

GRAND FORKS COUNTY COMMISSION MEETING
July 15, 2014 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Malm, Schmisek and Pic present. Commissioner Knauf was absent.

Moved by Malm, seconded by Pic, to approve the minutes of the July 1, 2014 and July 7, 2014 meetings. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the order of the agenda. Motion carried unanimously.

Moved by Schmisek, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #3921-4112 in the amount of \$362,900.73 and purchasing card transactions in the amount of \$27,395.18; employee status changes for Casey Black, Wayne Piche, Dawn Hanson, Shelby Reitmeier, Neal Klamm, David Canfield and Raggi Tulay; overtime; June Financial Report; game of chance permits for Larimore Good Samaritan Society and Airmen Against Drunk Driving; Social Services Out-of-State Travel; and the following securities as pledged: Alerus Financial, \$135,550,190.37; Bremer Bank, N.A., \$2,777,383.95; Choice Financial Group, \$2,300,000; First State Bank, \$1,000,000; and Wells Fargo Bank, \$32,231,725.70. Motion carried unanimously.

Nick West, Highway County Engineer, addressed the board. He said only one bid for the 80'x160' Equipment Storage Building was received from ICS. The total bid was \$571,810 this includes \$72,000 for an alternate option for exterior concrete. The base bid was \$498,942. The amount budgeted for this project was \$400,000. Mr. West recommended waiting to have the project done and he will request new bids on the project in the spring of 2015.

Moved by Malm, seconded by Pic, to not accept the bid from ICS and re-bid the job in the spring of 2015. Motion carried unanimously.

Mr. West said they only received one bid for the Fuel System Replacement project from Valley Petroleum for \$169,349. The funds for the project are available in the highway budget.

Motion by Pic, seconded by Schmisek, to accept the bid from Valley Petroleum and proceed with the project, as recommended by the Highway Engineer. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to authorize Mr. West and the States Attorney to draft a contract with Valley Petroleum for the Fuel System Replacement Project. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Schmisek seconded by Pic, to approve the Plat of Lilja's Subdivision. Motion carried unanimously.

Moved by Pic, seconded by Schmisek, to approve the Plat of Krogstad's Subdivision. Motion carried unanimously.

Moved by Malm, seconded by Schmisek, to approve the Plat of Nordick Subdivision and a Special Use Permit for a commercial storage facility in the NE ¼ of section 4, Brenna Township. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the Plat of Spicer's Subdivision and a Special Use Permit to construct a building to house a sand and gravel business in the NE ¼ of section 3, Brenna Township. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Malm, seconded by Schmisek, to enter into contract negotiations with Trinity Food Services for food service for the Correctional Center and the Juvenile Detention Center. The contract will be approved by States Attorney and returned to the full board for approval and effective date. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve out-of-state travel for Mr. Burkholder to travel to attend the annual TurnKey Convention in Hudson, Wisconsin, July 30 – August 1, 2014. Motion carried unanimously.

Ed Christ, Social Services Director, addressed the board regarding a request to provide personal information of the managing employees on the application for reimbursement to Department of Human Services.

Moved by Pic, seconded by Malm, to approve the request to provide personal information of the managing employees to the Department of Human Services. Motion carried unanimously.

Tammy Knudson, Social Services Child Protection Social Worker, addressed the board about the work with the Red River Children's Advocacy Center.

The Commission agreed to hold a Special Social Service Board meeting August 5th at 2:00 pm to talk more about this program.

Amber Gudajtes, Tax Equalization Director, addressed the board.

Moved by Malm seconded by Schmisek, to recess the board and convene as the Board of Equalization. Motion carried unanimously. It was 4:46 pm.

Moved by Malm, seconded by Schmisek, to adjourn the Board of Equalization and reconvene the County Commission Board. Motion carried unanimously. It was 5:28 pm.

Ed Nierode, Director of Administration, addressed the board.

Moved by Pic, seconded by Malm, to approve the Kutak Rock, LLP invoices in the amount of \$25,046.90 for April, May, and June and amend the Grand Sky Administrative Fee budget by \$10,421 to cover the amount the budget has been exceeded. The work by Kutak Rock has not been completed; additional bills will be brought to the commission for approval prior to payment. Motion carried unanimously.

Peter Welte, States Attorney, addressed the board.

The Commission agreed to put the Space Utilization, Efficiency and Upgrade Project on hold until discussed further by the Public Safety and Infrastructure Committee at 3:00pm on August 5, 2014.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Schmisek, seconded by Malm, to table a request for a policy change that would allow for certain benefits be available for use by individuals that live in a partner relationship until there is a State or Federal ruling defining a partner. Motion carried unanimously.

The remaining Grand Forks Policy Manual suggestions will be sent to the policy review committee for clarification and updates/changes.

Chairman Murphy gave information about the upcoming Presidents' Tour of Grand Forks County planned for August 14th at 11am.

Interested Commissioners signed up for the various open standing committees of the ND County Commissioners Association (NDCCA). The form will be faxed back to NDCCA by Wednesday, July 23, 2014.

Moved by Malm seconded by Pic, to adjourn. The meeting adjourned at 6:22pm. The next meeting will be held on August 5, 2014.

William Murphy, Chairman
Grand Forks County Commission

Vicky Hendrickson
Payroll and Human Resource Assistant