

GRAND FORKS COUNTY COMMISSION MEETING  
February 16, 2016 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Pic, Falck, Engen and Knauf present.

Moved by Pic, seconded by Knauf, to approve the minutes of the February 2, 2016 meeting. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #12870-13128 in the amount of \$923,829.76 and purchasing card transactions of \$22,854.70; employee status changes for Paulette Aaker, Tarek Aamold and Diane Curtiss; and overtime. Motion carried unanimously.

Tom Ford, Government Relations Coordinator, addressed the board on the Mayor's State of City Address on February 24, 2016. One table will be reserved for the four Commissioners attending and the four remaining seats will be offered to other County Department Managers.

Nick West, Highway Engineer, addressed the board.

Commissioner Knauf will attend, along with Mr. West, a tour provided by Butler Caterpillar to visit their plant in Little Rock, Arkansas and tour their headquarters in Peoria, Illinois.

Moved by Pic, seconded by Engen, to accept the low bid from Gabriel Construction, Northwood, ND for class 13 aggregate. Motion carried unanimously.

Moved by Engen, seconded by Falck, to accept the low bid from Strata Corporation, Grand Forks, ND for crushed concrete. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to accept the low bid from True North Steel, Fargo, ND for steel pipe culverts. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to accept the low bid from True North Steel, Fargo, ND for flap gates. Motion carried unanimously.

Moved by Falck, seconded by Pic, to accept the low bid from Advance Drainage Systems, Buxton, ND for polypropylene pipe culverts. Motion carried unanimously.

Moved by Falck, seconded by Pic, for Mr. West to present the proposed change to the Township/City Maintenance Agreement fee structure at the Township Officers Meeting in Larimore on February 22, 2016. The proposed change would be to bring the fee to 75% of the actual cost. The jurisdictions that are currently paying less than the 75% will be increased 10% or 15% per year until they reach 75% of the cost. The jurisdictions that are below 40% will be increased by 15% for each of the first two years then 10% for each year following until they reach 75%. The other jurisdictions will be increased 10% each year until they reach 75% of the cost. This will be effective for 2017. The jurisdictions over 100% will be reduced, effective 2016. This proposed fee structure will be considered by the Grand Forks County Commission on March 1, 2016. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Pic, seconded by Falck, to accept the quote from Dacotah Paper Co. for 400 cases of paper at \$24.80 per case. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to establish an Early Voting Precinct at the Alerus Center, June 6 – June 10, 2016, the hours will be 10:00am – 6:00pm. Motion carried unanimously.

Moved by Knauf, seconded by Pic, to appoint the following Election Inspectors for the 2016 Elections: Tom Harlow - Alerus Center - Precincts 1, 5, 24,25 26 & 27, according to NDCC 16.1-05-01(b) and Rae Ann Hanson- Bible Baptist Church – Precinct 6. Motion carried unanimously.

Jason McCarthy, Assistant States Attorney, addressed the board.

Moved by Engen, seconded by Pic, to approve the Chair's signature on the Agreement for Financial Responsibility and Maintenance between Grand Forks County and Northwood Public Schools on the Northwood Transportation Alternative Project. Motion carried unanimously.

Moved by Pic, seconded by Engen, to approve the Chair's signature on the NDDOT Construction and Maintenance Agreement for the Northwood Public School's Transportation Alternative Program. Motion carried unanimously.

Moved by Falck, seconded by Pic, to approve a letter of support for the Grand Forks City 2016 Renaissance Zone Plan. Motion carried unanimously.

Moved by Falck, seconded by Engen, to adjourn. The meeting adjourned at 5:08pm. The next meeting will be held on March 1, 2016.

---

Gary Malm, Chair  
Grand Forks County Commission

---

Debbie Nelson, County Auditor