

## GRAND FORKS COUNTY COMMISSION MEETING

April 21, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Schmisek, Pic and Falck present. Commissioner Malm was absent.

Moved by Pic, seconded by Falck, to approve the minutes of the April 7, 2015 meeting. Motion carried unanimously.

Moved by Schmisek, seconded by Falck, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Schmisek, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #8224-8504 in the amount of \$1,072,432.27 and purchasing card transactions in the amount of \$25,387.56; employee status changes for Katie Gray, Cheri Langei, Krista Thompson, Monica Lopez and Dawnita Nilles; overtime, Social Services out-of-state travel; Hitching Post Bar & Grill gaming site authorization; and Beer License for Larimore Golf Club. Motion carried unanimously.

Ed Christ, Social Service Director, addressed the board.

Luellen Hart, Social Services Eligibility Supervisor, presented the Quality Improvement Review of Grand Forks County Social Services prepared by the Department of Human Services.

Ms. Hart said she has been asked to be part of a state team to develop a new computer system for the Affordable Care Act and all of Medicaid.

Mr. Christ said Luellen Hart is viewed as a leader and an expert throughout the state. He said Shari Fiedler, Supervisor of Child Protection Services, is also viewed very highly around the state. Ms. Fiedler received the Lifetime Membership Award for an individual who has provided a minimum of 7 years of meritorious service and/or employment in support of Family Based Services philosophy. Additional criteria include: 1. Exceptional leadership, 2. Significant contribution to community, 3. Demonstration of creativity in pursuit of Family Based Service, 4. Innovative use of resources, personnel and/or collaboration.

Ms. Fiedler has provided outstanding leadership and continually demonstrates concern and compassion for the children and families she works with. She started with Grand Forks April of 1985, yesterday was her 30<sup>th</sup> anniversary with the county. Her department receives and assesses about 85 reports of child abuse or neglect every month.

Mr. Christ he is very pleased to have the privilege to work with both Ms. Fiedler and Ms. Hart.

Bret Burkholder, Correctional Center Administrator, presented the Grand Forks County Correctional Center Annual Report.

Lane Magnuson, County Planner, addressed the board.

Moved by Schmisek, seconded by Pic, to approve the plat of Merrifield Industrial Park Fourth Addition in section 31, Grand Forks Township. Motion carried unanimously.

Moved by Schmisek, seconded by Falck, to approve the rezoning request of Walhalla Bean Company to rezone 3.07 acres from rural residential single family to rural industrial. Motion carried unanimously.

Moved by Schmisek, seconded by Falck, to approve the plat of Vince Muir Subdivision in section 24, Johnstown Township. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Falck, to accept the low bid from Asphalt Surface Technologies Corp (ASTECH) for \$322,639.55 for the 2015 Highway Department bituminous seal coat projects. Motion carried unanimously.

Moved by Schmisek, seconded by Pic, to accept the low bid from Swanston Equipment for \$161,203.60 for 2015 Highway Department countywide pavement marking. Motion carried unanimously.

Moved by Schmisek, seconded by Falck, to approve the low quote from Lithia Dodge for two new pickups for \$28,565 each. Motion carried unanimously.

Moved by Schmisek, seconded by Pic, to notify Grand Forks County Department's regarding the surplus workstations located in the Grand Forks County Clerk of Court's Office. Anyone interested in the workstations should contact the Clerk of Court by May 15<sup>th</sup>. All unclaimed property will be removed by Norby's Work Perks at a cost of \$27 per workstation. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Falck, seconded by Schmisek, to accept the low bid from Dacotah Paper Co. for 400 cases of paper at \$24.80 per case. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Schmisek, seconded by Pic, to authorize Debbie Nelson, Finance and Tax Director for Grand Forks County, with support from the County Staff and States Attorney, to perform the following actions in connection with the administration of the site development lease and the sublease in the Grand Sky Development. See attached. Motion carried unanimously.

Moved by Pic, seconded by Falck, to authorize Tom Ford, Enhanced Use Lease Coordinator, or such other individual as the County Commission may designate, with support from the County Staff, to perform the following actions in connection with the administration of the site development lease and sublease. See attached. Motion carried unanimously.

Moved by Falck, seconded by Pic, to authorize John Schmisek or such other individual as the County Commission may designate, with support from the County Staff and States Attorney and outside consultants to perform the following actions in connection with the administration of the site development lease and the sublease. See attached. Motion carried unanimously.

Moved by Falck, seconded by Schmisek, to approve hiring Meredith Larson as a part-time Assistant States Attorney at a rate of \$35 per hour not to exceed 15 hours per week, effective May 1, 2015. Motion carried unanimously.

Moved by Falck, seconded by Pic, to increase the States Attorney Law Clerk's hourly rate from \$12.00 to \$15.50, effective May 1, 2015. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the following resolution, contingent upon the County Engineer approval:

**RESOLUTION**  
SA#133115

WHEREAS, on February 6, 2015, Grand Forks County became the lessee of approximately 216.65 acres of land under the administrative control of the Department of the Air Force pursuant to the terms and conditions of a Site Development Lease on Grand Forks Air Force Base, Grand Forks County, North Dakota; and,

WHEREAS, on February 6, 2015, Grand Forks County out leased these acres to Grand Sky Development Company pursuant to the terms and conditions of a Sublease for the Grand Sky Enhanced Use Lease Project at the Grand Forks Air Force Base; and,

WHEREAS, Grand Forks County has been advised by Grand Sky Development Company that they are ready to initiate infrastructure work at the development site; and,

WHEREAS, Grand Forks County has received State of North Dakota monies in the amount of \$3,000,000.00 for the purpose of site development and the Governor of North Dakota has announced the addition of \$2,500,00.00 in funds will be made available for said development; and;

WHEREAS, Grand Sky Development Company has received a bid from Xcel Energy Company for the installation of gas line(s) to said project with an estimated cost of \$429,956.00;

NOW THEREFORE, the Grand Forks County Commission hereby authorizes that \$429,956.00 of the subject State Development Funding be reserved for a payment of installation of said gas line(s) and associated infrastructure. Motion carried unanimously.

States Attorney David Jones presented a letter regarding the response to Ross and Carol Weiler's questions from the April 7, 2015 Commission Meeting. The Commission directed Mr. Jones to send the response to Mr. and Mrs. Weiler.

Moved by Pic, seconded by Schmisek, to adjourn. Motion carried unanimously. The meeting adjourned at 6:15pm. The next meeting will be held on May 5, 2015 at 4:00pm.

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Diane Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor