

GRAND FORKS COUNTY COMMISSION MEETING

June 16, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Engen, Pic and Falck present.

Honorable Judge Lolita Hartl Romanick administered the Oath of Office to David Engen.

Moved by Malm, seconded by Pic, to approve the minutes of the June 2, 2015 meeting. Motion carried unanimously.

Moved by Malm, seconded by Falck, to approve the minutes of the June 2, 2015 County Board of Equalization meeting. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #9104-9364 in the amount of \$959,865.98 and purchasing card transaction in the amount of \$18,633.32; employee status changes for Sarah Monk, Alicia Schumacher, Kristi Schmitke and Anna Dorward-Engstrom; overtime; May financial report; and bond for check reissue. Motion carried unanimously.

Kristi Hall-Jiran, Ed Christ, David Jones, Sheriff Rost and an individual that has benefited from the services provided by the Community Violence Intervention Center (CVIC), gave an update on the CVIC.

Jeffrey Donohoe, Donohoe Associates, gave an update on the Sensor Test Range Feasibility Study.

Dean Dahl, Information Systems Director, addressed the board.

The following Correctional Center Surveillance Project bids were opened on June 9, 2015:

Accurate	\$546,900.00
Marco	\$584,800.40

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Falck, seconded by Malm, to accept the lowest and best bid from Accurate for \$546,900 for the Correctional Center Surveillance Project. Motion carried unanimously.

The following Telephone System Project bids were opened on June 9, 2015:

Arvig	\$146,872.67
Marco	\$242,738.87
Network Center	\$209,438.88
Reliance	\$181,000.00

Moved by Malm, seconded by Pic, to accept the lowest and best bid from Reliance for \$181,000. Motion carried unanimously.

Todd Hanson, Public Health, presented information regarding mosquitoes in Grand Forks County. He recommended applying mosquito repellent.

Sheriff Rost addressed the board.

Moved by Pic, seconded by Engen, to approve the Sheriff's signature on the AeroVironment Small Unmanned Aircraft System (USAS) Equipment Lease Agreement. Motion carried with Knauf, Engen, Pic and Falck voting aye and Malm voting nay.

Moved by Pic, seconded by Engen, to approve out-of-state travel for Lieutenant Maxson to attend the FBI National Retrainer, July 19 – 22, 2015, in Duluth, MN and approve two deputies to attend Glock Amour School, July 27 – 28, 2015, in Bemidji, MN. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Malm, seconded by Pic, to postpone the purchase of a backhoe indefinitely and use the funds to purchase a compact track loader (tracked skid steer). The backhoe had been listed on the 2015 Capital Improvement plan. Motion carried unanimously.

Moved by Malm, seconded by Pic, to adopt expected sign life management method to maintain minimum retroreflectivity levels on county signs. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Pic, to approve the rezoning request of Farmers Elevator of Honeyford, to rezone 3.96 acres in the NW¼ of section 33, Gilby Township. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the Special Use Permit amendment for Farmers Elevator of Honeyford to construct a grain storage bin in the NW¼ of section 33, Gilby Township. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Engen, seconded by Falck, to approve the Chair's signature on the Agreement with Burleigh County for the detention of Burleigh County prisoners, effective today. Motion carried unanimously.

David Jones, States Attorney, said the property owner of the SW¼ of section 19, Pleasant View Township, contacted him regarding the maintenance that has occurred on the abandoned cemetery located on his property. The property owner was concerned about further vandalism. Grand Forks County will take no further action on this property. Grand Forks County has no responsibility to maintain the cemetery in section 19 of Pleasant View Township because it is privately owned and not recorded as a public burying place according to NDCC 23-06-30.

Nick West, County Engineer, will catalog all individuals buried in the Lakeville Township cemetery. Debbie Nelson will register the cemetery with the North Dakota Department of Health, after receiving the information from Mr. West.

Debbie Nelson will ask the Information Technology Department to set up Skype for a June 30, 2015 at 3:30pm Human Resource Director interview.

The requested policy manual changes will be given to the new Human Resource Director for their recommendation.

The Chair made the following changes to the External Board Assignments:

Base Realignment	Commissioner Falck
Alternate	Commissioner Engen
GF Region Economic Development Corporation	Commissioner Engen
Red River Regional Council Alternate	Commissioner Malm

The Chair made the following changes to the Commission Portfolio Assignments:

States Attorney	Commissioner Malm
Administrative Services/Human Resources	Commissioner Engen
Public Safety and Infrastructure	Commissioner Engen

Debbie Nelson will send the response received from Jim Fox, Gallagher Benefit Services to all Department Managers. Department Managers will be asked to comment on the response by June 24th at 5:00pm. This item will be on the July 7, 2015 Commission meeting. The questions received regarding the salary survey and the response received from Mr. Fox will be shared with the Human Resource Director.

Moved by Malm, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 6:33pm. The next meeting will be held on July 7, 2015 at 4:00pm.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor