

GRAND FORKS COUNTY COMMISSION MEETING

September 5, 2017 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf and Malm present. Commissioner Pic was absent. Vice Chair Falck was the Acting Chair of the meeting.

States Attorney, David Jones, administered the Oath of Office to Diane Knauf.

Moved by Malm, seconded by Engen, to approve the minutes of the August 15, 2017 meeting. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the order of agenda. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #21479-21719 in the amount of \$1,009,650.60; employee status changes for Michelle Jenson, Calib Payne Poitra, Caleb Lounsbury, Lee Rosenberg, Monique Miller-Francis, Donna Wathne and Arlene Herzog; overtime; and bond for check reissue. Motion carried unanimously.

Scot Hoeper, Social Services Director, addressed the board.

Moved by Malm, seconded by Knauf, to approve an emergency part-time temporary position for Social Services. Motion carried unanimously.

Sheriff Rost addressed the board.

Moved by Engen, seconded by Malm, to approve out-of-state travel for Sergeant Alan Frazier to attend a Federal Law Enforcement Training Center in Glynco, GA on September 20, 2017. The Federal Government will be funding the travel, lodging and per-diem. There will be a few hours paid from the UAS line item in the Sheriff's budget. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, addressed the board.

Moved by Engen, seconded by Malm, to approve out-of-state travel for Bret Burkholder to attend the Turnkey Corrections Annual User Conference, September 28, 2017 in River Falls, Wisconsin and to allow Bret Burkholder and a Correctional Center Lieutenant to attend the Jail and Prisoner Operational and Legal Issues Conference in Las Vegas, Nevada, January 22 – 25, 2018, contingent upon approval of the 2018 budget. Motion carried unanimously.

Nick West, County Engineer, addressed the board.

Moved by Malm, seconded by Knauf, to deny the request to limit truck speeds on CR 11 between ND 18 and CR 2. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve out-of-state travel for Nick West to attend the Midwest Bridge Preservation Partnership Meeting, November 6 – 8, 2017 in Minneapolis, MN. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the Construction and Maintenance Agreement on project BRO-0018(035). Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2018 Preliminary Budget.

David Jones, States Attorney, addressed the board.

Moved by Engen, seconded by Knauf, to reclassify a Legal Secretary II position, grade 8, to a deputy office manager position, grade 10, effective January 1, 2018. Motion carried unanimously.

Brad Sherwood and Dean Opp from the Summer of Performing Arts thanked the Commission for their past support.

Moved by Malm, seconded by Knauf, to approve the Preliminary Budget and set the public hearing on the final budget for September 19, 2017. Motion carried unanimously.

Moved by Knauf, seconded by Engen, to approve the Joint Powers/ Election Assistance Agreement between Grand Forks County and Grand Forks City. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Engen, to accept the proposals from Sterling Carpet One to carpet the second floor lobby area and third floor office at a cost of \$13,595, and carpet the fourth floor lobby area for a cost of \$11,549. In addition, to accept the proposals from Hannaher's to tear down and reinstall workstations at a cost of \$1,980 and \$950. This will be paid from the capital improvements budget. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to adjourn. Motion carried unanimously. The meeting adjourned at 5:39pm. The next meeting will be held on September 19, 2017.

Cynthia Pic. Chair
Grand Forks County Commission

Debbie Nelson, County Auditor