

## GRAND FORKS COUNTY COMMISSION MEETING

June 17, 2014 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Knauf, Malm, Schmisek and Pic present.

Moved by Malm, seconded by Pic, to approve the minutes of the June 3, 2014 meetings. Motion carried unanimously.

Moved by Knauf, seconded by Schmisek, to approve the order of agenda, adding NDSU Extension after the consent agenda. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the consent agenda. Items in the consent agenda included bills as submitted by the County Auditor, Check #3264 thru Check #3731 in the amount of \$636,161.20; purchasing card transactions in the amount of \$19,022.56; employee status changes for Sonya Lundstrom, Brittany Blake and RaeAnn Wall; approval of overtime; Social Services out-of-state travel; and May Financial Report. Motion carried unanimously.

Steve Sagaser and Carrie Knutson, NDSU Extension Office, addressed the board.

Moved by Schmisek, seconded by Knauf, to approve Grand Forks County as the Fiscal Agent on a subrecipient Agricultural and Food Research Initiative Competitive Grant, contingent upon approval of the States Attorney. The total five year Grant is \$383,089, including \$64,644 (20.3 %) for the Fiscal Agent. Motion carried unanimously.

Myron Knutson, Public Financial Management, addressed the board.

Moved by Malm, seconded by Pic, to recess the Grand Forks County Commission Meeting and to convene the Grand Forks County Building Authority. Motion carried unanimously.

Building Authority President Malm called the meeting to order.

Moved by to Murphy, seconded by Schmisek, to approve the resolution authorizing the issuance of \$3,345,000 Lease Revenue Refunding Bonds, Series 2014 (Grand Forks County, North Dakota, General Obligation), and approving and authorizing the execution and delivery of the Lease Agreement and other documents adopted on June 17, 2014, by the Grand Forks County Building Authority. Motion carried unanimously.

The offer from Oppenheimer & Co. Inc. for the sale of \$3,345,000 Grand Forks County Building Authority, Lease Revenue Refunding Bonds, series 2014 (Grand Forks County, North Dakota, General Obligation) with a True Interest Rate of .7838% was accepted. The savings on the refunding is \$114,605.

Moved by Pic, seconded by Schmisek, to adjourn the Grand Forks County Building Authority Meeting and reconvene the Grand Forks County Commission Meeting. Motion carried unanimously.

Moved by to Malm, seconded by Pic, to approve the resolution authorizing the issuance of \$3,345,000 Grand Forks County Building Authority, Lease Revenue Refunding Bonds, Series 2014 (Grand Forks County, North Dakota, General Obligation), and authorizing a Premises Lease of County Property adopted on June 17, 2014, by the Grand Forks County Board of County Commissioners. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to appoint Tim Mutchler to the Regional Airport Authority Board for a five year term beginning July 1, 2014. Motion carried unanimously.

Motion by Pic, seconded by Schmisek, to subcontract with Lutheran Social Services for Attendant Care services. The States Attorney's Office will draft the subcontract. Motion carried unanimously.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Malm, seconded by Pic, to reconvene the Grand Forks County Board of Equalization on July 1, 2014 at 4:00pm. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Pic, seconded by Malm, to approve a Special Use Permit for Melissa VanWinkle to locate a manufactured home in the SW ¼ of section 1, Blooming Township. Motion carried unanimously.

Moved by Schmisek, seconded by Knauf, to approve the application from Star of the West Milling to rezone the 3.42 acre elevator site to I-1 Rural Industrial and a Special Use Permit to construct two storage bins at the North Star Bean facility in rural McCanna. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the application of Merlyn Hensrud for the Plat of Hensrud Subdivision consisting of 2 lots on 12.83 acres in section 4, Blooming Township. Motion carried unanimously.

Ed Nierode, Director of Administration, addressed the board.

An Administrative Services Committee Meeting will be scheduled for July 1, 2014 at 3:00pm to review all suggestions received for revision of the Policy Manual, according to Policy #101-06.

Moved by Malm, seconded by Schmisek, to request proposals from the six candidates that submitted a Request for Qualification for providing architectural services for a Space Utilization, Efficiency and Upgrade Project. The RFP (Request for Proposal) must be

submitted by August 27, 2014 and interviews will be conducted September 11, 2014. Cost estimates, conceptual design layouts and renderings shall be included as part of the report. The States Attorney Office will draft the RFP. Motion carried unanimously.

Moved by Pic, seconded by Malm, to allow Commission Knauf to attend the UAS Action Summit at the Alerus Center, June 25, 2014 at a cost of \$200. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to participate financially in the Blue Ribbon Commission, \$10,000 General Fund dollars will be sent to Grand Forks City. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Knauf, seconded by Pic, to reimburse the Center for Innovation \$39,615 for Kutak Rock invoices for services provided for the Enhanced Use Lease. The Grand Sky Administrative Fees line item in the BRIC/EUL budget will be used for this expense. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to pay Reliance Telephone Systems bill of \$5,420 for the County Office Building 4<sup>th</sup> floor storage room remodel from the Capital Improvements line item. Motion carried unanimously.

Moved by Malm, seconded by Pic, to pay JTC, Inc.. \$49,400 for completed work on the County Office Building 4<sup>th</sup> floor storage room remodel from the Capital Improvements line item. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to adjourn. The meeting adjourned at 5:05pm. The next meeting will be held on July 1, 2014.

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William Murphy, Chairman  
Grand Forks County Commission

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Debbie Nelson, County Auditor