

GRAND FORKS COUNTY COMMISSION MEETING

December 1, 2015 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Engen, Pic and Falck present. Commissioner Knauf absent.

Moved by Engen, seconded by Falck, to cast unanimous vote to appoint Commissioner Malm to serve as Chairman from December 2015 to November 2016. Motion carried unanimously.

Moved by Falck, seconded by Engen, to cast unanimous vote to appoint Commissioner Pic to serve as Vice Chair from December 2015 to November 2016. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the minutes of the November 17, 2015 meeting. Motion carried unanimously.

Moved by Falck, seconded by Engen, to approve the order of the agenda. Motion carried unanimously.

Moved by Engen, seconded by Pic, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #11674-11877 in the amount of \$1,940,670.83; employee status changes for Michelle Rae Olson, Nicholas Fladland, Bryan Drinkman, Ann Dorward Engstrom, and Derek Rakoczy; overtime, County Deeds on parcel number 13-5201-00011-000, 46-0001-00144-000 and 48-2101-00009-000; and bond for check reissue. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Pic, seconded by Falck, to open bids for four 2016 Ford Police Package, Inceptor Utility Vehicles. Motion carried unanimously.

The following bids were received:

Hatton Ford, Hatton, ND	\$31,084 each
Lithia Ford, Grand Forks, ND	\$31,000 each

Sheriff Rost will review the bids and make a recommendation later in the meeting.

Ed Christ, Social Service Director, said the Social Worker on-call procedure is working well.

Moved by Pic, seconded by Engen, to continue the on-call procedure for Social Services and pay one Social Worker per week, \$100 to be on-call, originally approved February 3, 2015. Motion carried unanimously.

Michele Thiel, Human Resource Director, explained the process for hiring the new Social Services Director.

Sheriff Rost recommended accepting the low bid from Lithia Ford.

Moved by Falck, seconded by Pic, to accept the low bid from Lithia Ford for four 2016 Ford Police Package, Inceptor Utility Vehicles at a cost of \$31,000 each. Motion carried unanimously.

Larry Ahles, Juvenile Detention Lieutenant, addressed the board.

Moved by Pic, seconded by Engen, to approve the one year agreement with Accurate Controls, Inc. to perform maintenance services for the Security Automation System at the Grand Forks County Juvenile Detention Center at a cost of \$6,196.52, effective January 1, 2016. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Pic, seconded by Falck, to accept the low bid from Butler Machinery Company for four tractors a total cost of \$501,532. Motion carried unanimously.

Moved by Engen, seconded by Falck, to approve the Grand Forks County Fair Board Lease Agreement. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the following capital improvement project for 2016:

County Office Bldg 1 st Floor Tile Replacement	\$50,554
Correctional Center Architectural Fees/Drawings	\$50,000
Correctional Center Electronic Medical Records System	\$55,000
Email Server Software Update	\$20,000
Additional Cameras	\$35,263
Vanguard Appraisal Software	\$40,405

Motion carried unanimously.

Moved by Falck, seconded by Pic, to approve the 1st and 3rd Tuesday of each month as the meeting dates for the Grand Forks County Commission. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Pic, seconded by Falck, to approve the Joint Powers Agreement for the 2016 Elections. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the Contract for Defense Services with the Schuman Law Office, effective January 1, 2016 to December 31, 2016. Motion carried unanimously.

Motion by Pic to adjourn. Motion carried unanimously. The meeting adjourned at 4:46pm. The next meeting will be held on December 15, 2015 at 4:00pm.

Gary Malm, Chairman
Grand Forks County Commission

Debbie Nelson, County Auditor