy, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #163543-163743 in the amount of \$623,887.03; employee status changes for Todd Amundson and Alison Quincer; County Deeds on parcel numbers 36-2704-00002-000, 42-1604-00031-000, 42-1604-00032-000; and the Chair's signature on the CL Linfoot contract. Motion carried unanimously.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Malm, seconded by Murphy, to approve the purchase of two (2) 2012 Black Max Model 900 snow blowers from True North Equipment for \$18,000 with trade-in of one (1) 1991 Alloway Model 21346 and one (1) 1991 Alloway Model 25170 snow blower. Motion carried unanimously.

Don Kramer, Blue Cross Blue Shield Account Executive, presented the Grand Forks County Health Care Utilization Study for 10/1/2009-9/3/2012.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Moved by Murphy, seconded by Schmisek, to approve the Accurate Controls, Inc. Maintenance and Service Agreement for the Juvenile Detention Center, Bronze Plan at a cost of \$5,665.34. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Knauf, to allow special assessments levied by Grand Forks County for junk removal to be forgiven on tax forfeited properties provided both of the following conditions are met: 1. The buyer combines the parcel with adjacent property, and 2. The buyer is not currently or in the past been the subject of a county junk abatement. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, will contact the property owners adjacent to the McCanna Village tax forfeited properties to inform them of the new policy.

Peter Welte, States Attorney, addressed the board.

Ed Nierode, Director of Administration, addressed the board.

The Use of County Vehicle Policy will be on the agenda for the Commission Meeting on December 18, 2012.

Moved by Schmisek, seconded by Malm, to approve the changes to the presented job descriptions. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Malm, to change the education requirement from a master's degree to a bachelor's degree in the Correctional Center Administrator's job description and to forward on to Springsted. Motion carried with Pic, Murphy, Malm and Schmisek voting aye and Knauf voting nay.

Bridgie Hansen, Juvenile Detention Administrator, addressed the board.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Malm, to discontinue paying for fitness fees for law enforcement employees, effective January 1, 2013. Motion carried with Schmisek, Malm and Knauf voting aye and Murphy and Pic voting nay.

Moved by Schmisek, seconded by Knauf, to approve the 13-step salary plan, option 2, effective January 1, 2013. The appeal process will be drafted and discussed at the December 18, 2012 Commission Meeting. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve Policy 104-14 Wellness Leave, effective January 1, 2013. Motion carried unanimously.

Moved by Schmisek, seconded by Murphy, to support the legislative priorities as presented. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to support the legislature priority of infrastructure funding for the Enhanced Use Lease on the Grand Forks Air Force Base. Motion carried unanimously.

The 2013 January Commission meetings will be the 2<sup>nd</sup> and 4<sup>th</sup> Tuesday.

Moved by Malm, seconded by Schmisek, to adjourn. Motion carried unanimously. The meeting adjourned at 5:42pm. The next meeting will be held on December 18, 2012 at 4:00pm.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor