

GRAND FORKS COUNTY COMMISSION MEETING

June 18, 2013 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Murphy, Knauf and Malm present. Commissioner Schmisek was absent due to other county business.

Moved by Malm, seconded by Knauf, to approve the minutes of the meetings on June 4, 2013 and June 10, 2013. Motion carried unanimously.

Moved by Murphy, seconded by Malm, to approve the order of the agenda removing item number 8, Planning and Zoning. Motion carried unanimously.

Moved by Knauf, seconded by Murphy, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #166574-166802 in the amount of \$622,741.76 and purchasing card transaction in the amount of \$25,230.24; employee status changes for Derrick Cardinal; overtime; Township Maintenance Agreements; May Financial Report; Social Services out-of state travel; Grand Forks County Highway Department Contract; and Game of Chance Permit for GFACB Sportsman's Club. Motion carried unanimously.

Merylee Castellanous, Court Administrator, addressed the board.

Moved by Murphy, seconded by Knauf, to donate a clock to the Courthouse. Motion carried unanimously.

Richard Onstad, Highway Superintendent, addressed the board.

Moved by Knauf, seconded by Malm, to accept the low bid, after trade-in, of \$15,875 from Acme Tools for a 2013 Kubota Model F3080 front mounted riding lawn mower. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Murphy, seconded by Malm, to allow the advance hiring of a position at the Correctional Center to take advantage of a training session being conducted. Motion carried unanimously.

ICON Architectural Group will be on the agenda July 2, 2013 to discuss the Correctional Center remodeling project.

Sheriff Rost addressed the board.

Moved by Malm, seconded by Knauf, to approve the Purchase Agreement on the property located at 5205 Gateway Drive for \$530,000. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to allow additional improvements to be bid on the property located at 5205 Gateway Drive at a cost not to exceed \$65,000. Motion carried unanimously.

Moved by Murphy, seconded by Knauf, to approve the Community Oriented Policing Services (COPS) Grant application. Motion carried with Pic, Murphy and Knauf voting aye and Malm voting nay.

Moved by Knauf, seconded by Murphy, to approve the Edward Byrne Memorial Justice Assistance Grant (JAG) Program Interlocal Agreement. Motion carried unanimously.

Ed Christ, Social Services Director, addressed the board.

Moved by Murphy, seconded by Knauf, to approve out-of-state travel for Donna Jones to attend the National Eligibility Workers (NEW) Association Conference in Miami, Florida, August 4-7, 2013. She has been awarded a \$750 stipend from North Dakota NEW to offset some of the costs. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to move forward with a Memorandum of Understanding with Nelson County for providing Child Protective Services. Motion carried unanimously.

The State classified the Social Worker Supervisor position as a Social Worker III, which is the current position of the employee, so they were given a one-step increase within their grade. The salary will be reviewed after the compression issue has been addressed.

Luellen Hart, Eligibility Supervisor, gave an update on Process Management.

There will be a working meeting on July 16, 2013 at 2:00pm to discuss compression issues and how often a salary survey should be completed.

Moved by Murphy, seconded by Knauf, to approve the Lease Amendment, #940-03560 I, for space occupied by Northeast Human Service Center within the Grand Forks County Office Building for the period of July 1, 2013 through June 30, 2015. Motion carried with Pic, Murphy and Knauf voting aye and Malm voting nay.

Moved by Knauf, seconded by Malm, to approve the Lease Amendment, #940-06951 D, extending the lease term for 23 designated and 24-hour reserved parking spaces in the Grand Forks County Parking Ramp for the period of July 1, 2013 through June 30, 2015. Motion carried unanimously.

Moved by Knauf, seconded by Murphy, to approve the Lease Amendment, #940-05624 E, for 658 square feet of storage space utilized by the Northeast Human Service Center within the Grand Forks County Office Building for the period of July 1, 2013 through June 30, 2015. Motion carried unanimously.

The Northeast Human Service lease will be placed on the agenda prior to April 2014.

Moved by Knauf, seconded by Murphy, to approve the Lease Amendment, #420-06957 Amendment C, extending the lease in the County Office Building for the period of July 1, 2013 through June 30, 2015. Motion carried with Pic, Murphy, Knauf voting aye and Malm voting nay.

Moved by Knauf, seconded by Murphy, to adjourn. The meeting adjourned at 5:28pm. The next meeting will be held on July 16, 2013.

Cynthia Pic, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor