

GRAND FORKS COUNTY COMMISSION MEETING  
September 19, 2017 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Pic, Falck, Engen, Knauf and Malm present.

Moved by Malm, seconded by Falck, to approve the minutes of the September 5, 2017 meeting. Motion carried unanimously.

Moved by Falck, seconded by Malm, to approve the order of agenda, adding Bret Burkholder after the consent agenda. Motion carried unanimously.

Moved by Engen, seconded by Knauf, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #21720-21959, excluding check 21721, in the amount of \$1,041,505.18 and purchasing card transactions in the amount of \$27,163.37; employee status changes for Nancy Yon, Mark Rice, Dale Rivard, Natesha Champion; August financial report; Grace Township Assessing Agreement; and game of chance permit for Forks Rifle Club. Motion carried unanimously.

Bret Burkholder, Correctional Center Administrator, informed the board about the Order of Noncompliance from the ND Department of Corrections received July 31, 2017.

Steve Sagaser, NDSU Extension, announced he will be retiring October 13, 2017. He thanked the Commission for their support and he said Carrie Knutson will be his replacement as County Coordinator.

The Grand Forks County Commission thanked Mr. Sagaser for his years of service.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Engen, to approve the application of William Mutcher Jr for the plat of Hulst Subdivision consisting of 2 lots on 7.17 acres in section 11, Oakville Township. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the Special Use Permit for William Mutcher Jr. to locate a manufactured home in section 11, Oakville Township. Motion carried unanimously.

Moved by Malm, seconded by Falck, to approve the application of Adam Schuster for the plat of Schuster Subdivision consisting of 1 lot on 9.05 acres in section 13, Allendale Township. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the presented petition of vacation of street in McCanna Village, Elm Grove Township and authorize the chair's signature on the resolution. Motion carried unanimously.

Moved by Falck, seconded by Knauf, to amend the fee schedule, and list a \$50 fee for GIS Parcel Data Updates for past customers. Motion carried unanimously.

Tom Ford, Government Relations Administrator, addressed the board.

Moved by Falck, seconded by Malm, to approve Greg's Lawn Care snow removal contract, contingent upon amending the contract to add a requirement for snow removal to begin by 7:00am, if there is an overnight snow event. Motion carried unanimously.

Mr. Ford will coordinate the effort to update addresses in Grand Forks County used for the 2020 Federal census.

Moved by Engen, seconded by Falck, to approve out-of-state travel for Tom Ford to travel to Langley Air Force Base, Hampton, Virginia, September 27 – 29, 2017. The Base Retention Grant will be used for the travel costs. Motion carried unanimously.

Moved by Falck, seconded by Malm, to approve a Letter of Support to UND for a National Science Foundation Grant application. The purpose of the grant is to use Unmanned Aircraft Systems to respond to manmade and natural disasters. Tom Ford will be an advisor to the UND research team applying for the grant. Motion carried unanimously.

Debbie Nelson, Finance and Tax Director, presented the 2018 Budget.

The public hearing on the 2018 Budget was opened.

Connie Triplett addressed the board regarding the funding for the Summer Performing Arts program.

Moved by Falck, seconded by Engen, to request an Attorney General's Opinion on whether or not Grand Forks County can provide funding to the Summer Performing Arts program. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the 2018 Final Budget, which includes a step increase for qualified employees on their seniority date. The amount levied will be \$24,243,253. Motion carried unanimously. A copy of the final budget is on file in the County Finance and Tax Office.

Chair Pic thanked all departments, both internal and external, for submitting fiscally conservative 2018 budgets.

Moved by Falck, seconded by Malm, to approve the Service Agreements with CVIC, Lutheran Social Services, Circle of Friends Humane Society, Red River Children's Advocacy Center and Greater Grand Forks Community Service and Restitution Program. Motion carried unanimously.

Moved by Knauf, seconded by Falck, to approve a Quit Claim Deed on parcel 44-2602-00002-000. Motion carried unanimously.

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Falck, to adjourn. Motion carried unanimously. The meeting adjourned at 5:27pm. The next meeting will be held on October 3, 2017.

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Cynthia Pic, Chair  
Grand Forks County Commission

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Debbie Nelson, County Auditor