

## GRAND FORKS COUNTY COMMISSION MEETING

August 18, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Knauf, Malm, Engen, Pic and Falck present.

Moved by Pic, seconded by Falck, to approve the minutes of the August 4, 2015 meeting. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the minutes of the August 6, 2015 Special Commission meeting. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the order of the agenda. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #10055-10291 in the amount of \$1,318,089.42 and purchasing card transaction in the amount of \$34,482.66; employee status changes for Jennifer Hines, Grant Holy, Jackie J. Johnson, Austin Lien and Danielle J. Pierson; overtime; Social Services out of state travel; and July financial report. Motion carried unanimously.

Patrick Dame, Grand Forks International Airport Executive Director, addressed the board.

Moved by Malm, seconded by Pic, to extend the boundaries of the Foreign Trade Zone to cover all of Grand Forks County. Motion carried unanimously.

Lane Magnuson, County Planner, addressed the board.

Wayne Knutson, owns property adjacent to the proposed Plat of Mager Subdivision, said he was opposed to the approval of the plat.

Chris Jordheim, Widseth Smith & Nolting, he did the land survey for the Mager Subdivision. Mr. Jordheim said the plat meets all the requirements and he hopes it is approved.

Moved by Malm, seconded by Engen, to approve the Plat of Mager Subdivision in the SE1/4 of section 22, Allendale, Township, with the following condition; a financial guarantee in the amount of \$1,000 shall be required, to ensure the access is moved to the location indicated on the plat. Motion carried unanimously.

Michele Thiel, Human Resource Director, addressed the board.

Donna Flaten, Emergency Management Assistant, addressed the board.

Vicky Hendrickson, Payroll and Human Resource Assistant, addressed the board.

Moved by Malm, seconded by Pic, to approve sending the BRIC/EUL Coordinator and the Government Relations Coordinator job descriptions to Springsted for classification. Motion carried with Malm, Engen, Pic and Falck voting aye and Knauf voting nay.

Moved by Pic, seconded by Engen, to approve an additional step for the six employees, identified by the Payroll Committee, to have been negatively, financially impacted by accepting a promotion. The step will be given on the employee's anniversary date in 2015. The total cost will be \$4,448.51 for salary and benefits. Motion carried unanimously.

Moved by Falck, seconded by Malm, to change all references from the Director of Administration to the Human Resource Director in the Grand Forks County Employee Manual. Motion carried unanimously.

LuEllen Hart, Social Services Eligibility Supervisor, expressed concerns with some of the requested changes to Policy #103-01.

David Jones, States Attorney, addressed the board.

Vicky Hendrickson, Payroll and Human Resource Assistant, addressed the board.

Moved by Malm, seconded by Pic, to approve the recommended changes to Policy #103-01, see attached. Motion carried unanimously.

Moved by Pic, seconded by Falck, to approve the replacement of Hubert Garceau's damaged vehicle floor mat, because the damage was caused by use of a personal vehicle during a work related activity. Motion carried unanimously.

Moved by Malm, seconded by Pic, to adjourn. Motion carried unanimously. The meeting adjourned at 5:22pm. The next meeting will be held on September 1, 2015 at 4:00pm.

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Diane Knauf, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor