

GRAND FORKS COUNTY COMMISSION MEETING
June 7, 2016 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Malm, Pic, Falck, Engen and Knauf present.

The Chair called for any additions or corrections to the May 17, 2016 minutes, hearing none, the minutes were approved as presented.

Moved by Pic, seconded by Falck, to approve the order of agenda, adding Dean Dahl, Information Technology Director after item number 4. Motion carried unanimously.

Moved by Pic, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #14449-14680 in the amount of \$918,492.48; employee status changes for Andrea Tyce, Brianne M. Davidson, Robin Spain, Bryan Drinkman and Kevin VanCamp; overtime; Social Services out of state travel; and Americus, Fairfield, Johnstown Township Assessing Duties Agreements. Motion carried unanimously.

Dean Dahl, Information Technology Director, addressed the board.

Moved by Engen, seconded by Pic, to approve the purchase of Microsoft licensing at a cost of \$42,000 to be paid from the Capital Improvements budget. Motion carried unanimously.

Scott Johnson, Trial Court Administrator, addressed the board.

Moved by Falck, seconded by Engen, to move \$500 from the Guardian Ad Litem line item to the Furniture and Equipment line item in the District/Juvenile Count Department budget. Motion carried unanimously.

Diane Blair, Altru Grant Program Director, addressed the board.

Moved by Pic, seconded by Knauf, to allow Grand Forks County to serve as the pass-through political subdivision that will receive the \$5,000 Sexual Assault Nurse Examiner (SANE) grant from the ND Trust Lands Department and disburse the funds to the Altru Health Foundation. Motion carried unanimously.

Michael Knudson, NDSU Extension Agent, introduced Sarah McNaughton. She will serve as summer intern in the Grand Forks County Office.

Sarah McNaughton addressed the board.

Klaus Thiessen, GF Region Economic Development President, introduced Brandon Baumbach. He has been hired as the new Business Development Coordinator.

Brandon Baumbach addressed the board.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Knauf, seconded by Falck, to approve the Prison Rape Elimination Act (PERA) Auditor Contract. Motion carried unanimously.

Moved by Pic, seconded by Engen, to recess the board and convene as the County Board of Equalization. Motion carried unanimously. It was 4:18pm.

Moved by Knauf, seconded by Engen, to adjourn the County Board of Equalization and reconvene the County Commission Board. Motion carried unanimously. It was 4:29pm.

Debbie Swanson, Public Health Director, addressed the board.

Moved by Knauf, seconded by Pic, to approve the Social Detox Facility Funding Agreement. Motion carried unanimously.

Ms. Swanson introduced Curtis Scanson, Social Detox Project Coordinator.

Sarah Coen-Tuff and Katie Jo Flint, Region IV Housing Cooperative, addressed the board regarding a possible location for a Housing First Permanent Supportive Housing project. They asked about using the location of the old Correctional Center for this project. The Commission did not feel this would be a practical option because Juvenile Detention is located in that building, the mechanical room for the Courthouse and Juvenile Detention is located in the building and the Correctional Center uses that building multiple times a day bringing prisoners to court. Even if the site was available we would be land locking ourselves if we sold the property and we are running out of space.

Scot Hoepfer, Social Services Director, requested approval to purchase a new van for Social Services. The purchase is included in the 2016 Social Services budget. The Commission requested Mr. Hoepfer request other bids before the purchase is approved.

Lieutenant BJ Maxson addressed the board.

Moved by Pic, seconded by Knauf, to approve the Interlocal Agreement between Grand Forks City and Grand Forks County for a Edward Byrne Memorial Justice Assistance Grant. Motion carried unanimously.

Moved by Engen, seconded by Falck, to approve the 2016 Boat & Water Safety Grant. Motion carried unanimously.

Tom Ford, Government Relations Coordinator, addressed the board.

Tom Swoyer, Grand Sky Development Company President introduced Chris Yakabe and Jeremy Merritt from InnoVets Aerospace.

Moved by Falck, seconded by Pic, to approve the Airport Management Agreement for Joint Use of the Grand Forks Air Force Base Flying Facilities to Support the Grand Sky Enhanced Use Lease Project. Motion carried unanimously.

Moved by Falck, seconded by Engen, to approve the Joint Use Agreement Annexes. Motion carried unanimously.

Brad Gerkin, Grand Sky Development Company, addressed the board.

Moved by Falck, seconded by Engen, to accept the base bid of \$856,216 received from United Crane & Excavation for the Fire Water System at Grand Sky. This will be paid with ND Department of Commerce EUL Grant funds. Motion carried unanimously.

Mr. Ford informed the Commission that Grand Sky Development Company will be applying for an Economic Development Assistance grant and Grand Forks County will be the fiscal agent. It is a \$2,000,000 Federal matching grant. The \$2,000,000 match will come from the existing ND Department of Commerce EUL grant.

Mr. Ford said the Association of Defense Communities requested that he represent Grand Forks County on two panels at their annual meeting in Washington, DC in two weeks. The panels will be on what communities are doing to enhance quality of life for their airmen and the other panel will focus on how communities are enhancing and supporting the missions at the base.

Brian Wills, 1076 Morning Dove Drive NE, requested approval of aerial mosquito spraying of about 30 homes in the Meadow View Subdivision, Grand Forks County. David Jones, States Attorney, will further research the options available for Mr. Wills for the next meeting, June 21, 2016.

David Jones, States Attorney, addressed the board.

There will be a Special Commission Meeting on July 19, 2016 at 2:30pm to discuss the Space Study.

Two additional parking spots will be signed reserved and will be rented in the Courthouse parking lot.

Commissioner Pic informed the Commission that the Human Resource Department will be updating the Employee Manual and they will see the updated Manual in its entirety in August.

Grand Forks County will request quotes to have the windows washed in the Grand Forks County Office Building. Brian Purcell, Buildings and Ground Manager, will be asked to gather the quotes for the next meeting. (Tom Ford, Government Relations Coordinator was asked to get the quotes after the meeting.)

Moved by Falck, seconded by Pic, to adjourn. The meeting adjourned at 5:51pm. The next meeting will be held on June 21, 2016 at 4:00pm.

Gary Malm, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor