

GRAND FORKS COUNTY COMMISSION MEETING

March 4, 2014 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Knauf, Malm, Schmisek and Pic present.

Moved by Malm, seconded by Pic, to approve the minutes of the February 18, 2014 and February 25, 2014 meetings. Motion carried unanimously.

Moved by Schmisek, seconded by Pic, to approve the order of agenda moving item 15b, Grand Sky Developer Agreement after the consent agenda. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the consent agenda. Items in the consent agenda included bills as submitted by the County Auditor, Check #1676 thru Check #1873 in the amount of \$940,561.29; employee status changes for Jodie L. Goetz, Sandra Brandt, and Amanda Hayenga; and approval of overtime. Motion carried unanimously.

Ed Christ, Social Services Director, addressed the board.

Moved by Pic, seconded by Schmisek, to approve out-of-state travel for Tanya Barron to attend the National Eligibility Workers: Professionals Association Through Human Services Conference, August 3 – 6, 2014 in Las Vegas, NV. A ND Eligibility Worker Association Scholarship of \$750 will offset the overall cost of approximately \$1400. Motion carried unanimously.

Hilary Jackler, Kutak Rock, presented the changes to the Sublease for the Grand Sky Enhanced Use Lease Project via telephone.

Moved by Malm, seconded by Pic, to approve the revised Sublease for the Grand Sky Enhanced Use Lease Project at the Grand Forks Air Force Base and allow Commissioner Schmisek to sign the documents. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Knauf, seconded by Pic, to approve out-of-state travel for David Stromberg to attend an International Association of Bomb Technicians & Investigators 2014 Region III Conference in Deadwood, SD, September 15-19, 2014. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Knauf, seconded by Schmisek, to allow Mr. Burkholder to send out an RFP for food service at the Correctional Center and to include in the RFP an option for a joint contract to provide food service to more than one entity. The RFPs will be mailed to, reviewed and scored by Mr. Burkholder. Mr. Burkholder's recommendation will be brought to the full board for approval. Motion carried unanimously.

Lynette Flage and Steve Sagaser, NDSU Extension Office, addressed the board.

Moved by Pic, seconded by Malm, to allow NDSU Extension Office to fill a vacant NDSU Extension Agent position. Motion carried unanimously.

Mr. Sagaser invited the GF County Commissioners to attend a celebration of the 100th anniversary of the Smith-Lever Act on March 20, 2014 at 11:30am.

Todd Leake, 2371 10th Ave NE, Emerado, requested Grand Forks County apply for a Garrison Diversion Conservancy District Recreation Grant on behalf of the Northwood Hockey Boosters arena project.

Moved by Pic, seconded by Knauf, to apply for a Garrison Diversion Conservancy Recreation Grant for \$25,000 on behalf of Northwood Hockey Boosters arena project, contingent upon receiving a waiver and hold harmless agreement from Northwood Hockey Boosters. The Northwood Hockey Boosters agree to name Grand Forks County as additional insured on their insurance. A copy of the insurance policy will be filed in the Finance and Tax Office. The application and waiver and hold harmless agreement will be reviewed at the March 18, 2014 Commission Meeting. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Schmisek, seconded by Malm, to open the Election Ballot Printing bids. Motion carried.

Bids received:

	Maximum cost per ballot
The Printers, Bismarck, ND	\$0.175
Election Systems & Software, Inc., Omaha, NE	\$0.20

Moved by Malm, seconded by Pic, to accept the lowest and best bid from Election Systems & Software, Inc. for election ballot printing. Motion carried unanimously.

Ed Nierode, Director of Administration, addressed the board.

Moved by Malm, seconded by Knauf, to approve the classification of the BRIC/EUL Coordinator position as a grade 12. This will be a county position with the Grand Sky Developer paying half of salary and health insurance at a cost not to exceed \$30,000, the remaining half would be shared equally with Grand Forks County and Grand Forks City. The Grand Sky Developer is not obligated to pay their share until the Grand Sky Sublease is signed. The BRIC Coordinator line item will be used for the cost to advertise for this position. Motion carried unanimously.

Moved by Schmisek, seconded by Pic, to approve funding from Base Retention Grant for Mr. Bill Lee and Ms. Shelia Bruhn to the ND National Guard Legislative Reception in

Washington, DC, March 26, 2014. The cost will be approximately \$2,600. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to interview the one qualified applicant for the County Engineer position on Tuesday, March 18, 2014 at 11:00am. Mr. Nierode will draft interview questions and forward to the Commission for their input. Les Noehre, ND Department of Transportation District Engineer and Brad Stevens, Lakeville Township Chairman, will be asked to be part of the interviewing team. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to authorize Commissioner Murphy to inform the Highway Department they are allowed to contact an engineer to sign off on their projects. Motion carried unanimously.

Commissioner Malm left the meeting at 5:41pm to attend a ND Aviation Council Meeting.

Peter Welte, States Attorney, addressed the board.

Moved by Pic, seconded by Schmisek, to contribute \$2,500 for the Comprehensive Economic Development Strategy report for the Red River Regional Council. The \$2,500 will come from the General Fund. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to allow Mr. Nierode and Commissioner Schmisek to draft an RFP for an accountant or accounting firm to assist with the County's monitoring of the Grand Sky project. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the Immunization Policy. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to adjourn. The meeting adjourned at 5:55pm. The next meeting will be held on March 18, 2014.

William Murphy, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor