

## GRAND FORKS COUNTY COMMISSION MEETING

November 18, 2014 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Murphy, Knauf and Malm present. Commissioner Schmisek was on other County business and Commissioner Pic was absent.

Moved by Malm, seconded by Knauf, to approve the minutes of the November 5, 2014 County Commission meeting. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #5718-6125 in the amount of \$655,229.53 and purchasing card transactions in the amount of \$25,947.18; employee status changes for James Campbell, Anthony Probasco, Lawrence Sayre, Todd Amundson and Shawn Lindemann; Social Service out-of-state travel; October Financial Report; County Deeds on parcel numbers 14-3718-00105-000, 49-2902-00018-000, 49-1801-00038-001 and 51-2904-00007-000; and the 2014-2015 County Federal Aid Program. Motion carried unanimously.

Todd Blixt, ICON Architectural Group, addressed the board regarding the bid received for the stair replacement on the west and east side of the Grand Forks County Office Building.

Moved by Malm, to accept the bid from Industrial Contract Services for \$298,765 to replace the west and east stairs of the Grand Forks County Office Building. Motion dies for lack of a second.

Nick West, Highway Engineer, addressed the board.

Moved by Malm, seconded by Knauf, to accept the low bid by Knife River Material for \$4,284,222.06 for the 2015 Asphalt Overlay Projects. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to authorize the Chair to sign the contract with Knife River Materials when it comes from the ND Department of Transportation. Motion carried unanimously.

Mr. West requested a change to a policy approved October 7, 2008 regarding wages for part-time and seasonal employees at the Highway Department. Mr. West was directed to make his request to Ed Nierode and an Administrative Services Committee meeting will be scheduled to review the request.

Debbie Nelson, Finance and Tax Director, read the letter from Commissioner Schmisek regarding the Highway Department salary issue.

Randy Flaten, Highway Department, requested the Commission reconsider their motion that gave a Highway Department employee a two step increase.

The pay issue will be placed on the December 2, 2014 Commission Meeting agenda for further discussion by the full board.

Vicky Hendrickson, Payroll and Human Resource Assistant, asked if a representative from Fox Lawson could be asked to be at the next meeting when the pay issue is discussed. The States Attorney indicated a pay study may have to be bid; therefore Fox Lawson will not be called.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Knauf, to approve the application of Logan Rubbert for a variance to allow a windbreak to be planted 70' from centerline of a township road in the SW1/4 of section 24, Union Township. Motion carried unanimously.

Ed Nierode, Director of Administration, addressed the board.

Moved by Malm, to approve the Charter Grand Forks Community Partnership. Motion dies for lack of a second.

The Charter Grand Forks Community Partnership will be placed on the December 2, 2014 Commission Meeting agenda.

Moved by Malm, seconded by Knauf, to accept Ed Nierode's retirement notice, effective February 28, 2015. Motion carried unanimously.

Peter Welte, States Attorney, presented the Parking Ramp Maintenance Agreement.

Brian Purcell, Buildings and Grounds Supervisor, addressed the board regarding the Parking Ramp Maintenance Agreement.

The Parking Ramp Maintenance will be on the December 2, 2014 Commission Meeting agenda.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Malm, seconded by Knauf, to approve the Chair's signature on the Attendant Care Contract Certification Form. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to adjourn. The meeting adjourned at 5:02pm. The next meeting will be held on December 2, 2014 at 4:00pm.

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Diane Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor