

GRAND FORKS COUNTY COMMISSION MEETING

July 21, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Engen, Pic and Falck present.

Moved by Malm, seconded by Pic, to approve the minutes of the July 7, 2015 meeting. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #9604-9877 in the amount of \$773,366.08 and purchasing card transactions in the amount of \$20,774.26; employee status changes for Joseph Benke, Noah Prudhomme, Hunter Nelson, Gary Jordan, Jordan Dibich, Heather Walker, Shawn Laque, Andrew Park, Wyatt Nelson, Luke Myrum and Clarissa Van Eps; overtime; the following securities as pledged: Alerus Financial, \$140,551,923.31; Bremer Bank, \$2,860,465.95; Choice Financial Group, \$2,300,000; First State Bank, \$1,000,000; and Wells Fargo Bank, \$63,366,889.82; GFAFB Sportsmen's Club game of chance permit; June financial report; Warrant Deed on parcel number 29-2103-00001-002; and Social Services out-of-state travel. Motion carried unanimously.

Keith Lund, GF Regional Economic Development Corporation Vice President introduced the Northrop Grumman Systems Corporation's request to waive the publication requirement for the New or Expanding Business Tax Incentives public hearing.

Lori Nieto, Northrop Grumman Systems Corporation State Tax Planning Director explained the New or Expanding Business Tax Incentives application to the board.

Moved by Pic, seconded by Falck, to waive the requirement to publish a notice regarding the New or Expanding Business public hearing because competitors do not exist in Grand Forks County. Motion carried unanimously.

Moved by Malm, seconded by Falck, to set a public hearing for a New or Expanding Business exemption for Northrop Grumman Business Systems Corporation for August 4, 2015 at 4:00pm. Motion carried unanimously.

Moved by Engen, seconded by Malm, to appoint Rick Meland to the unexpired five year term of David Engen to the Regional Airport Authority Board, effective until July 1, 2016. Moved by Malm, seconded by Pic, to cease nominations. Secondary motion carried unanimously. Main motion carried unanimously.

Tom Ford, BRIC/EUL Coordinator, addressed the board.

Moved by Malm, seconded by Engen, to approve the Chair's signature on a Grant Agreement #15-17.020 Grand Forks Enhanced Use Lease Development Grant with the ND Department of Commerce for \$3,100,000. Motion carried unanimously.

Mr. Ford notified the board that Commission Falck, on behalf of Grand Forks County has approved the request by Grand Sky Development Company to designate ICON Architectural

Group as the Grand Sky construction consultant as required by the Enhanced Use Lease Sublease, section 8.4 and CPS as the alternate construction consultant. The County has approved the request contingent on the following: CPS will act as the designated construction consultant concerning any construction and/or development project with ICON Architectural Group's and its subsidiaries' interests.

Tom Swoyer, Grand Sky Development Company President addressed the board.

Moved by Pic, seconded by Engen, to approve United Crane and Excavation as contractor for the Sanitary Sewer System project at Grand Sky. Motion carried unanimously.

Moved by Falck, seconded by Malm, to approve Zavoral & Sons as contractor for the Perimeter Access Road and Drainage Culverts project at Grand Sky. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve Zavoral & Sons as contractor for the Phase I Roadways and Drainage project at Grand Sky. Motion carried unanimously.

Mr. Swoyer informed the board that Nodak, Traillwater and Xcel Energy will be the providers for the utilities at Grand Sky.

Earl Haugen, GF/EGF Metropolitan Planning Organization, presented the Highway 2 Study regarding the Airport Drive intersection.

Bridgie Hansen, Juvenile Detention Administrator/Risk Manager, addressed the board.

Moved by Falck, seconded by Engen, to approve the Chair's signature on the Designated Medical Provider Agreement with Altru Health Systems. Motion carried unanimously.

Ms. Hansen informed the board that we have received a check from the ND Association of Counties for \$15,552.25 for great Workforce Safety claims management.

Ms. Hansen said a functional screen is done on all new Law Enforcement employees, but it lacks a drug screen. Altru has a drug screening program they would offer Grand Forks County at a 25% reduction for all employees. This will be submitted to the HR Director to consider the need for a drug policy.

Nick West, County Engineer, said the first day an employee is hired at the Highway Department they are drug tested. He then gets a list quarterly with a varying number of Highway employees that need to take a random drug test.

Ms. Hansen said ND Department of Juvenile Services audited the Performance Standards for the Grand Forks County Juvenile Detention Center and they scored 31 out of 31.

Mr. West addressed the board.

Moved by Malm, seconded by Pic, to accept the low bid from Bobcat Grand Forks for a 2014 Bobcat Compact Track Loader for \$57,597. Motion carried unanimously.

Moved by Engen, seconded by Pic, to accept the \$20,000 offer from Continental Western Group on behalf of Bridge #18-119-8.0 and approve the Chair's signature on the Property Damage Settlement and Release. Motion carried unanimously.

Peter Welte, Attorney representing Clarence Dawes, Arvig Communications, addressed the board regarding the June 16, 2015 award of the Grand Forks County Telephone System project.

Clarence Dawes, Arvig Communications, addressed the board.

Dean Dahl, Information Systems Director, addressed the board.

David Jones, States Attorney, addressed the board.

The board will take the complaint under advisement. Mr. Jones and Mr. Dahl will check on the status of the project. Mr. Jones will contact Mr. Welte with a response to the complaint.

Commissioner Falck along with Todd Feland, GF City Administrator and Tom Ford will redraft the BRIC/EUL Coordinator job description for consideration at the next Commission Meeting.

David Jones, States Attorney, said there has been a request to the ND Attorney General's Office requesting an investigation regarding a possible open records violation made by Grand Forks County Sheriff's Department. The States Attorney's Office has responded to the open records request and to the ND Attorney General's Office.

Moved by Falck, seconded by Pic, to approve the Equal Employment Opportunity Plan Utilization Report. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the NE Human Service Center Lease Amendment, #940-06951 E, extending the lease for 23 designated 24-hour reserved parking spaces in the Parking Ramp adjacent to County Office Building for the period of July 1, 2015 through June 30, 2017. Motion carried unanimously.

Commissioners interested in signing up for the various open standing committees on the ND County Commissioners Association (NDCCA), should notify Ms. Nelson by August 6, 2015.

Receive and file the complaint received from Moraine Township.

Moved by Falck, seconded by Malm, to approve the Agreement for Performance of Assessing Duties with the City of Manvel. Motion carried unanimously.

Moved by Malm, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 6:58pm. The next meeting will be held on August 4, 2015 at 4:00pm.

Diane Knauf, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor