

GRAND FORKS COUNTY COMMISSION MEETING

December 19, 2017 – 4:00 P.M.

The Board met pursuant to adjournment with Commissioners Falck, Engen, Knauf, Malm and Pic present.

Moved by Malm, seconded by Pic, to approve the minutes of the December 5, 2017 meeting. Motion carried unanimously.

Moved by Malm, seconded by Knauf, to approve the order of the agenda. Motion carried unanimously.

Moved by Pic, seconded by Malm, to approve the consent agenda. Items in the consent agenda included: bills as submitted by the County Auditor, Check #23046-23324 in the amount of \$677,690.62 and purchasing card transactions in the amount of \$35,053.23; employee status changes for Lee Rosenberg, Noah Prudhomme, Aaron Davidson, Rodney E. Huot, Raquel Lindseth, Karlee Liddle, Allison Handberg, Jordan Korte, Weston Cline and Jenna Shern; overtime; bonds for check reissue; Liquor/Beer Licenses for Grand Forks Country Club, the Hitching Post Bar and Grill and Whispering Oaks Golf Club; and County Deed on parcel number 44-2902-00101-000. Motion carried unanimously.

Jon Arntson, Arntson Stewart Wegner PC, addressed the board.

Moved by Malm, seconded by Pic, to approve the Bond and Loan Modification Agreement with BVI, LLC, Advanced Elements, Inc and Choice Financial Group on the Recovery Zone Facility Revenue Bonds (BVI, LLC Project), Series 2010. Motion carried unanimously.

Sheriff Rost address the board.

Moved by Malm, seconded by Pic, to open the bids for four 2018 Ford Police Package, Interceptor Utility vehicles. Motion carried unanimously.

The following bids were received:

Hatton Ford - \$33,466 each

Lithia Ford - \$33,352 each

Moved by Engen, second by Knauf, to accept the low bid from Lithia Ford for \$33,352 each. Motion carried unanimously.

Kari Goelz, Emergency Manager, asked if the Commission would not make the appointment to the Emergency Management Board today. Ms. Goelz, along with the Emergency Management Board, would like to interview all the candidates and bring back a recommendation to the Commission. The Commission agreed.

Moved by Engen, seconded by Pic, to appoint Paul Erickson, Kyle Kvamme and Mary Giltner to four year term to the Planning and Zoning Board beginning January 1, 2018. Motion carried unanimously.

William Purdue, Grand Forks, addressed the board. Mr. Purdue is one of three applicants for the Grand Forks County Water Board.

Moved by Pic, seconded by Knauf, to appoint William Purdue for a three year term to the Grand Forks County Water Board beginning January 1, 2018. Motion carried unanimously.

Moved by Malm, seconded by Pic, to appoint Harold Rohde for a one year term to the Public Safety Answering Point Board beginning January 1, 2018. Motion carried unanimously.

Moved by Malm, seconded by Engen, to appoint Herbert Welte for a four year term to the Grand Forks County Weed Board beginning January 1, 2018. Motion carried unanimously.

Darrell Nottestad thanked the Commission for the opportunity to serve on the Grand Forks County Water Board for sixteen years. The Commission thanked him for his service.

Lane Magnuson, County Planner, addressed the board.

Moved by Malm, seconded by Pic, to place a three-month moratorium on medical marijuana facilities. Motion carried unanimously.

Nick West, County Engineer, addressed the board regarding potential future funding for a red river bridge. Mr. West was directed to get funding commitments from other entities that will be involved with this project.

Debbie Nelson, Finance and Tax Director, addressed the board.

Moved by Malm, seconded by Pic, to authorize Chairman Falck to approve any bills that come in before the end of year. Motion carried unanimously.

Moved by Malm, seconded by Engen, to approve the following 2017 budget amendments for funds that had unanticipated expenses that were not budgeted for and most funds had offsetting non-budgeted revenues. Motion carried with Falck, Engen, Pic and Malm voting aye and Knauf voting nay.

Fund	Budget	Expenses as of 12/7/2017	Over Budget	Amendment
2140 County Road & Bridge	\$ 3,266,730	\$ 3,691,602	\$ (424,872)	\$ 450,000
2310 Historical Society	\$ 63,108	\$ 64,686	\$ (1,578)	\$ 1,600
2350 Senior Citizens	\$ 519,809	\$ 525,152	\$ (5,343)	\$ 5,400
2410 County Fair	\$ -	\$ 502	\$ (502)	\$ 600
2505 Crime Prevention Fund	\$ -	\$ 667	\$ (667)	\$ 700
2950 Economic Development	\$ 309,335	\$ 312,270	\$ (2,935)	\$ 3,000
4002 Bond Fund	\$ 1,920,710	\$ 1,921,817	\$ (1,107)	\$ 1,200
7001 Recorder-Technology Fund	\$ 50,000	\$ 73,031	\$ (23,031)	\$ 30,000
8001 ND State	\$ 275,870	\$ 277,151	\$ (1,281)	\$ 1,300
8005 Garrison Diversion	\$ 286,770	\$ 291,525	\$ (4,755)	\$ 4,800
8006 Water Resource Board	\$ 800,000	\$ 812,385	\$ (12,385)	\$ 12,400
8007 County Library Service	\$ 669,854	\$ 673,194	\$ (3,340)	\$ 3,400
8008 RR Joint Management	\$ 567,312	\$ 585,559	\$ (18,247)	\$ 18,300
8010 Ambulance	\$ 1,742,069	\$ 1,760,827	\$ (18,758)	\$ 18,800
8019 Regional Airport Authority	\$ 232,065	\$ 276,575	\$ (47,510)	\$ 47,600

8063 GFC Soil Cons Dist \$ 275,000 \$ 277,613 \$ (2,613) \$ 2,700

David Jones, States Attorney, addressed the board.

Moved by Malm, seconded by Knauf, to approve the following Commission assignments for 2017/2018. Motion carried unanimously.

External Board Assignments

Boards without Terms:

Base Realignment.....	Commissioner Falck
Alternate	Commissioner Engen
City/County Board of Health.....	Commissioner Pic
County Planning and Zoning.....	Commissioner Malm, Chair
	Commissioner Engen
Emergency 911.....	Commissioner Pic
Fair Board.....	Commissioner Knauf
GF Region Economic Development Corporation.....	Commissioner Engen
Red River Water Management Consortium.....	Commissioner Pic
Soils Committee.....	Commissioner Malm

Boards with Terms: (To be reviewed as terms expire)

Emergency Management (2 Yr. Term, Expires 12/18)	Commissioner Knauf
GF Airport Authority (5 Yr. Term, Expires 7/22)	Commissioner Malm
Metropolitan Planning Organization (Expires 3/18)	Commissioner Malm
NDSU Extension Service-Advisory Bd. (3 Yr. Term – 12/18)	Commissioner Knauf
Northeast Human Services Advisory Board (2 Yr. Term – 12/18)	Commissioner Pic
Red River Regional Council (4 Yr. Term, Expires 12/18)	Commissioner Pic
Alternate	Commissioner Malm

Commission Portfolio Assignments

Administrative Services	Commissioner Engen - Committee Chair
	Commissioner Falck - Committee Vice Chair
Finance and Tax	Commissioner Knauf
Administrative Services/Human Resources	Commissioner Engen
Information Systems	Commissioner Malm
Recorder	Commissioner Malm
Social Services	Commissioner Pic
States Attorney	Commissioner Malm
Tax Equalization	Commissioner Pic
Veteran Service Office	Commissioner Knauf
Public Safety and Infrastructure	Commissioner Knauf
<i>(Chair and Vice Chair to be determined at 1st meeting of the year)</i>	Commissioner Malm
	Commissioner Pic
Building Maintenance	Commissioner Malm

Correctional Center
County Highway
Emergency Management
Juvenile Detention
Sheriff
Legislative Committee

Commissioner Falck
Commissioner Knauf
Commissioner Knauf
Commissioner Falck
Commissioner Falck
Commissioner Falck
Commissioner Engen
Debbie Nelson
David Jones
Tom Ford

Commissioner Pic commended the Grand Forks Fire Department for receiving the top rating for fire protection services.

Moved by Pic, seconded by Malm, to set the County Board of Equalization for June 5, 2018 at 4:00pm. Motion carried unanimously.

Moved by Engen, seconded by Malm, to approve out-of-state travel for Commissioners Pic and Knauf to attend the 2018 National Association of Counties Legislative Conference in Washington, DC, March 3 – March 7, 2018. Motion carried unanimously.

Moved by Malm, seconded by Pic, to adjourn. The meeting adjourned at 5:09pm. The next meeting will be held on January 2, 2018 at 4:00pm.

Thomas H. Falck, Chair
Grand Forks County Commission

Debbie Nelson, County Auditor